**ADMISSION APPLICATION - TEMPORARY RESEARCH FELLOWSHIPS**

**TO THE DIRECTOR GENERAL OF THE POLITECNICO DI MILANO**

**Piazza Leonardo da Vinci 32**

**20133 MILAN**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **I, the undersigned,** | | | |  |  |  |  | |
| *Name* | | | |  |  | *Surname* | |
| **Born in** | | | |  |  | | |
| *Date of birth* | | | |  | *Place of birth (City/town, province, country)* | | |
| *M F* | | | |  |  | | |
| *Sex* | | | |  | *Tax code* | | |
| () | |  | () |  | () | | |
| *Home phone* | |  | *Fax* |  | *Mobile* | | |
|  | | | |  |  | | |
| *E-mail*  **resident in** | | | |  | *PEC* | | |
| *City/town, province, country* | | | |  | *Address, post code* | | |
| **Address***[[1]](#footnote-1)* | | | |  |  | | |
| *City/town, province, country* | | | |  | *Address, post code* | | |
| *(Complete only if you wish the correspondence to be sent to an address different form your residence address)* | | | | | | | |
|  | | | |  |  | | |
| HEREBY ASK | | | | | | | |
| pursuant to art. 22 of Law no. 240 issued on 30 December 2010, **to participate in the public selection procedure** for the award of | | | | | | | |
| *(number)* | \_\_\_\_\_ |  | temporary research fellowships for short-term research activities | | | | |
| in the Department/Campus of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| as part of the research programme | | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| listed in the call for applications no. | | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

*(please specify Index no., Ref. no., UOR, date)*

|  |
| --- |
| I ALSO ASK |

**(COMPLETE ONLY IF THE CALL FOR APPLICATIONS ALLOWS LONG-DISTANCE INTERVIEWS AT ART. 10)**

**tick the box and complete**

**□** to **not** have a **long-distance interview;**

**□** to have a long-distance interview because **I live outside Italy** or **over 600 km from the venue the selection is held in** as shown by the address below**:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;

*(please enter address, post code, city/town, province, country)*

and I am supplying this **VoIP connection address** (e.g. Skype) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ so I can be contacted for a long-distance interview with **audio and video**, on the day and at the time established in the call for applications. On the day of the interview I will have a valid identification document.

|  |
| --- |
| THEREFORE |

* **aware that the statements below are self-certifications (declarations in lieu of certification and notarial deed) pursuant to articles 46 and 47 of the D.P.R. no. 445/2000;**
* **aware of the penal consequences of making untruthful declarations or producing or using false deeds under art. 76 of Italian Presidential Decree no. 445 dated 28 December 2000, and the additional sanction under art. 75 of the above-mentioned Presidential Decree no. 445 dated 28/12/2000, consisting of forfeiture of any benefits resulting from provisions issued on the basis of untruthful declarations,**

|  |
| --- |
| I HEREBY DECLARE |

1. I am a citizen of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please state country of nationality)*

1. **IN THE CASE OF UNIVERSITY DEGREE AWARDED IN ITALY**

I have a “laurea magistrale” in \_\_\_\_\_\_\_\_\_\_\_\_\_\_belonging to the degree class LM-\_\_\_\_\_\_

*or* the “laurea specialistica” in \_\_\_\_\_\_\_\_\_\_\_ belonging to the degree class \_\_\_\_\_\_\_\_\_\_/S

*or* “laurea” awarded to the old educational system in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

awarded in the Academic Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_/\_\_\_/\_\_\_\_\_\_

*(insert the date)*

by the Politecnico di Milano *or* by the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please enter the university)*

with the final mark of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IN THE CASE OF UNIVERSITY DEGREE AWARDED ABROAD**

to have this degree  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please specify which kind, e.g. Master of Science)*

in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

awarded in the Academic Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_/\_\_\_/\_\_\_\_\_\_

*(insert the date)*

by the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please enter the university and country)*

with this mark/assessment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

duration of the degree course \_\_\_\_\_ years.

1. **IN THE CASE OF PhD AWARDED IN ITALY**

I have a “Dottorato di Ricerca” in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

awarded in the Academic Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_/\_\_\_/\_\_\_\_\_\_

*(insert the date)*

by the Politecnico di Milano *or* by the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please enter the university)*

with this assessment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IN THE CASE OF PHD AWARDED ABROAD**

to have the title of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please specify which kind, e.g. PhD)*

in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

awarded in the Academic Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_/\_\_\_/\_\_\_\_\_\_

*(insert the date)*

by the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please enter the university and country)*

with this mark/assessment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

duration of the PhD course \_\_\_\_\_ years.

1. I have a **1st level specialising master (“Master di 1° livello”)**

***or* a 2nd level specialising master** **(“Master di 2° livello”)**

in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

awarded in the Academic Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_/\_\_\_/\_\_\_\_\_\_

*(insert the date)*

by the Politecnico di Milano or by the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please enter the university)*

with this mark/assessment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. I have successfully completed the **further training diploma (“diploma di perfezionamento”)** in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

awarded in the Academic Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_/\_\_\_/\_\_\_\_\_\_

*(insert the date)*

by the Politecnico di Milano *or* by the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please enter the university)*

with this mark/assessment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. I have a **specialisation diploma (“diploma di specializzazione”)**

in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

awarded in the Academic Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_/\_\_\_/\_\_\_\_\_\_

*(insert the date)*

by the Politecnico di Milano *or* by the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please enter the university)*

with this mark/assessment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| I ALSO DECLARE THAT |

1. I do not have a criminal record *or* I have been convicted of the following offences \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. I am not related by marriage, kinship or affinity, up to the fourth degree of kinship included, to

- a Full or Associate professor in the Department/Campus that issued this call for applications;

- the Rector of the Politecnico di Milano;

- the Director General of the Politecnico di Milano;

- the members of the Board of Governors of the Politecnico di Milano;

1. **tick the appropriate box**

□ I am not employed (employment contract) by an Italian university or other Italian bodies listed in art. 22, paragraph 1, of Law no. 240/2010[[2]](#footnote-2)

□ I am employed (employment contract) by an Italian university or other Italian bodies listed in art. 22, paragraph 1, of Law no. 240/2010 and therefore, should I be awarded the fellowship, I will resign from my current position.

1. **tick the appropriate box**

**□** I am not currently in salaried employment, i.e. employed by a public or private body, with long-term, short-term or part-time contract.

**□** I am currently in salaried employment, i.e. employed by a private body/company with long-term/short-term contract, so should I be awarded the fellowship, I will resign from my current position.

**□** I am currently in salaried employment, i.e. employed by a public authority with long-term/short-term contract, so should I be awarded the fellowship, I will resign/ask for leave of absence so that I may enter the fellowship contract.

1. **tick the box and complete**

**□ I have not been awarded temporary research fellowships in Italy** pursuant to art. 22 of Law no. 240/2010[[3]](#footnote-3) at Politecnico di Milano or other Italian universities (state, private or long-distance) or other bodies such as the ones described in paragraph 1, art. 22, Law no. 240/2010.

**□ I have been awarded a temporary research fellowships in Italy** pursuant to art. 22 of Law no. 240/2010 at Politecnico di Milano or other Italian universities (state, private or long-distance) or other bodies such as the ones described in paragraph 1, art. 22, Law no. 240/2010 for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ months (*enter the number of months)*, of which \_\_\_\_\_ months overlapped with a PhD course (*enter* ***zero*** *or the number of months*);

**□ I am currently a temporary research fellow in Italy** pursuant to art. 22 of Law no. 240/2010 at Politecnico di Milano or another Italian university (state, private or long-distance) or another body such as the ones described in paragraph 1, art. 22, Law no. 240/2010, **with contract starting on \_\_\_/\_\_\_/\_\_\_\_\_ to \_\_\_/\_\_\_/\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ months** (*enter the number of months)*, of which \_\_\_\_\_ months overlapped with a PhD course (*enter* ***zero*** *or the number of months*);

1. **tick the appropriate box**

**□ I have not been a researcher in Italy** **with short-term contracts** awarded pursuant to art. 24 of Law no. 240/2010 by the Politecnico di Milano or other universities (state, private or long-distance) or other bodies such as the ones described in paragraph 1, art. 22, Law no. 240/2010 .

**□ I have been a researcher In Italy** **with short-term contracts** awarded pursuant to art. 24 of Law no. 240/2010 by the Politecnico di Milano or other universities (state, private or long-distance) or other bodies such as the ones described in paragraph 1, art. 22, Law no. 240/2010 for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ months/years (*please enter the number of months/years)*;

**□ I currently am a researcher in Italy with a short-term contract** awarded pursuant to art. 24 of Law no. 240/2010 by the Politecnico di Milano or other universities (state, private or long-distance) or other bodies such as the ones described in paragraph 1, art. 22, Law no. 240/2010, with contract starting from \_\_\_/\_\_\_/\_\_\_\_\_ to \_\_\_/\_\_\_/\_\_\_\_\_ for a total of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ months/yaers (*please enter the number of months/years)*.

1. **tick the box and complete**

**□** **I am not currently enrolled in** a “Laurea” (equivalent to **Bachelor of Science**), “laurea specialistica” or “magistrale” (equivalent to **Master of Science**), or **medical specialisation course, in Italy or abroad**;

**□** **I am currently enrolled** **in** a “Laurea” (equivalent to **Bachelor of Science**), “laurea specialistica” or “magistrale” (equivalent to **Master of Science**), or **medical specialisation course** and, should I be awarded the fellowship, I will withdraw from the above mentioned degree programme/course;

1. **tick the appropriate box**

I am enrolled in the \_\_ year of the PhD programme in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

at Politecnico di Milano *or* at the University of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(please enter the university)*

and that:

**□** I do not have a doctoral grant;

**□** I have a doctoral grant that will end before the presumed starting date of the activities of this call;

**□** I have a doctoral grant, and, should I be awarded the fellowship, I will renounce the right to the grant in order to be awarded the temporary research fellowship.

1. **tick the appropriate box**

**□** I am not holder of any kind of scholarship;

**□** I have a scholarship that will end before the presumed starting date of the activities of the call;

**□** I have a scholarship, and, should I be awarded the fellowship, I will renounce the right to the scholarship in order to be awarded the temporary research fellowship.

**I will immediately inform the Selection and Competitions Service if one or more of the conditions listed from point 7 to 15 of this admission application should change during the period of the temporary research fellowship.**

|  |
| --- |
| I HEREBY DECLARE |

that the information provided above and in the curriculum vitae supplied with this application is true;

that I know and expressly accept the date of the interview (or the date of theory-practical test) is indicated in the call for applications (and in any errata corrige published later in the Politecnico's Official Board and on the university's web site);

that I have been informed, pursuant to and in accordance with Legislative Decree no. 196 issued on 30 June 2003, that personal information obtained on me will be used, also through computer processing, exclusively for the purposes of the procedure for which this declaration is presented.

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ANNEX A**

**SELF-CERTIFICATION**

**(DECLARATION IN LIEU OF CERTIFICATION AND/OR NOTARIAL DEED - ARTICLES 46 AND 47 OF D.P.R no. 445 dated 28.12.2000)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **I, the undersigned,** |  |  |  |  | |
| *Name* |  |  | *Surname* | |
| **Born in** |  |  | | |
|  |  | *Place of birth (City/town, province, country)* | | |
| **Resident in** |  |  | | |
| *City/town, province, country* |  | *Address, post code* | | |

aware of the legal consequences of making untruthful declarations or producing or using false deeds under art. 76 of Presidential Decree no. 445 dated 28 December 2000, and the additional sanction under art. 75of the above-mentioned Presidential Decree no. 445 dated 28 December 2000, consisting of forfeiture of any benefits resulting from provisions issued on the basis of untruthful declarations,

|  |
| --- |
| DECLARE I HAVE THE FOLLOWING ADDITIONAL QUALIFICATIONS (that are not the ones listed in the application form) |

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE SUPPLY, FOR EACH QUALIFICATION, ALL THE RELEVANT INFORMATION ON TIME PERIODS AND SUBJECTS CONCERNED**

|  |
| --- |
| I ALSO DECLARE THAT |

I have been informed, pursuant to and in accordance with Legislative Decree no. 196 issued on 30 June 2003, that personal information obtained on me will be used, also through computer processing, exclusively for the purposes of the procedure for which this declaration is presented.

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ANNEX B**

**SELF-CERTIFICATION**

**(DECLARATION IN LIEU OF NOTARIAL DEED - ART. 47 of D.P.R no. 445 dated 28.12.2000)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **I, the undersigned,** |  |  |  |  |
| *Name* |  |  | *Surname* | |
| **Born in** |  |  | | |
|  |  | *Place of birth (City/town, province, country)* | | |
| **Resident in** |  |  | | |
| *City/town, province, country* |  | *Address, post code* | | |

aware of the penal sanctions consequent upon making untruthful declarations or upon producing or using false deeds under art. 763  of Presidential Decree No. 445 dated 28 December 2000, and the additional sanction under art. 754 of the above-mentioned Presidential Decree no. 445 dated 28 December 2000, , consisting of forfeiture of any benefits resulting from provisions issued on the basis of untruthful declarations,

|  |
| --- |
| I HEREBY DECLARE |

**that the copies of my publications/scientific products (I’m author or co-author) annexed to the application, are true copies of the originals:**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPLICANTS SHOULD MARK ALL PUBLICATIONS WITH A NUMBER AND LIST THEM BELOW, STATING:**

**• ONLINE PUBLICATIONS/SCIENTIFIC PRODUCTS: name and surname of the author, title, web site, publication date;**

**• FOR THESES: thesis title, supervisor, university, country, academic year;**

**• FOR BOOKS: name and surname of the author (and any co-authors), title of the book, place of publication, publisher/series, year;**

**• FOR CHAPTERS IN BOOKS, ESSAYS IN COLLECTANEA ETC.: name and surname of the author of the chapter/essay, title of the chapter/essay, title of the book or other work the chapter is included in, name and surname of coauthor(s), place of publication, publisher, year, number of the first and last page;**

**• FOR ARTICLES IN MAGAZINES: name and surname of the author (and any co-authors), title of the article, title of the magazine it is in, number, day/month/year, place of publication, publisher, number of the first and last page;**

**• FOR CONFERENCE PROCEEDINGS: name and surname of the authors of the proceedings, title of the contribution and name of the conference, meeting/conference proceedings, city/town, day/month/year, (edited by) name and surname of the editor, place of publication, publisher, year, number of the first and last page;**

**• FOR EDITORSHIPS: title of the work, name of the editor (edited by), place of publication, publisher/series, year;**

**• FOR OTHER KINDS OF PUBLICATIONS/SCIENTIFIC PRODUCTS: state the name and surname of the author/coauthor(s), year, and all the information required to identify them.**

**Scientific publications published on online journals are considered originals if the applicant provides the relevant web site address. Publications must be annexed for assessment purposes.**

|  |
| --- |
| I ALSO DECLARE THAT |

I have been informed, pursuant to and in accordance with Legislative Decree no. 196 dated 30.06.03, that personal information obtained on me will be used, also through computer processing, exclusively for the purposes of the procedure for which this declaration is presented.

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Presidential Decree no. 445 dated 28 December 2000, published in the Ordinary Section of Official Gazette issue no. 42 dated 20 February 2001. Consolidated act of the legislative and regulatory provisions regarding administrative documentation.**

Art. 46 *Declarations in lieu of certification*

1. The following statuses, personal qualities and events may be demonstrated by a declaration, which may be made on request, signed by the party concerned and produced instead of regular certification:

a) date and place of birth;

b) residence;

c) citizenship;

d) possession of civil and political rights;

e) marital status;

f) family status;

g) declaration that the person is living;

h) birth of son or daughter, death of spouse, parent, son or daughter;

i) registration in professional associations, rolls or lists held by public administration;

l) membership in professional orders;

m) educational qualifications, examinations taken;

n) professional qualifications, specialised educational qualifications, licences to practice, training, professional development and technical qualification courses;

o) income or economic situation, also for the purposes of granting benefits of any kind under special legislation;

p) fulfilment of specific tax obligations, indicating the amount paid;

q) possession and number of tax code, VAT number, or any other item of information present in tax records;

f) status of unemployment;

s) status of retiree and pension category;

t) status of student;

u) status of legal representative of physical persons or corporate entities, of guardian, liquidator, and similar statuses;

v) registration in associations or societies

of all kinds;

z) all circumstances pertaining to the fulfilment of obligations for national service, including those certified in the document demonstrating the status of service;

aa) that the applicant is not the subject of any penal sentences or orders for the application of preventive measures, civil decisions and administrative measures entered in the criminal records office under current legislation;

bb) that the applicant is not aware of being subject to penal proceedings;

bb-bis) that the applicant is not the subject of court orders that apply the administrative sanctions listed in Lgs. D. no. 231 issued on 8 June 2001;

cc) status of dependent;

dd) all information of which the person involved may be aware which is contained in civil status registries;

ee) that he/she is not in a condition of receivership or bankruptcy and has not presented a request for arrangement with creditors.

Art. 47 - *Declaration in lieu of a notarial deed*

1. Notarial deeds concerning status, personal qualities or events of which the person involved is directly aware may be replaced by declarations made and signed by the person involved in compliance with article 38.

2. Declarations made in the interests of the person making them may also regard status, personal qualities and events pertaining to other parties whom the person making the declaration is personally acquainted

3. With the exceptions expressly permitted by law, in relations with public authorities and with parties providing public services, all statuses, personal qualities and events not expressly indicated in article 46 may be demonstrated by the person involved by presentation of a declaration in lieu of notarial deed

4. Except where the law expressly states that loss must be reported to the police in order to begin administrative proceedings for issuing a duplicate identity document or other document certifying a person’s status and personal qualities, loss of such a document shall be demonstrated by the person requesting the duplicate in the form of a declaration in lieu of notarial deed.

Art. 76 *Penal legislation*.

1. Anyone who makes an untruthful declaration and produces or uses false documents in the circumstances identified in this act shall be punished under the penal code and applicable special legislation.

2. Exhibiting a deed containing information which is no longer true is equivalent to using a false document.

3. Declarations in lieu of notarial deed made under articles 46 and 47 and declarations made on behalf of the people identified in article 4, paragraph 2, shall be considered made before public officials.

4. If the offences identified in paragraphs 1, 2 and 3 are committed to obtain appointment to public office or the authorisation to exercise a profession or an art, the judge may, in serious cases, apply temporary interdiction from public office or from the profession or art.

Art. 75 *Forfeiture of benefits*.

1. The provisions of article 76 notwithstanding, if a control of the type identified in article 71 should reveal that the content of the declaration is untruthful, the person making the declaration shall forfeit any benefits that may be consequent upon the order made on the basis of the untruthful declaration.

Art. 38 *Methods for submitting and signing applications*.

1. All applications and declarations to be presented to public authorities or to operators of public services may be sent by fax or e-mail.

2. The applications and declarations sent via e-mail, including applications for participation in selections aimed at employment (of any kind) in public administration, or for registration in professional associations, registers or rolls held by public administrations are valid if performed in accordance with art. 65 of Lgs. D. no. 82 issued on 7 March 2005.

3. Applications and declarations in lieu of notarial deed to be produced before public authorities or operators of public services shall be signed by the person named in them in the presence of an employee or signed and presented with an uncertified photocopy of the signatory's identity document. The photocopy of the document will be enclosed in the file. Applications signed by the applicant and photocopies of identity documents may be sent by email; in proceedings for the award of public contracts, this option is permitted within the limits set by the regulations contained in article 15, paragraph 2 of law no. 59 dated March 15 1997.

3-bis. The power of representation for the creation and submission of requests, projects, statements and other certifications, as well as the collection of deeds and documents from public authorities or operators of public services can be validly conferred to another subject in the ways set forth in this article.

1. The Politecnico di Milano takes no responsibility for the loss of correspondence caused by incorrect addresses supplied by applicants or because of delays in communicating changes in the address supplied in the admission request [↑](#footnote-ref-1)
2. Article 22, paragraph 1, of Law no. 240/2010 establishes that: *"Universities, public bodies and institutes for research and experimentation, the “Agenzia Nazionale per le Nuove Tecnologie, l'Energia e lo Sviluppo Economico Sostenibile” (ENEA), the “Agenzia Spaziale Italiana” (ASI), and the institutes whose scientific specialisation diploma has been considered equivalent to a PhD pursuant to art.74, fourth paragraph of D.P.R. no. 382, issued on 11 July 1980, can, if their budget allows them to do so, award temporary research fellowships for research activities."* [↑](#footnote-ref-2)
3. Law no. 240/2010 (Gelmini Law) became effective on 29 January 2011. Please list only the temporary research fellowships awarded pursuant to the Gelmini Law, not the ones awarded pursuant to the previous law (Law no. 449/1997). [↑](#footnote-ref-3)