Thank you for applying to the graduate programme (MEng/PhD) in Faculty of Engineering.

**(A)** **Online submission**

After you have completed an online submission, for **each programme** that you are applying to, you should enclose the following documents, to be posted to the Department you are applying to [please refer to section (D) for the mailing address].

* Printout of the Application Form (click on ‘Manage Applications’ on the left menu, click on the “Application Number” hyperlink). Please ensure you sign on the form.
* Proof of Payment - printout of the e-receipt (Application Fee of S$20 for each programme, we accept major credit/debit cards).
* Proof of Citizenship (local identification card with photo/copy of passport preferred).
* Photocopy of University Transcript / Results Slips (with English translation, where applicable)
* ***(Please request your University to send Original/ certified true copy transcript directly to NUS in an official SEALED envelope with its flap bearing the security seal of the University and the signature of the Registrar or representative).***
* Degree scroll / Degree certificate (if available).
* TOEFL/IELTS and GRE/GATE scoresheets (copies in the first instance; please request ETS to post the original score to the department you are applying to).
* Copy of publication(s) or abstract, if applicable.

# Above to be arranged in descending order, starting with the Printout of the Application Form.

You are advised to upload your Academic Transcript and Degree Certificate/scroll in the section "Academic Qualifications", if you possess a copy. This will allow us to verify your qualifications while awaiting the original documents from your University. A printed copy of these should also be included with your physical application to be posted/couriered to us.

In addition to the above, your application will not be complete without the receipt of **2** Referee Reports, which your referees will submit online. Please indicate their email contacts accurately when associating the referees with your application. There is no need for hardcopy letters.

**Note** : Referees will receive our auto-generated notice AFTER you submit an application; and they have a grace of 2 weeks to complete their reports online. If they report non-receipt of our notice, please advise them to check their spambox, failing which you may then write to us.

**(B)** **Application Fee**

There is a non-refundable application fee of S$20 payable for each programme you apply for online. If you would like to pay with a bank draft, kindly have it made payable to ‘National University of Singapore’ and attach it to the Application Fee Form [download at section (C)].

**(C) Downloadable forms**

There are some forms and instructions which can be printed out:

* [Application Fee form](http://www.gse.nus.edu.sg/ApplnFeeFormResearch_Aug17Jan18.pdf) (applicable only if you are paying by post)
* [Transcript Request form](http://www.gse.nus.edu.sg/TranscripRequestFormResearch_Aug17Jan18.pdf) (applicable only if you would like to request for transcript from your university)
* [Application Checklist](http://www.gse.nus.edu.sg/ApplnChecklistResearch_Aug17Jan18.pdf) (and how to arrange the documents)

**(D) Departments’/Divisions’ Mailing Addresses**

Please mail your application(s) with documents listed in (A) to the respective Departments/Divisions. Kindly address your package to “Programme Manager (Research)”.

1. **Department of Biomedical Engineering**  
   National University of Singapore  
   4 Engineering Drive 3, Block E4 #04-08  
   Singapore 117583
2. **Department of Chemical & Biomolecular Engineering**National University of Singapore4 Engineering Drive 4, Block E5 #02-09  
   Singapore 117585
3. **Department of Civil & Environmental Engineering**National University of Singapore  
   1 Engineering Drive 2, Block E1A #07-03  
   Singapore 117576
4. **Department of Electrical & Computer Engineering**  
   National University of Singapore  
   4 Engineering Drive 3, Block E4 #05-45   
   Singapore 117583
5. **Division of Engineering & Technology Management**   
   National University of Singapore  
   9 Engineering Drive 1, Block EA #05-34   
   Singapore 117575
6. **Department of Industrial & Systems Engineering**

National University of Singapore

1 Engineering Drive 2, Block E1A #06-25

Singapore 117576

1. **Department of Materials Science & Engineering**

National University of Singapore

9 Engineering Drive 1, Block EA #03-09

Singapore 117575

1. **Department of Mechanical Engineering**

National University of Singapore

9 Engineering Drive 1, Block EA #07-08

Singapore 117575

All completed applications and supporting documents must reach the Department Office by the application deadline. Applications submitted/posted after the deadline will not be considered.

(E) **User Guide for Applicants**

There is a [User Guide](http://www.nus.edu.sg/registrar/info/gd/Applicant-Guide-For-Graduate-Admission-System.pdf) prepared for applicants which will assist you in the online application process. Please browse through the slides to better equip yourself before commencing your application.

An [Application Booklet](http://www.gse.nus.edu.sg/ResearchAppnBooklet_Aug17Jan18.pdf) containing programmes and departments information is available for your reading.

(F) **Application and Admission Status Check**

You may log in to view the application and admission status by clicking on “View Application / Make Payment” link on the left menu.

Updates are made periodically:

(a) for Application status, it will be updated once Department receives and processes your physical application materials.

(b) for Admission status, kindly check for results in May and October (for August and January Intakes respectively).

Due to the large number of applications, we regret to inform that we are unable to check the delivery of applications/supporting documents. Please be assured that all applications will be processed if mailed to the correct address. Our officers will get in touch with you if further information is required.