Official Time

Name

Company

Mon: ______
Tue: _____
Wed: ____

Wed: _____ Thu: 8:00am - 4:00pm Fri: 8:00am - 4:00pm

: Vale, Justine Lyka

: Sto. Nino Parochial School

Sat: _____



Republic of the Philippines

QUEZON CITY UNIVERSITY

673 Quirino Highway San Bartolome, Novaliches, Quezon City

WEEKLY ACCOMPLISHMENT REPORT (ON-THE-JOB TRAINING 1)

1st Sem. S.Y. 2022-2023

Course: Bachelor of Science in Information Technology Year: 4th

Training Period: From December 5, 2022 To December 11, 2022

Any alterations/erasures will consider null and void unless with countersign of immediate supervisor.

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Week No.

Date	Day	Regular Time			Total	Overtime		Total	Grand	- I
		Time-In	Time-Out	Task Assigned and Completed		Time-In	Time-Out	Hour/s	Total	Remarks
Dec. 5, 2022	MON	8:00am	4:00pm							
Dec. 6, 2022	TUE	8:00am	4:00pm							
Dec. 7, 2022	WED	8:00am	4:00pm	Organized pictures from 2016-2017, Fixed Speaker in Classroom	8 hrs				8 hrs	
Dec. 8, 2022	THU	8:00am	4:00pm							
Dec. 9, 2022	FRI	8:00am	4:00pm	Encoded student files/ credentials from SY 2009-2020	8 hrs				8 hrs	
Dec. 10, 2022	SAT	8:00am	4:00pm							
Dec. 11, 2022	SUN	8:00am	4:00pm							
GRAND TOTAL							16 hrs			

Prepared by:	Approved by:	Recorded by:	
Justine Lyka Vale	Fredbert L. Acabal	Isagani M. Tano, PhD-ELM, DIT	
OJT Trainee	ICT Staff	OJT Adviser	Total Hours
Date: 12/09/2022	Date: 12/09/2022	Date:	

Official Time

Mon: ______

Wed: 8:00am-4:00pm
Thu: 8:00am-4:00pm
Fri: 8:00am-4:00pm

: Vale, Justine Lyka

Sat: _____

Name

Date: 12/09/2022



Republic of the Philippines

QUEZON CITY UNIVERSITY

673 Quirino Highway San Bartolome, Novaliches, Quezon City

WEEKLY ACCOMPLISHMENT REPORT (ON-THE-JOB TRAINING 1)

1st Sem. S.Y. 2022-2023

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immediate supervisor.

Any alterations/erasures will consider null

and void unless with countersign of

Week No.

Course: Bachelor of Science in Information Technology Year: 4th

Company: Sto. Nino Parochial School Training Period: From December 12, 2022 To December 18, 2022

Date: 12/09/2022

Date	Day	Regul Time-In	ar Time Time-Out	Task Assigned and Completed	Total Hour/s	Ove Time-In	ertime Time-Out	Total Hour/s	Grand Total	Remarks
Dec. 12, 2022	MON	8:00am	4:00pm		Hour/s	Time-in	Time-Out	HOUI/S	IOLAI	
Dec. 13, 2022	TUE	8:00am	4:00pm							
Dec. 14, 2022	WED	8:00am	4:00pm	Organized pictures from 2016-2017	8 hrs				8 hrs	
Dec. 15, 2022	THU	8:00am	4:00pm	Input Label in Envelope of Students Credentials	8 hrs				8 hrs	
Dec. 16, 2022	FRI	8:00am	4:00pm	Input Label in Envelope of Students Credentials	8 hrs				8 hrs	
Dec. 17, 2022	SAT	8:00am	4:00pm							
Dec. 18, 2022	SUN	8:00am	4:00pm							
	GRAND TOTAL							24 hours		

Prepared by:	Approved by:	Recorded by:	
Justina Luka Wala	For all point 1. Applied	Jacobs M. Tana DhD. FLM. DIT	
Justine Lyka Vale OJT Trainee	Fredbert L. Acabal ICT Staff	Isagani M. Tano, PhD-ELM, DIT OJT Adviser	Total Hours

Date: