

Botetourt County Public Schools

March 13, 2020

Dear Parents/Guardians, Staff, and Students:

Even though at this time, there is not an identified case of COVID-19 in Botetourt County, our schools along with all K-12 Virginia schools will be closed for a minimum of two weeks in response to the continued spread of COVID-19. This plan is to help minimize the potential exposure of this virus.

As I am sure you have many questions, I wanted to reach out to you this evening and to provide you with some answers.

1. Botetourt County Public Schools will be applying for a waiver for the days missed during this time. **At this point, Spring Break vacation will not be impacted.**
2. Report cards will be mailed home to all students on Tuesday, March 17.
3. Teachers will be using Monday, March 16 to finalize their instructional plans and packets. These assignments are intended to keep your child engaged in learning and should be completed to your child's best ability. Students will not be penalized if they are unable to complete their work.
4. **On Monday afternoon, you will receive information on how these packets will be shared with your child, how your child will receive specialized services if applicable, and how your child will receive meals if he or she relies on our school nutrition program.**
5. For students who meet on the campuses of Virginia Western Community College (VWCC) and Dabney Sue Lancaster Community College (DSLCC) or who take classes online, coursework can be accessed through established online procedures. If you have questions regarding online access, coursework, or requirements, please contact the following numbers:

DSLCC Dual Enrollment Coordinator: 1-540-863-2901
VWCC Helpdesk: 1-540-857-7354
VWCC Dual Enrollment Coordinator: 1-540-857-7235
6. For students enrolled in Roanoke Valley Governor's School (RVGS) or in Jackson River Governor's School (JRGS), instruction will be obtained through their respective institution. For questions regarding classes or coursework, please contact the following numbers:

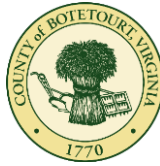
RVGS: 1-540-853-2116

JRGS: 1-540-863-2872

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DR. LISA C. CHEN, *Division Superintendent*

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7. My team and I will continue to work with the Virginia Department of Education on graduation requirements, SOL testing, and state accreditation. I will communicate this information as it becomes available to us.
8. During these two weeks, there will be no athletic scrimmages, games, practices, or other school-related activities.

I will continue to keep you updated on all information that I am aware of. Your child's well-being remains at the core of our decisions.

On behalf of Botetourt County Public Schools, thank you for your support.

Sincerely yours,

Dr. Lisa C. Chen
Superintendent