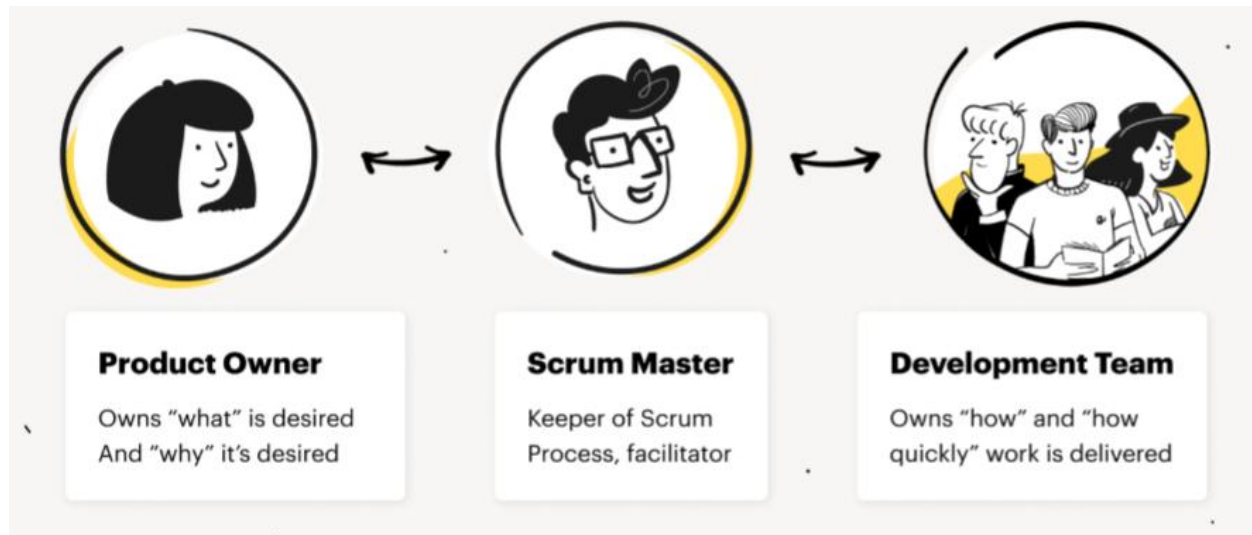


Roles & Responsibilities Document



Project Title: Soul of Bangladesh

1. Product Owner

Role Description:

The Product Owner is responsible for defining the vision of the project, prioritizing the Product Backlog, and ensuring that the development team delivers maximum value. The Product Owner acts as the *voice of the customer* and bridges communication between stakeholders and the development team.

Assigned To: Mst. Labonno Rahman Oishy (2254901107)

Responsibilities:

- Define and communicate the product vision clearly.
- Prioritize backlog items based on business value and user needs.
- Engage with stakeholders and ensure requirements are captured accurately.
- Provide feedback during Sprint Reviews and ensure alignment with goals.
- Make decisions regarding scope, features, and release priorities.

2. Scrum Master

Role Description:

The Scrum Master ensures the Scrum framework is followed, facilitates ceremonies (Daily Scrum, Sprint Planning, Review, Retrospective), and removes impediments that may block progress. They coach the team in Agile principles and safeguard team productivity.

Assigned To: Ameer Sohail Aurnab (2254901011)

Responsibilities:

- a. Facilitate Scrum ceremonies effectively.
- b. Remove blockers and resolve conflicts within the team.
- c. Coach team members in Agile values and Scrum practices.
- d. Ensure transparency and communication between Product Owner and Development Team.
- e. Protect the team from external disruptions.

3. Development Team

Role Description:

The Development Team consists of cross-functional members who design, develop, test, and deliver increments of the product. The team is self-organizing and accountable for delivering high-quality, potentially shippable increments at the end of each Sprint.

Assigned Members & Skills:

- a. **Sunehra Tabassum (2254901047)** – Frontend Development (HTML, CSS, JavaScript, UI/UX Design)
- b. **Rabeya Islam Rima (2254901055)** – Backend Development (PHP, MySQL, Authentication Systems)
- c. **Nasrat Jahan (2254901061)** – Content Management & Data Validation (Cultural Research, Educational Content Structuring)

d. **Ameer Sohail Aurnab (2254901011)** – Project Coordination & QA Testing (in addition to Scrum Master duties).

e. **Mst. Labonno Rahman Oishy (2254901107)** – Requirement Analysis, Client Interaction, and Vision Alignment (in addition to Product Owner duties).

Responsibilities:

- a. Collaboratively design and implement features defined in the backlog.
- b. Ensure quality through peer reviews, testing, and continuous integration.
- c. Deliver potentially shippable increments at the end of each Sprint.
- d. Maintain technical documentation and follow coding standards.
- e. Continuously improve team performance through retrospectives.