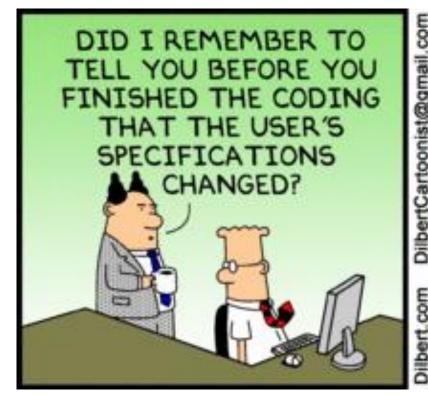
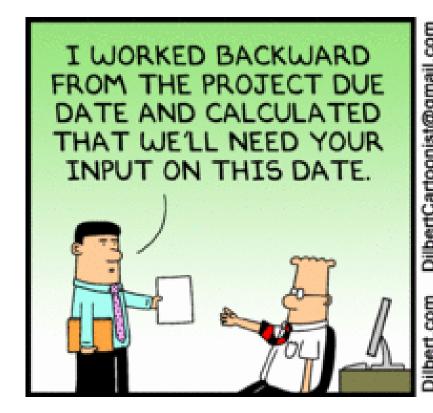
Scope Creep



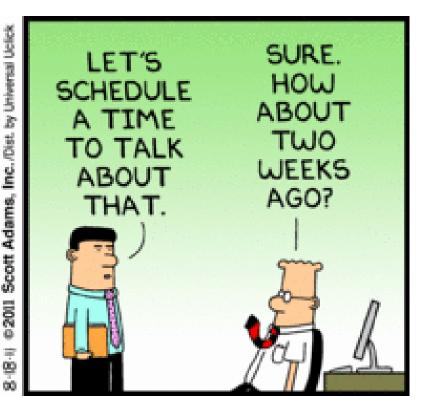




Time Management









CS352 Project Management for Computer Scientists

Scope and Time Management



Recap: Project Selection Seminar

- Outputs / Outcomes / Benefits
- SMART Objectives
 - Specific, Measurable, Achievable, Relevant, Time-bound (SMART)
- Present a convincing Business Case
- Assigned a Case Study

Seminar issues?

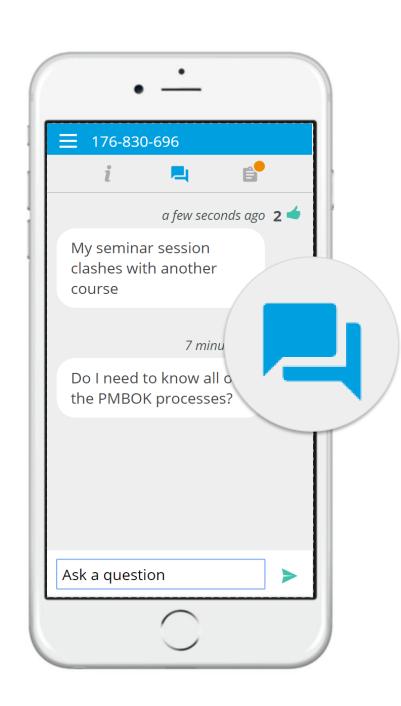


Any seminar issues?

Vote for up to 3 choices

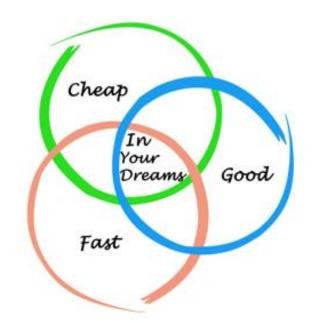
1. No issues

- 2. I missed the first seminar
- 3. I'm not in a seminar team / group
- 4. I have a timetable clash



Ask a question at any time! warwick.ac.uk/pm4cs/2

Recap: Week 1



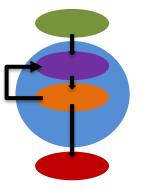
- A project is a temporary endeavour undertaken to create a unique product service or result.
- Manage the triple constraint: cost, schedule, and scope
- But also quality, risk, resources, stakeholders...





- Initiation:
 - Project Mandate project created
 - Project Charter PM assigned and given authority to begin...





Quiz!



One of the following groups is NOT a process group – but which one?

- 1. Planning
- 2. Integrating
- 3. Closing
- 4. Executing

Which is the knowledge area where requirements are collected?

1. Communication

- 2. Scope
- 3. Integration
- 4. Quality

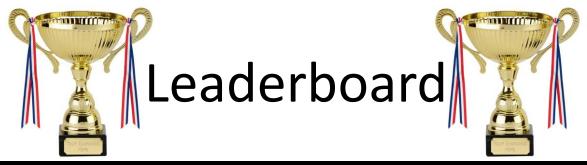


Which process group has the greatest number of processes?

- 1. Monitoring and Controlling
- 2. Planning
- 3. Executing
- 4. Integrating

Which process group up most of the budget in a project?

- 1. Initiating
- 2. Planning
- 3. Executing
- 4. Monitoring and Controlling
- 5. Closing



Position	Participants	Score

Which of the following is NOT one of the three initiating process outputs?

1. Business Case

- 2. Stakeholder management strategy
- 3. Stakeholder register
- 4. Project Charter

You communicate with the development team in 1. Integration which knowledge area?

- 2. Stakeholder

3. Resources

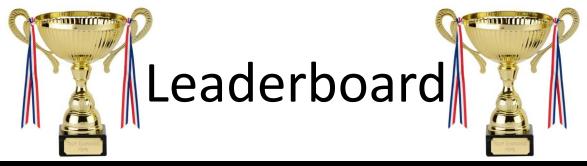
4. Communication

In which process group will you perform team building?

- 1. Initiating
- 2. Planning
- 3. Executing
- 4. Monitoring and Controlling

The Monitoring and Controlling process group contains an output called Accepted Deliverables which process is this output from?

- 1. Perform Quality Assurance
- 2. Verify Scope
- 3. Control Scope
- 4. Perform Quality Control



Position	Participants	Score

Today

- Planning is a continuous process
- Scope Management: Work Breakdown Structure (WBS)
 - Work packages
 - Deliverable-oriented (vs Objective- / Process- oriented)
- Time Management
 - Estimation
 - Dependencies and Gantt Charts
 - Project Network Diagram
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By the end of this lecture you should have learned:

- Planning is a continuous process
- Scope Management: Work Breakdown Structure (WBS)

How to design Work packages

Understant Deliverable-oriented (vs Objective- / Process- oriented)

Time Management

Four Estimation techniques

How to show Dependencies and Gantt Charts

How to drawea Project Network Diagram

How to apply Critical Path Method (CPM)



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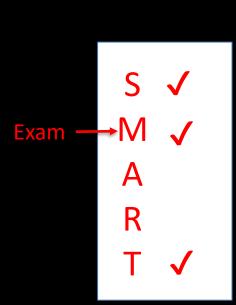
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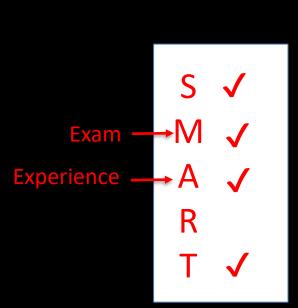
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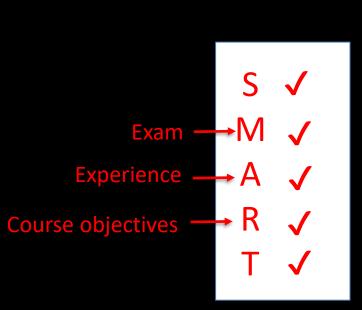
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Developing a Project Plan

Once the project is given the go-ahead and the Charter is signed-off by the Sponsor, the Project Manager takes over.

First steps:

- 1. Breakdown work, Plan Timeline
- 2. Set out milestones, identify bottlenecks
- 3. Plan Budget, Allocate Resources

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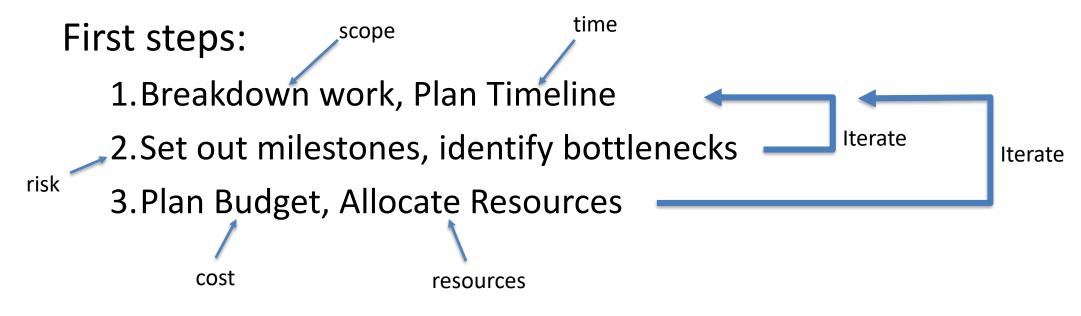
resources

cost

29

Developing a Project Plan

Once the project is given the go-ahead and the Charter is signed-off by the Sponsor, the Project Manager takes over.



	Initiating	Planning	Executing	Monitor/Control	Closing
Integration	Develop Project Charter	Develop Project Management Plan	Direct and Manage Project Work Manage Project Knowledge	Monitor and Control Project Work Perform Integrated Change Control	Close Project or Phase
Scope		Plan Scope Management Collect Requirements Define Scope Create WBS		Validate Scope Control Scope	OF CY LAND COUNTY
Time		Plan Schedule Management Define Activities Sequence Activities Estimate Activity Durations Develop Schedule		Control Schedule	PARTICION OF PARTICION
Cost		Plan Cost Management Estimate Costs Determine Budget		Control Costs	
Quality		Plan Quality Management	Manage Quality	Control Quality	
HR/Resources		Plan Resource Management Estimate Activity Resources	Acquired Resources Develop Team Manage Team	Control Resources	
Communication		Plan Communications Management	Manage Communications	Monitor Communications	
Risk		Plan Risk Management Identify Risks Perform Qualitative Risk Analysis Perform Quantitative Risk Analysis Plan Risk Responses	Implement Risk Responses	Monitor Risks	
Procurement		Plan Procurement Management	Conduct Procurements	Control Procurements	Close Procurements
Stakeholder Stakeholder	Identify Stakeholders	Plan Stakeholder Engagement	Manage Stakeholder Engagement	Monitor Stakeholder Engagement	

Planning Stage

	Planning
Integration	Develop Project Management Plan
Scope	Plan Scope Management Collect Requirements Define Scope Create WBS
Time	Plan Schedule Management Define Activities Sequence Activities Estimate Activity Durations Develop Schedule
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Procurement	Plan Procurement Management
Stakeholder	Plan Stakeholder Engagement

Planning Stage

Project **Scope** Management

Plan Scope Management

 How will scope be defined, validated and controlled?

Collect Requirements

Document stakeholder requirements

Define Scope

Project and Product Descriptions

Create WBS

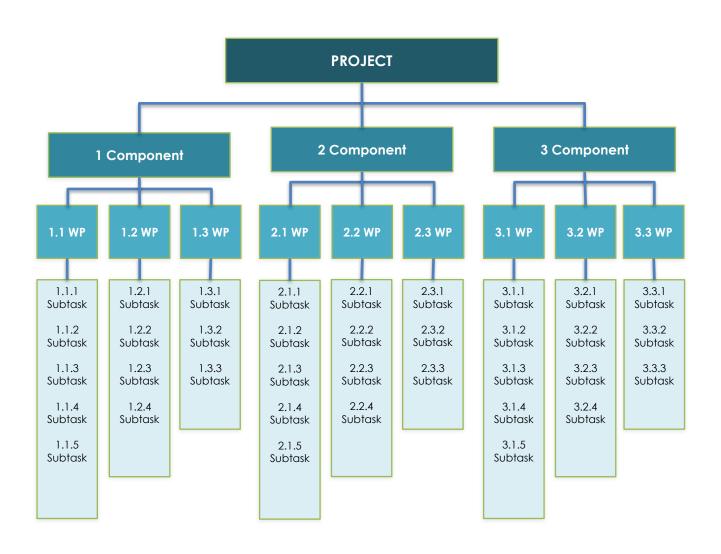
 Subdivide deliverables into smaller, more manageable components.

	Planning
Integration	Develop Project Management Plan
Scope	Plan Scope Management Collect Requirements Define Scope Create WBS
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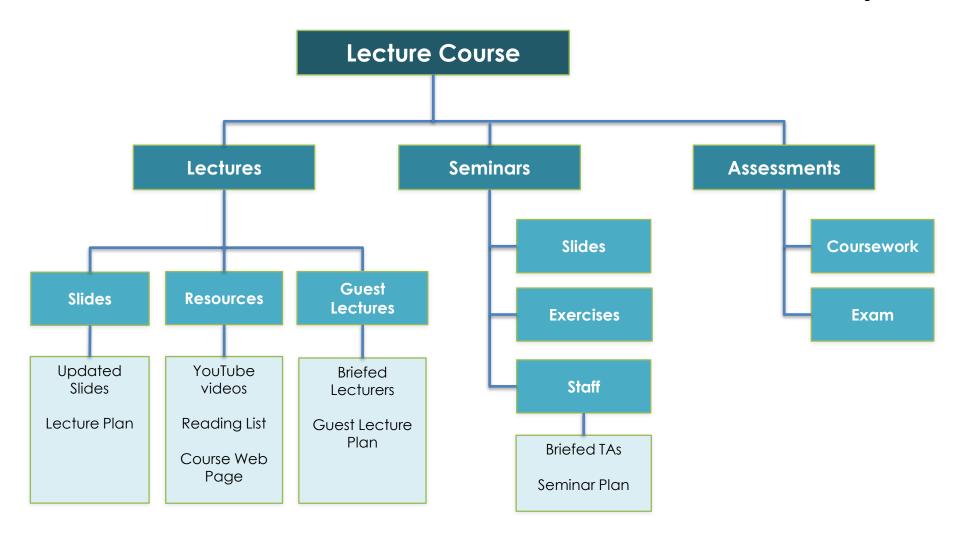
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Work Breakdown Structure



Work Breakdown Structure Example



"A deliverable-oriented hierarchical decomposition of the work to be executed by the project team to accomplish the project objectives and create the required deliverables.

It organizes and defines the total **scope** of the project.

Each descending level represents an increasingly detailed definition of the project work... ."

PMBOK® Guide.

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PMBOK® Guide.

Deliverables – Outputs. Must align with initial objectives.

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Work Package – Smallest unit of the WBS

- Set of related tasks and deliverables
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Milestones - Points of control that separate Work Packages.

Parallelism

Risk of overrun

More WP interactions

Harder to define

Efficient use of team

Easier to manage team

Problems detected late

Estimable

Team knows best

Easier to control team

PM has less control

Duplication of work between WPs

Work Packages

	Small Work Package	Large Work Package
Pros		
Cons		

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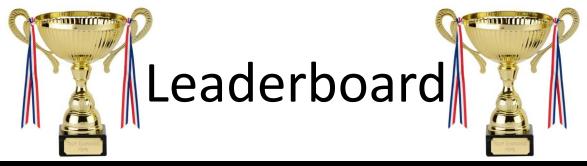
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Position	Participants	Score

Total Participants: 0 Average Score: 0

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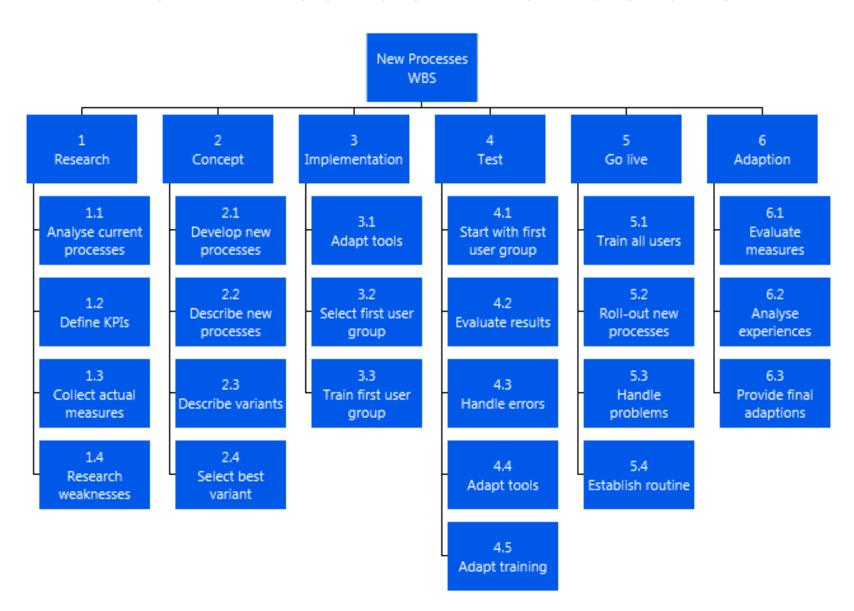
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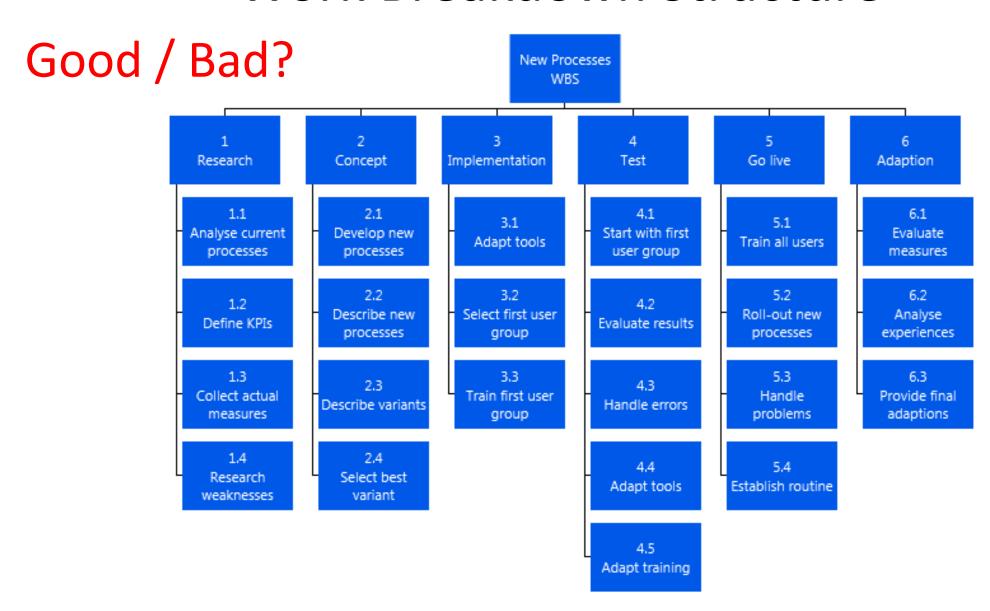
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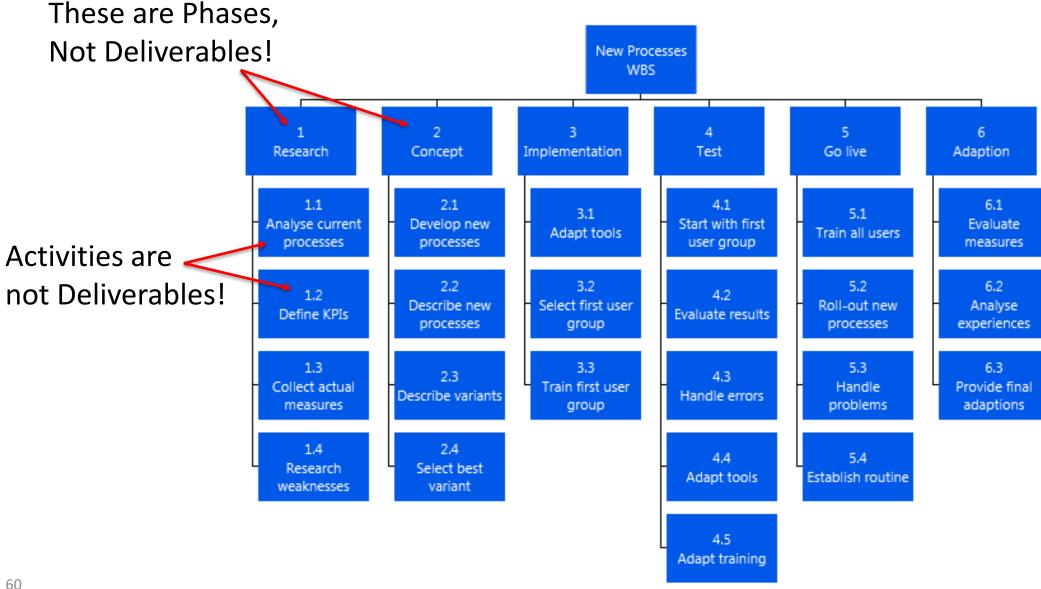
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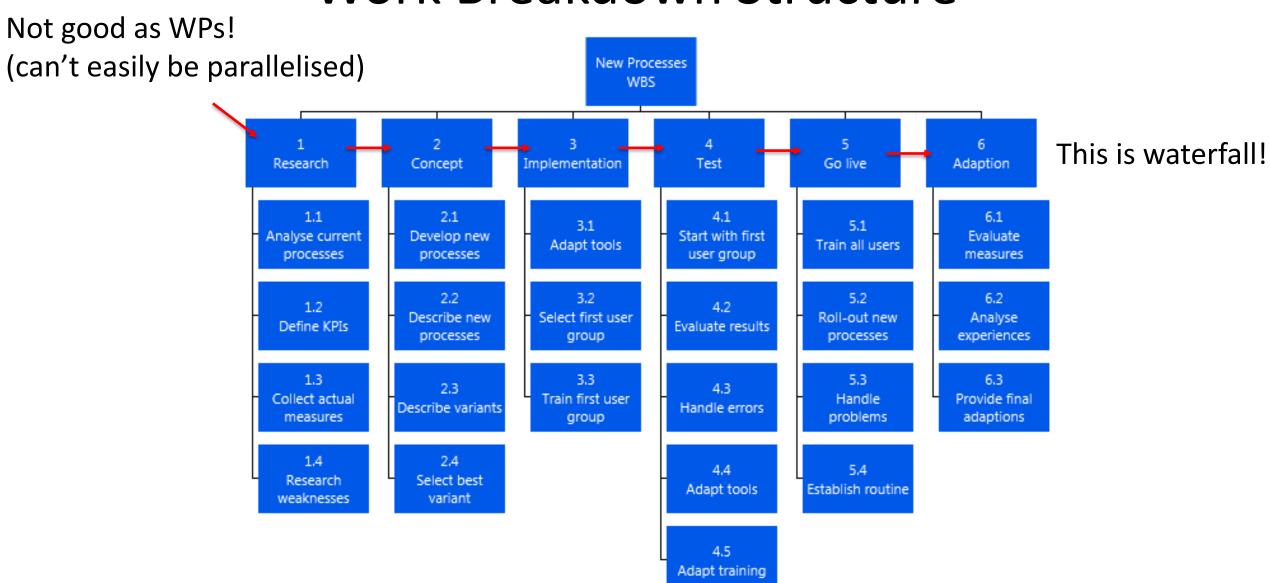
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Deliverables vs Objectives

Objectives:

- Desired benefits, outcomes, or improvements
- "To [improve/increase/enhance] something by [amount] by [date]"
- Specific, Measurable, Achievable, Relevant, Time-bound (SMART)
- Deliverables:
 - Outputs or products
 - stuff we will deliver to the customer
 - Produced to achieve objectives

Deliverables vs Objectives

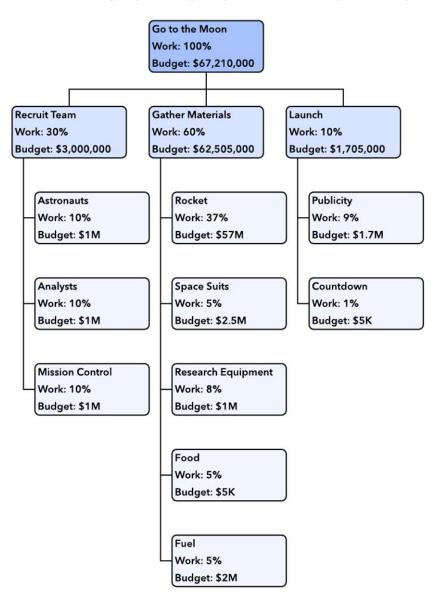
- Objectives:
 - Relate to purpose why are we going to build it?

- Deliverables:
 - Relate to work what are we going to build?
 - Define scope
 - Estimable, Parallelisable, Purchasable

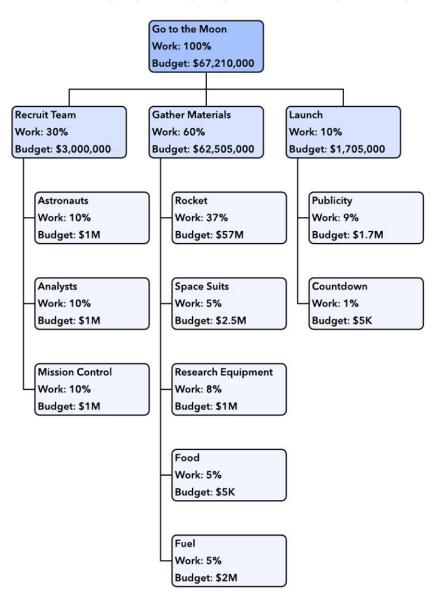
Deliverables vs Objectives

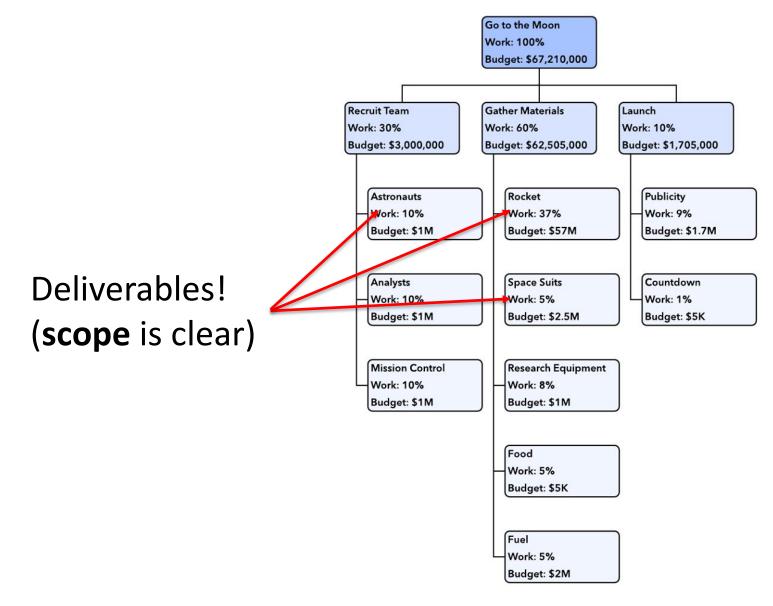
Both important for scope management:

- Must align outputs with customer's objectives
- Must exclude deliverables from your project scope that do not help to achieve the project objectives
- (Avoid scope creep...)

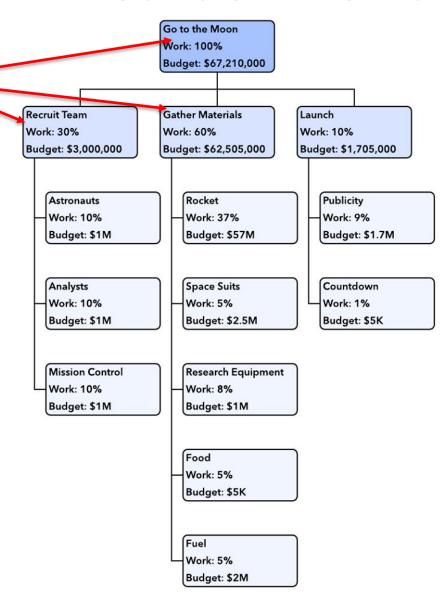


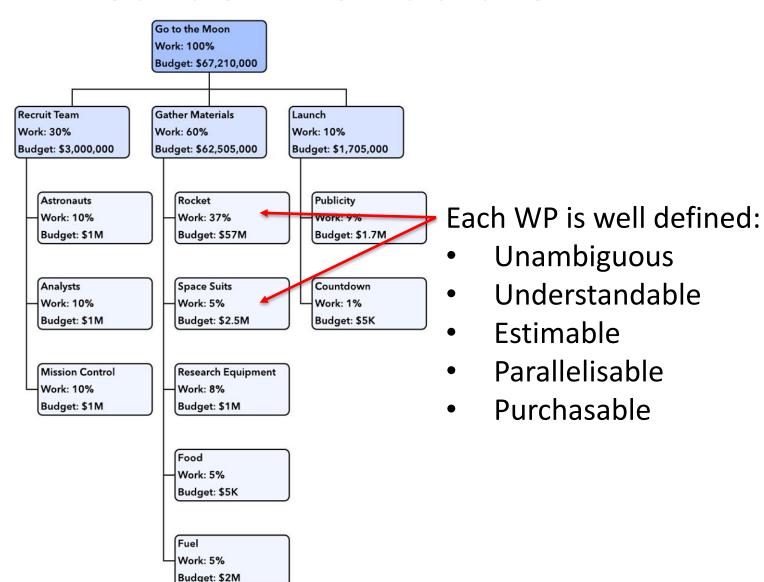
Good / Bad?





Objectives (purpose is clear)





Deliverable-Oriented WBS

"WBS should be **deliverable-oriented** (*what*)
Not **objective-oriented** (*why*) or **process-oriented** (*how*)"

Deliverable-Oriented WBS

"WBS should be deliverable-oriented (what)
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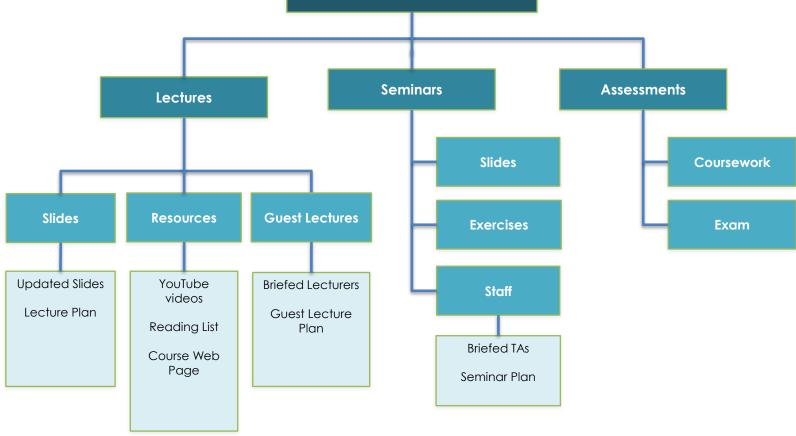
Goals

Actions / activities

WBS Example: What is the deliverable?

Project: Teaching this course

Lecture Course

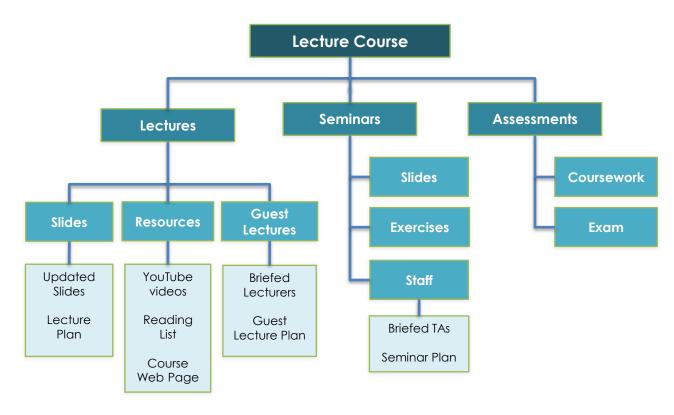


Project: Teaching this course

Objective: To increase student's understanding of lecture

material.

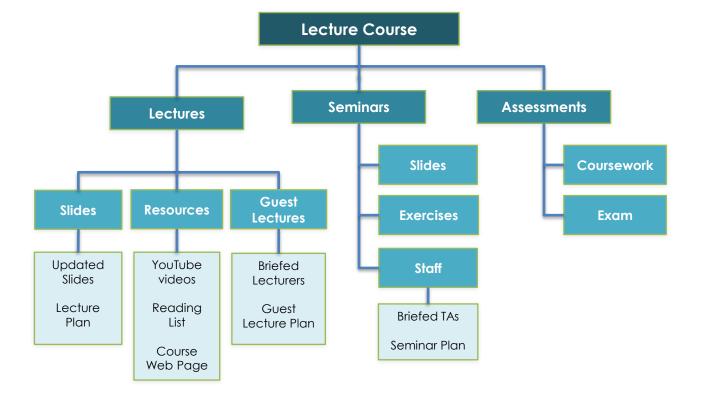
Is the objective SMART enough? We may need to break it down further...



Project: Teaching this course

Objective: To increase student's understanding of some very

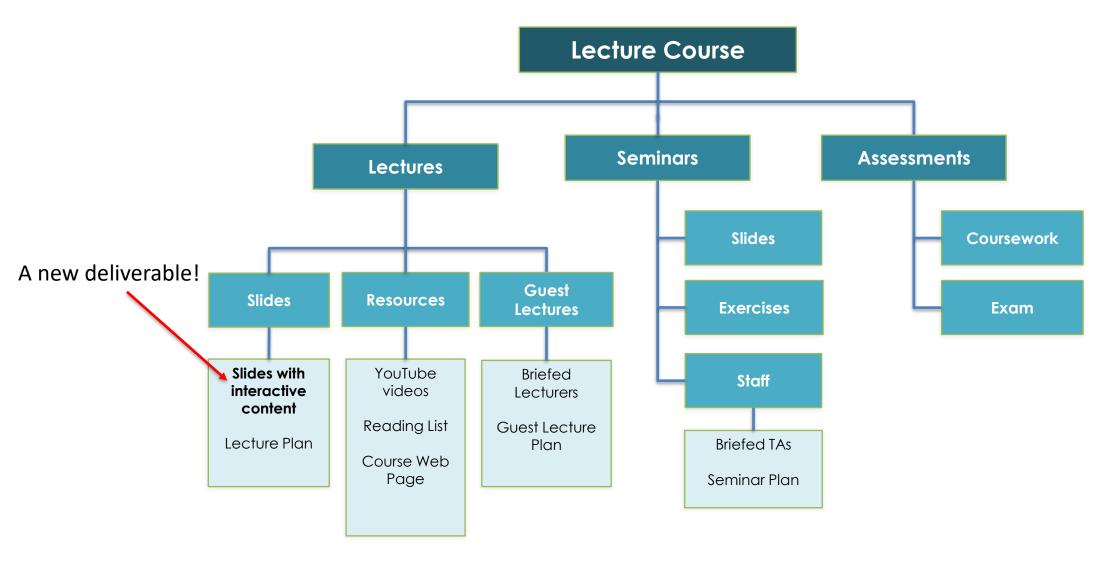
boring lecture material.



- Project: Teaching this course
- Objective: To increase student's understanding of *some very* boring lecture material.
 - Problem: Students can't pay attention for a full two hours
 - Solution: Students engage more when there is 'active learning'

The creative bit: brainstorming potential solutions (The project management textbook can't help you here...)

- Project: Teaching this course
- Objective: To increase student's understanding of *some very* boring lecture material.
 - Problem: Students can't pay attention for a full two hours
 - Solution: Students engage more when there is 'active learning'
 - Deliverable: interactive content



A WBS should be deliverable-oriented, not objective-oriented or process-oriented

- 1. Agree
- 2. Disagree

- Project: Recognising emotions from faces (3rd year project)
- Objective: Discover a magical algorithm to solve it.
- Deliverable: a magical algorithm

A bit too vague...

- How much time will it take?
- What resources are required?
- Does the team have the necessary skills?

- Project: Recognising emotions from faces (3rd year project)
- Objective: Implement a magical Machine Learning solution.

A refined objective gives us a better place to start

- Project: Recognising emotions from faces (3rd year project)
- Objective: Implement a magical Machine Learning solution.
 - Problem: The machine learning course is not until next term
 - Solution: Do some research, read papers.

- Project: Recognising emotions from faces (3rd year project)
- Objective: Implement a magical Machine Learning solution.
 - Problem: The machine learning course is not until next term
 - Solution: Do some research, read papers.
 - Deliverable: List of candidate algorithms and their suitability

An answer to the research question is the deliverable.

- Project: Recognising emotions from faces (3rd year project)
- Objective: Implement a magical Machine Learning solution.
 - New Problem: These algorithms are very complex and require lots of training data in a very specific format.

Research is a high-risk activity: it can change the scope!

- Project: Recognising emotions from faces (3rd year project)
- Objective: Implement a magical Machine Learning solution.
 - New Problem: These algorithms are very complex and require lots of training data in a very specific format.
 - Deliverables:
 - List of candidates and their suitability
 - Tagged training data
 - A working implementation of X

How much time will each take?

Still too vague?

More research maybe needed until we can make an accurate estimate

"WBS should be **deliverable-oriented** (*what*)
Not **objective-oriented** (*why*) or **process-oriented** (*how*)"

Pros:

- Deliverables are easier to estimate than objectives
- Makes us focus on the essentials
- Once scope is defined, the 'what' is fixed, but 'how' remains fluid
- Allows us to manage scope

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Cons:

- Loses sight of the objectives
- Restricts further scope changes and creativity from developers
- May overlook costly processes that consume time and resources
- Doesn't come naturally

The Problem:

- We want to stay focused on objectives and goals
 - But not present in the final WBS!

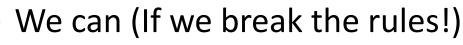
- We also want to use it plan the schedule and budget
 - It's actions and processes that take time and cost money, not the deliverable itself!
- We want to encourage creativity
 - We don't want to fix the scope!

The Problem:

- We want to stay focused on objectives and goals
 - But not present in the final WBS!

- We also want to use it plan the schedule and budget
 - It's actions and processes that take time and cost money, not the deliverable itself!

One solution:

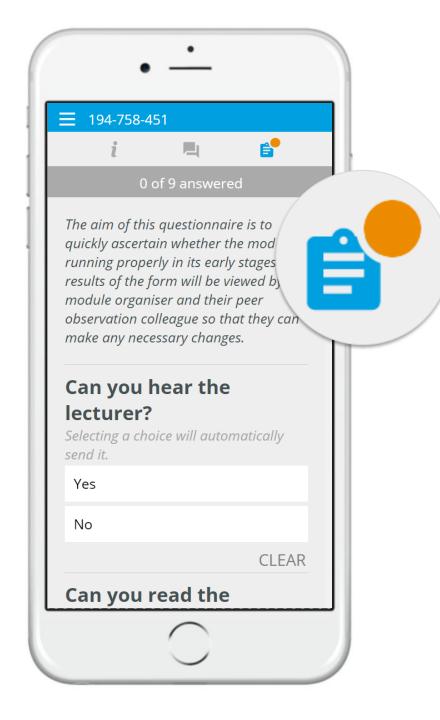


- Forget deliverables, break it down logically, working backwards.
- Fine as long as we get to the deliverables.
- We can!
- We will decide how we will do the work after we have decided what!

- We want to encourage creativity
 - We don't want to fix the scope!



- Creativity is at the discretion of the PM
 - WBS is a tool to fix the scope!



Please complete the **Initial Module Feedback Survey**

warwick.ac.uk/pm4cs/2

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Procurement	Plan Procurement Management
Stakeholder	Plan Stakeholder Engagement

Planning Stage

Project **Time** Management

Plan Schedule Management

 How will the schedule be planned, managed, executed and controlled?

Define Activities

Which actions will produce the deliverables?

Sequence Activities

Relationships / dependencies

Estimate Activity Durations

How long will each take?

Develop Schedule

Balancing constraints to create a timeline.

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Cost	Plan Cost Management Estimate Costs Determine Budget
Quality	Plan Quality Management
HR/Resources	Plan Resource Management Estimate Activity Resources
Communication	Plan Communications Management
Risk	Plan Risk Management Identify Risks Perform Qualitative Risk Analysis Perform Quantitative Risk Analysis Plan Risk Responses
Procurement	Plan Procurement Management
Stakeholder	Plan Stakeholder Engagement

Estimating Activity Durations

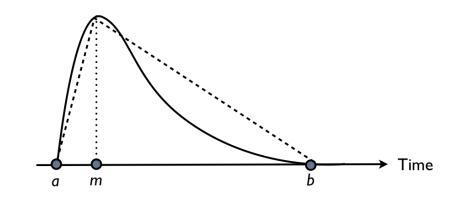
Analogous – How long it took last time (adjusted to this project)

Parametric – As above, but with a statistical model

Team-based – by the people doing the work

Three Point – m mean, a min, b max

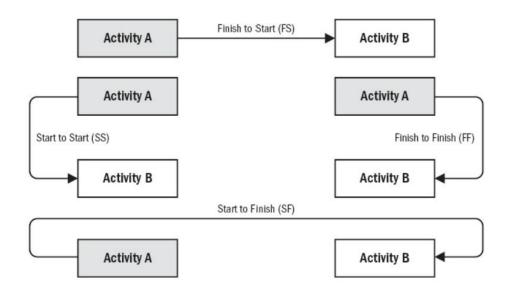
$$t_{\text{triangular}} = (a + m + b)/3$$
$$t_{\text{beta}} = (a + 4m + b)/6$$



Very useful to also have a measure of uncertainty

Sequence Activities

- Relationships
- Dependencies
- Resource constraints
- Milestones



PMBOK Guide: Precedence Diagramming Method

Gantt Charts

Graphical Visualisation of the project, showing:

temporal schedule of activities

Task	Week 1	We	ek 2	V	/eel	k 3		W	eek	۷4	
Task 1											
Task 2											
Task 3											
Task 4											

Gantt Charts

Graphical Visualisation of the project, showing:

- temporal schedule of activities
- dependencies between activities

Task	Week 1	Week 2	Week 3	Week 4
Task 1				
Task 2				
Task 3				
Task 4				

Gantt Charts

Graphical Visualisation of the project, showing:

- temporal schedule of activities
- dependencies between activities
- progress of activities

Task	Week 1	Week 2	Week 3	Week 4
Task 1				
Task 2				
Task 3				
Task 4				

- Online tools:
 - Asana with the InstaGantt plug-in

Task

- Trello with the EleGantt plug-in
- Others:
 - Project Libre
 - Microsoft Project

Demo Project - C:\Users\lan\Documents\Lecturing Project Management\Demo Project.pod

% Cut

Dev2 Dev3

Dev3

Dev2

Dev3

Dev3

Mgr

Clipboard

0 days 7 days

5 days

4 days

15 days

12 days 3 4 days 4

5 days 5:8

5 days 12 0 days 11

2 days 9;8;7 6 days 1 day 10

3 days 4

File

Zoom In

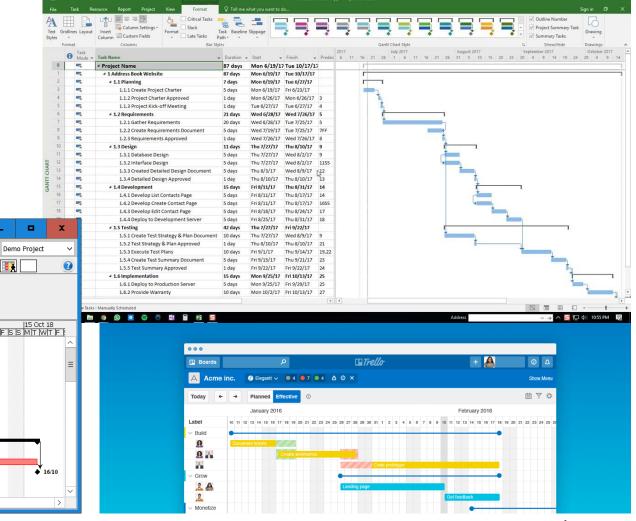
Zoom Out

Task

— ...and many others



Microsoft Project



ProjectLibre_{**}

OPENPROJ

₩BS

Gantt R Task Usage

Initiation

Design Component 1

Design Component 2

Design Component 3

Implement Component 1

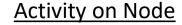
Today

- Planning is a continuous process
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 - Dependencies and Gantt Charts
 - Project Network Diagram
 - Critical Path Method (CPM)
 - Program Evaluation and Review Technique (PERT)

Task	Dependencies
Α	-
В	-
С	А, В
D	В

 Project Network Diagram (PND): A graphical way to view a project's tasks, dependencies and the critical path.

Task	Dependencies
Α	-
В	-
С	A, B
D	В

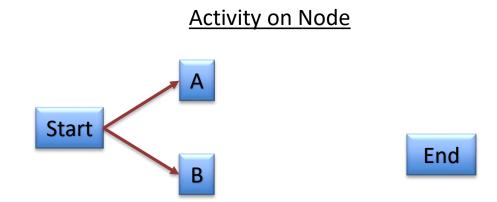




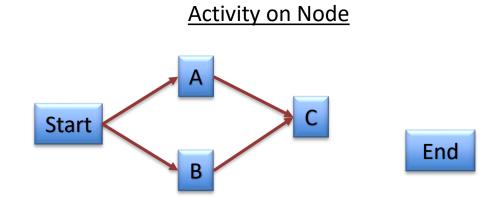


End

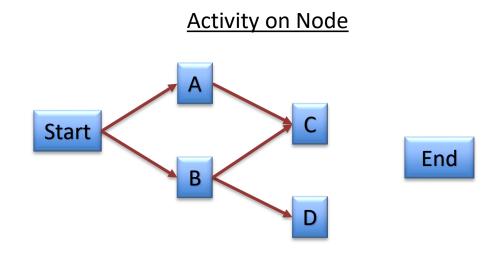
Task	Dependencies
Α	-
В	-
С	A, B
D	В



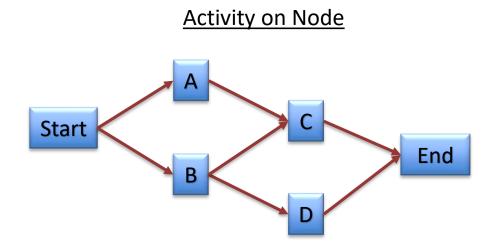
Task	Dependencies
Α	-
В	-
С	A, B
D	В



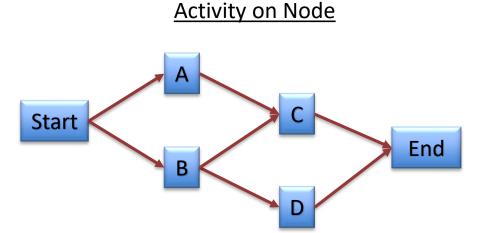
Task	Dependencies
Α	-
В	-
С	А, В
D	В



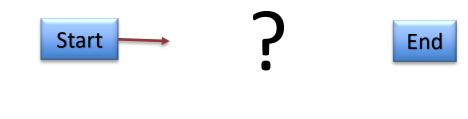
Task	Dependencies
Α	-
В	-
С	А, В
D	В



Task	Dependencies
Α	-
В	-
С	А, В
D	В





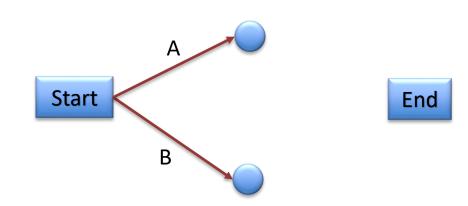


 Project Network Diagram (PND): A graphical way to view a project's tasks, dependencies and the critical path.

Task	Dependencies
Α	-
В	-
С	A, B
D	В

Activity on Node Start B End

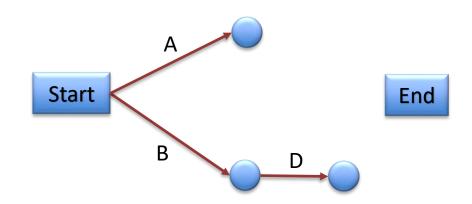
Event on Node/Activity on Arrow



 Project Network Diagram (PND): A graphical way to view a project's tasks, dependencies and the critical path.

Task	Dependencies
Α	-
В	-
С	A, B
D	В

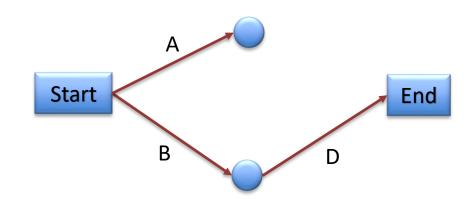
Activity on Node Start B End



 Project Network Diagram (PND): A graphical way to view a project's tasks, dependencies and the critical path.

Task	Dependencies
Α	-
В	-
С	A, B
D	В

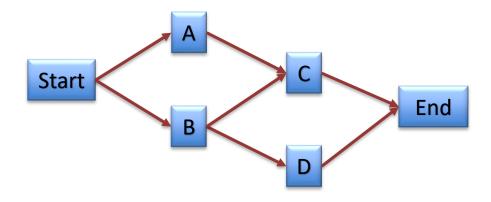
Activity on Node Start B D End

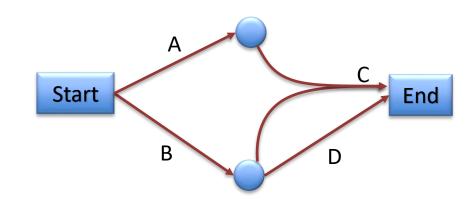


 Project Network Diagram (PND): A graphical way to view a project's tasks, dependencies and the critical path.

Task	Dependencies
Α	-
В	-
С	A, B
D	В

Activity on Node

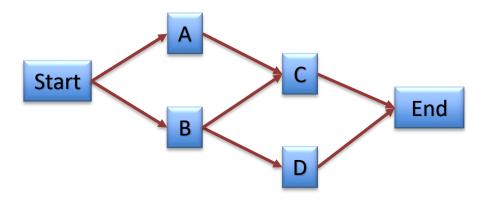


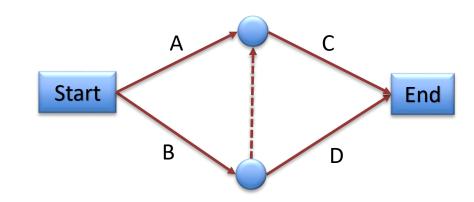


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Task	Dependencies
Α	-
В	-
С	A, B
D	В

Activity on Node

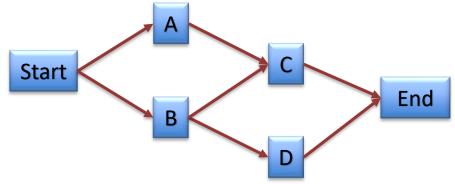


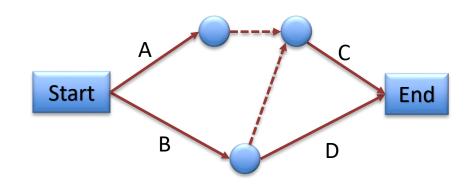


 Project Network Diagram (PND): A graphical way to view a project's tasks, dependencies and the critical path.

Task	Dependencies
Α	-
В	-
С	A, B
D	В

Activity on Node





Today

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Critical Path

Critical path(s): A sequence of activities starting from the first activity of the project and ending with the last. Activities on a critical path cannot be delayed without extending the project duration.

Duration (D): The duration of the activity

Earliest Start (ES): Earliest time an activity can start (i.e. once previous activities over)

ES = Maximum **EF** from immediate predecessors

Earliest Finish (EF): EF = ES + D

Latest Finish (LF): Latest time an activity can finish without delaying the project

LF = Minimum **LS** from immediate successors

Latest Start (LS): LS = LF - D

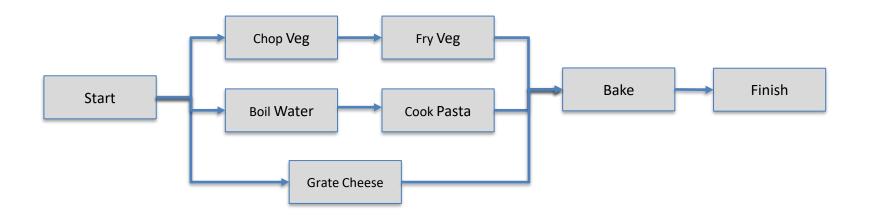
Total Float **(TF):** Amount of time a task can be delayed without delaying the project

TF = LS - ES = LF - EF

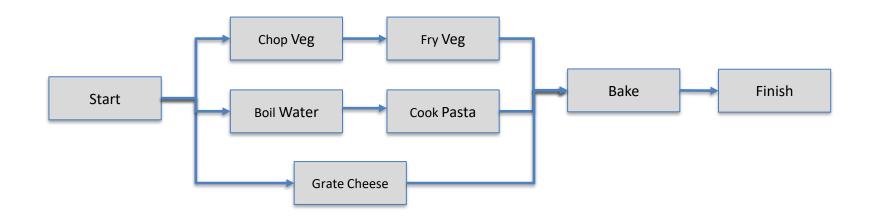
Algorithm:

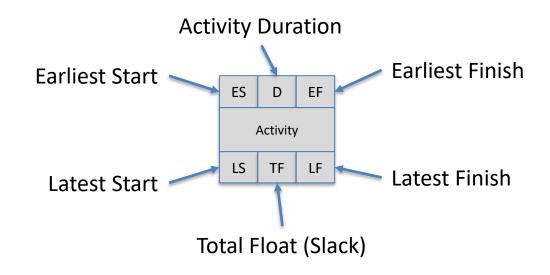
- 1. Construct PND
- 2. Forward Pass:
 - ES = Maximum EF from immediate predecessors
 - EF = ES + D
- 3. Backward Pass:
 - LF = Minimum LS from immediate successors
 - LS = LF D
 - TF = LS ES = LF EF

ID	Name	Duration	Dependencies
Α	Chop Veg	5	-
В	Fry Veg	10	Α
С	Boil Water	4	-
D	Cook Pasta	20	С
E	Grate Cheese	3	-
F	Bake	30	B,D,E

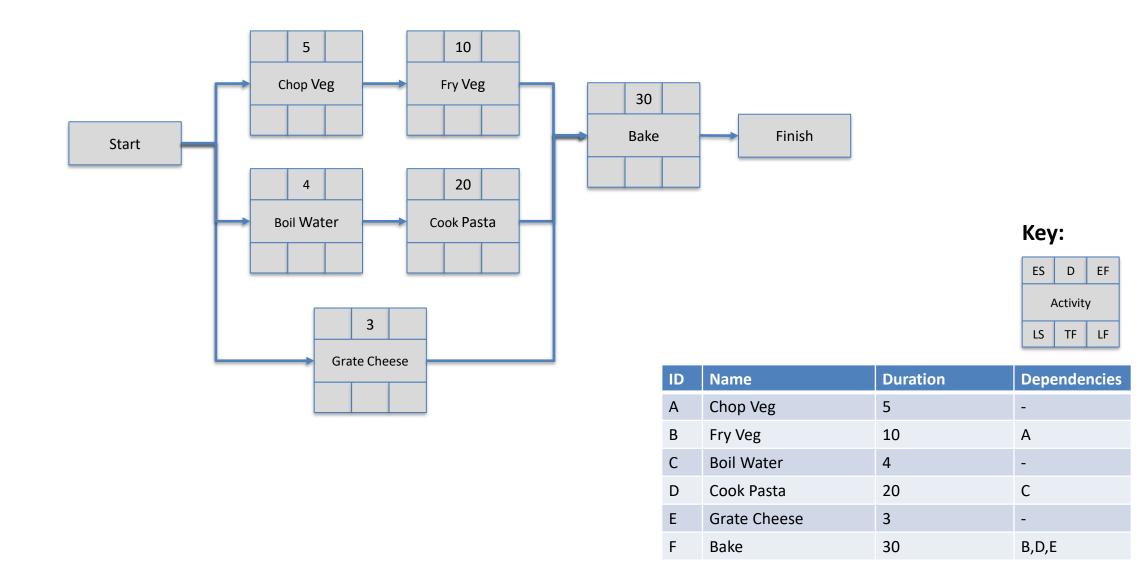


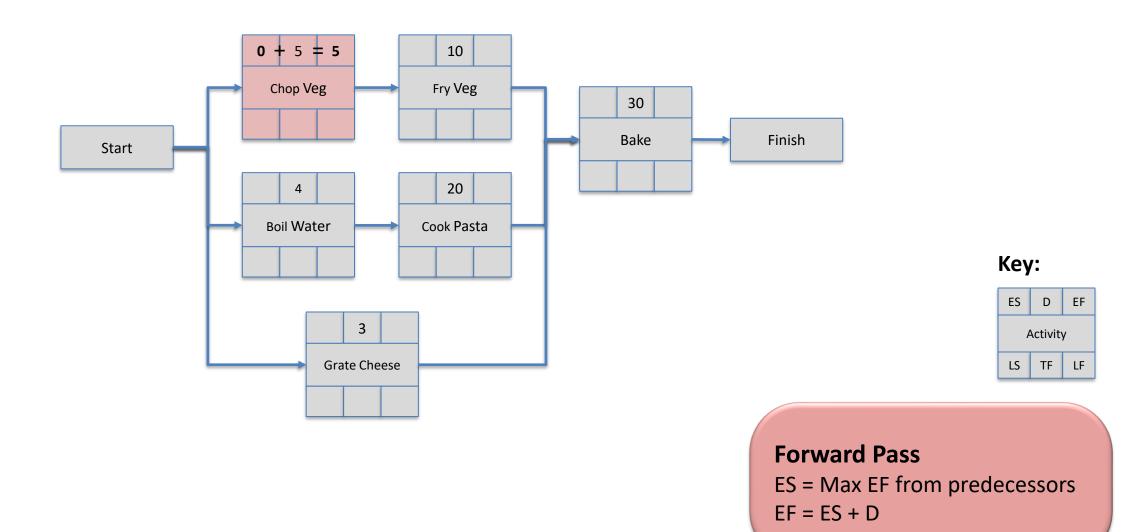
ID	Name	Duration	Dependencies
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В	Fry Veg	10	Α
С	Boil Water	4	-
D	Cook Pasta	20	С
E	Grate Cheese	3	-
F	Bake	30	B,D,E

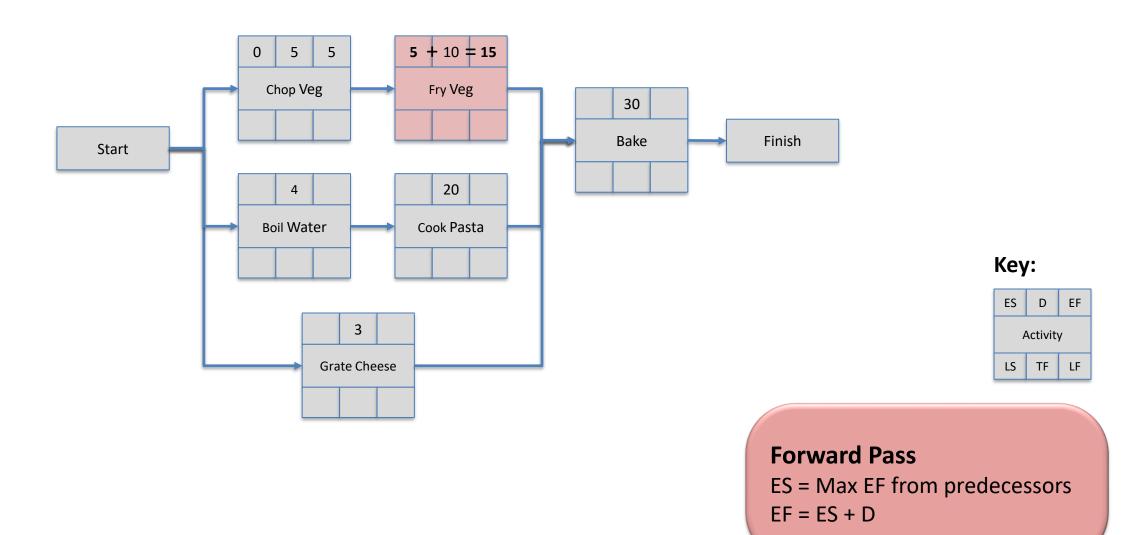


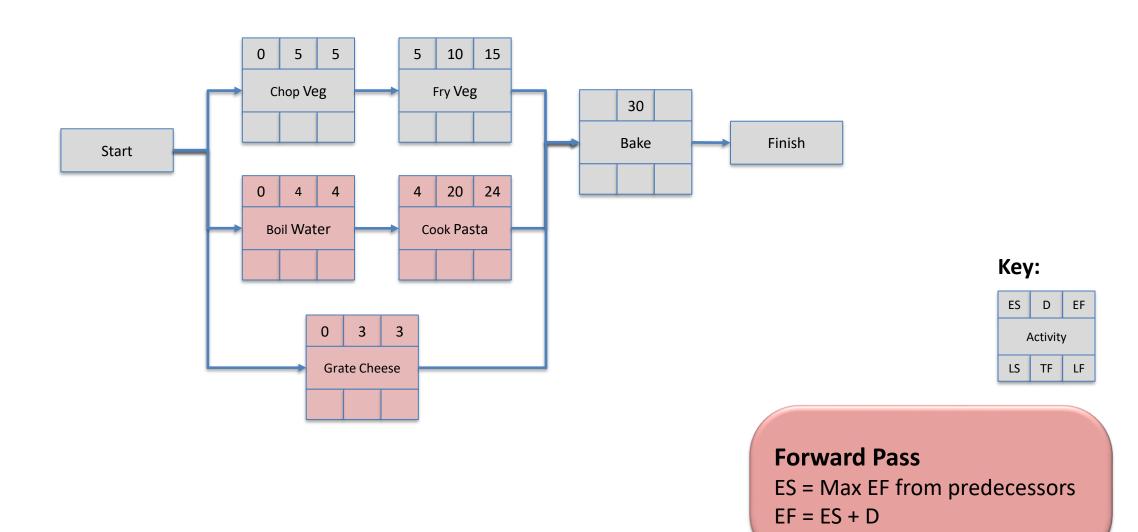


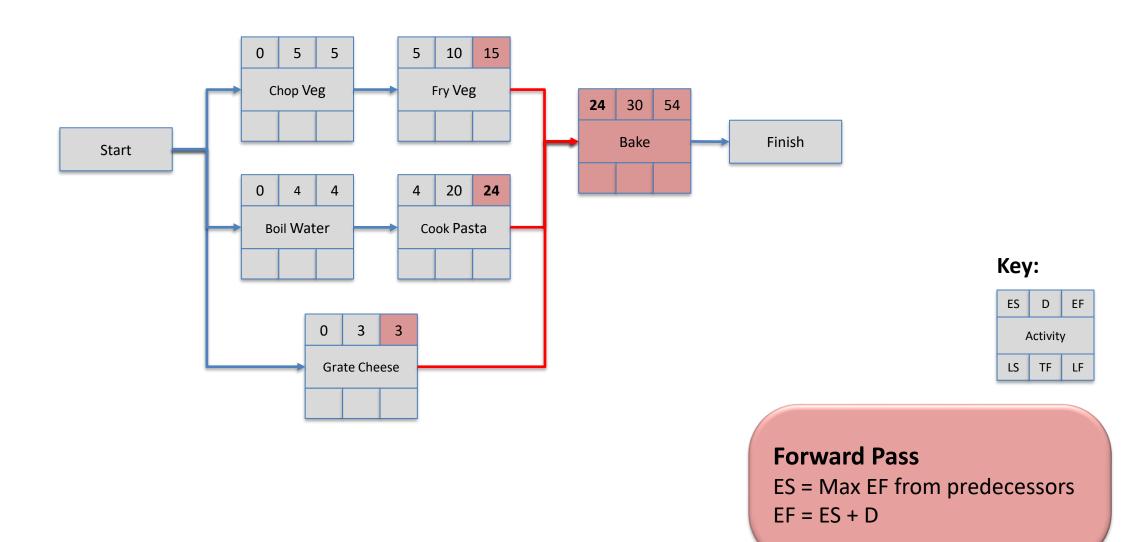
ID	Name	Duration	Dependencies
Α	Chop Veg	5	-
В	Fry Veg	10	Α
С	Boil Water	4	-
D	Cook Pasta	20	С
E	Grate Cheese	3	-
F	Bake	30	B,D,E

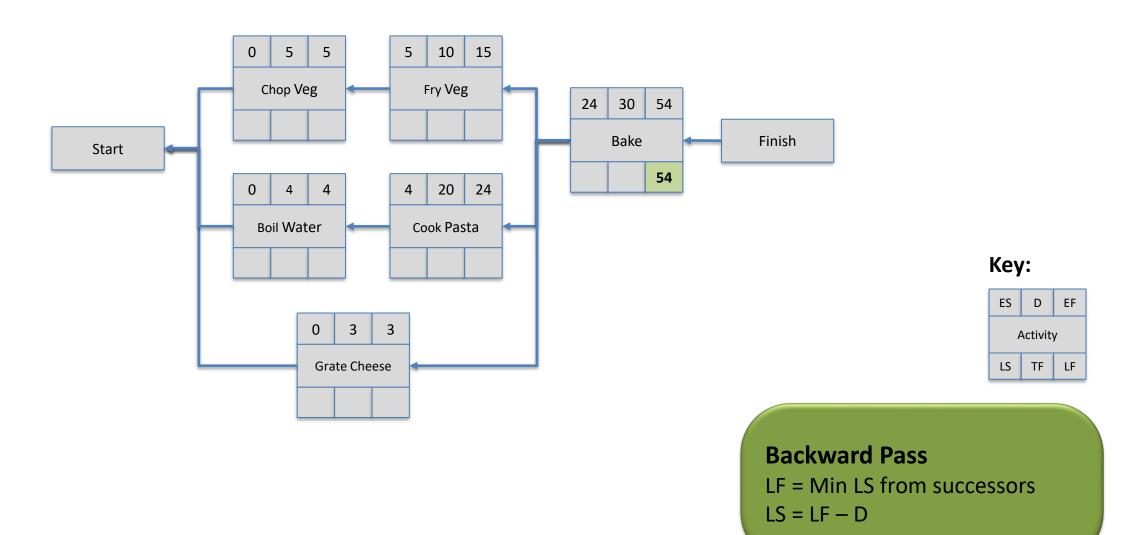


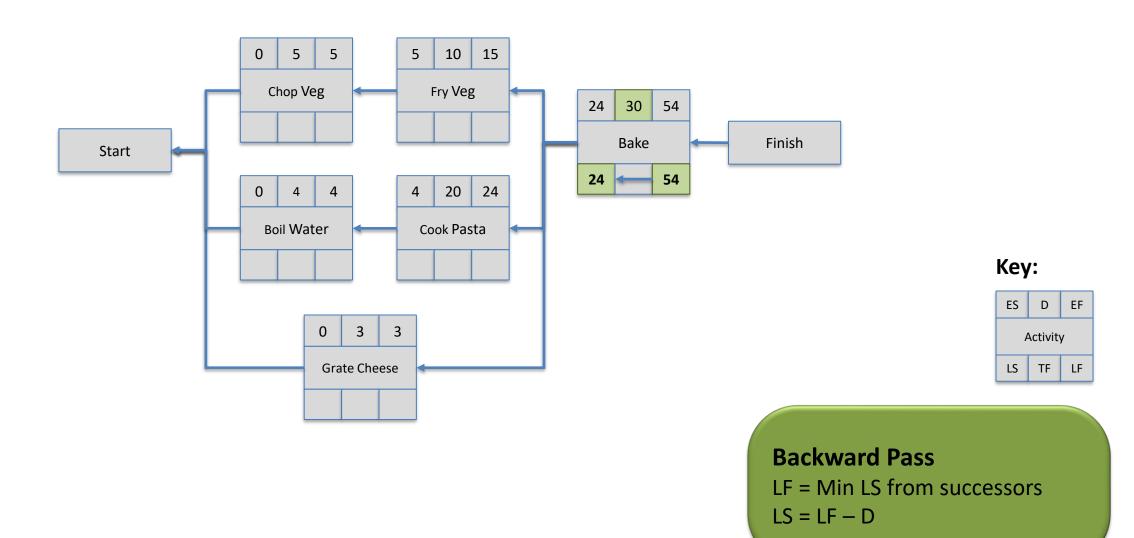


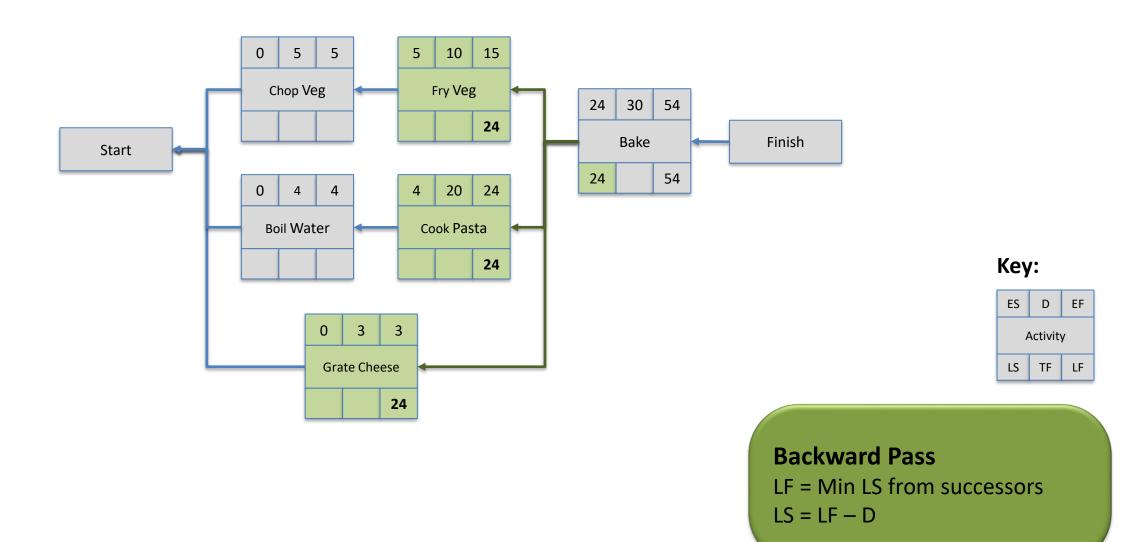


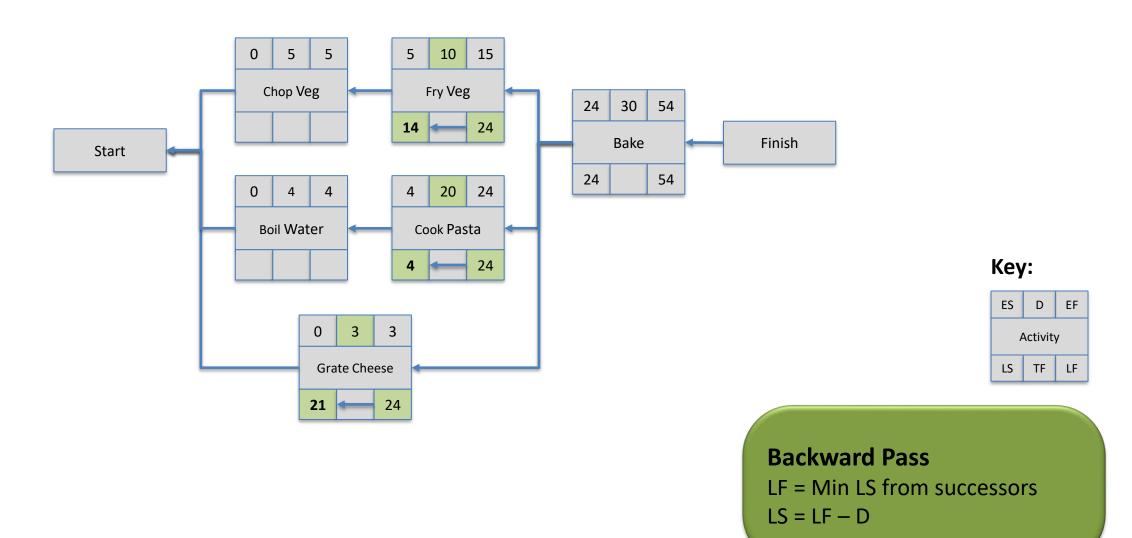


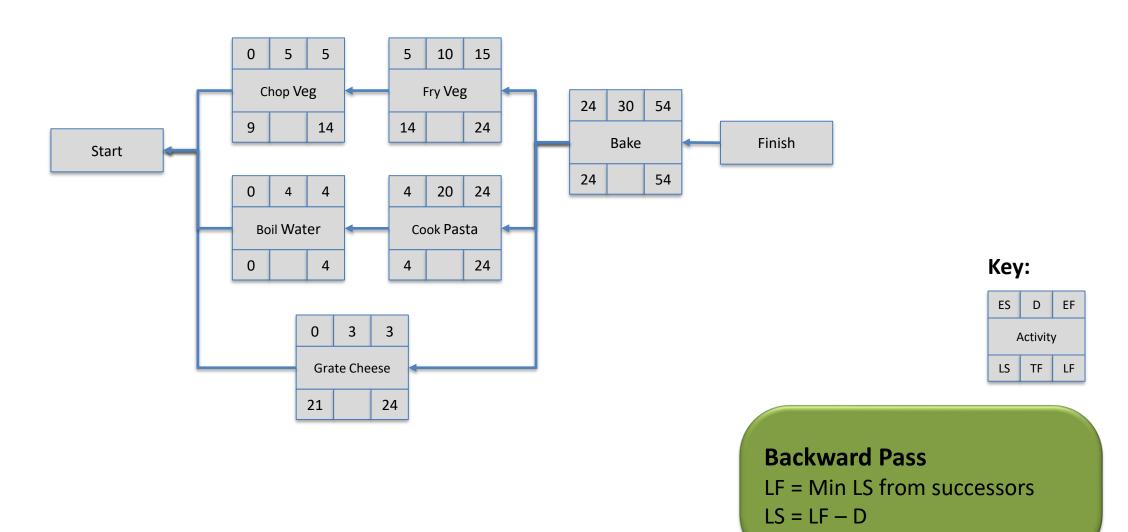


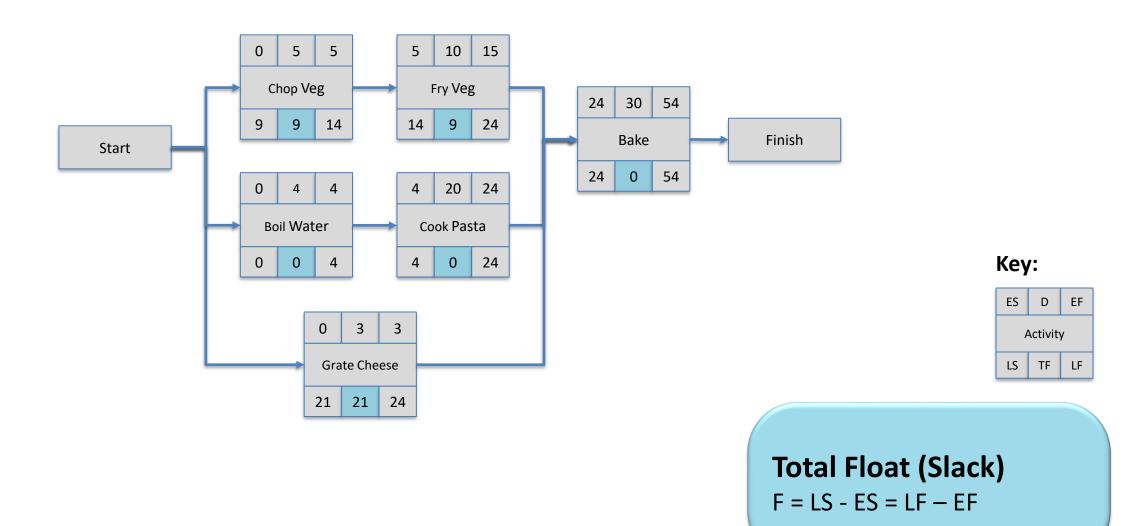


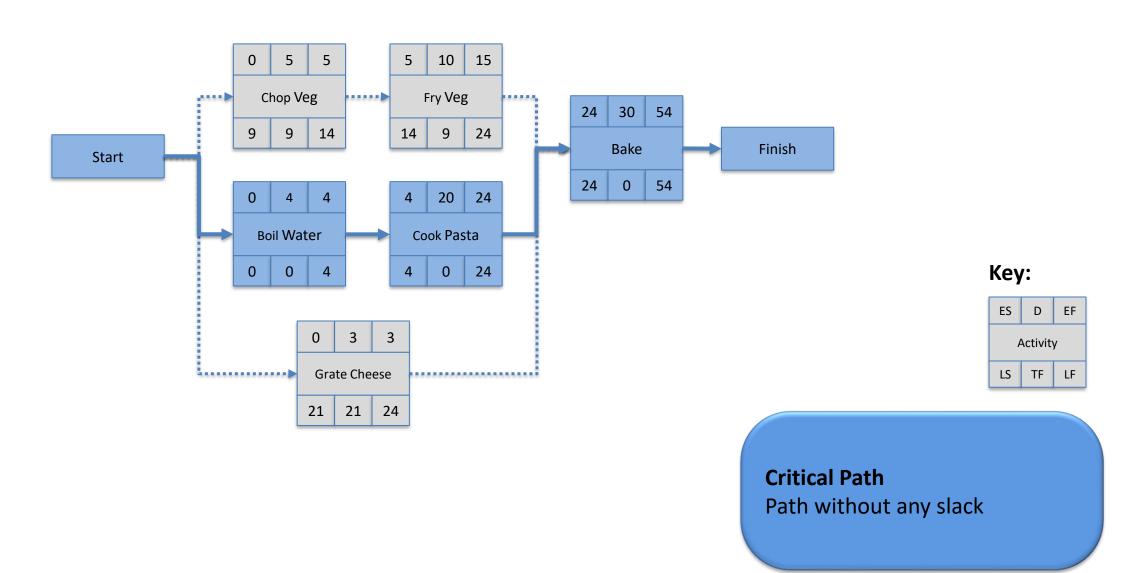












Critical Path: The sequence(s) of activities from start to finish that can't be delayed

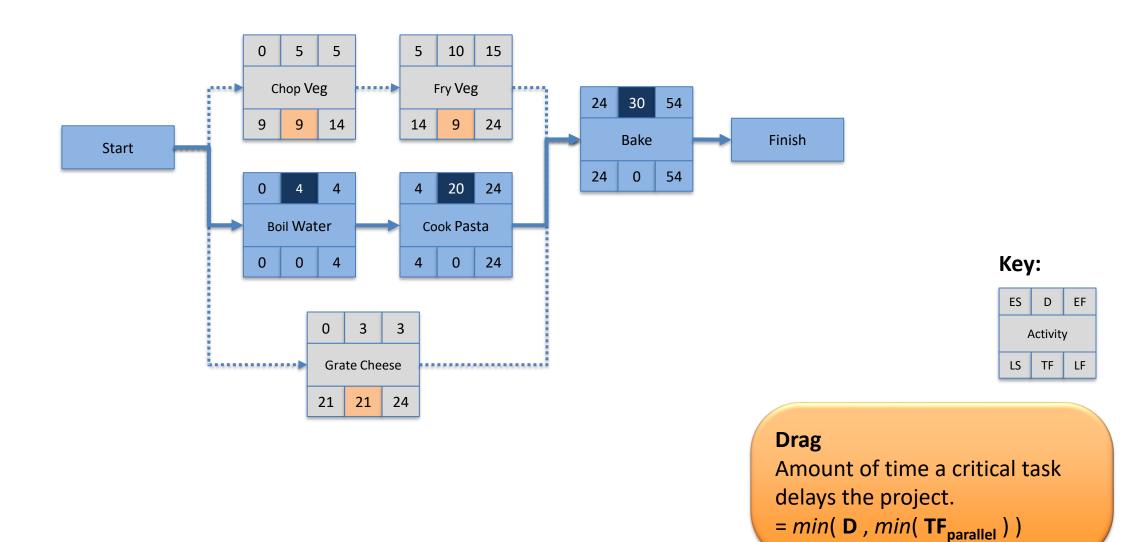
without delaying the project.

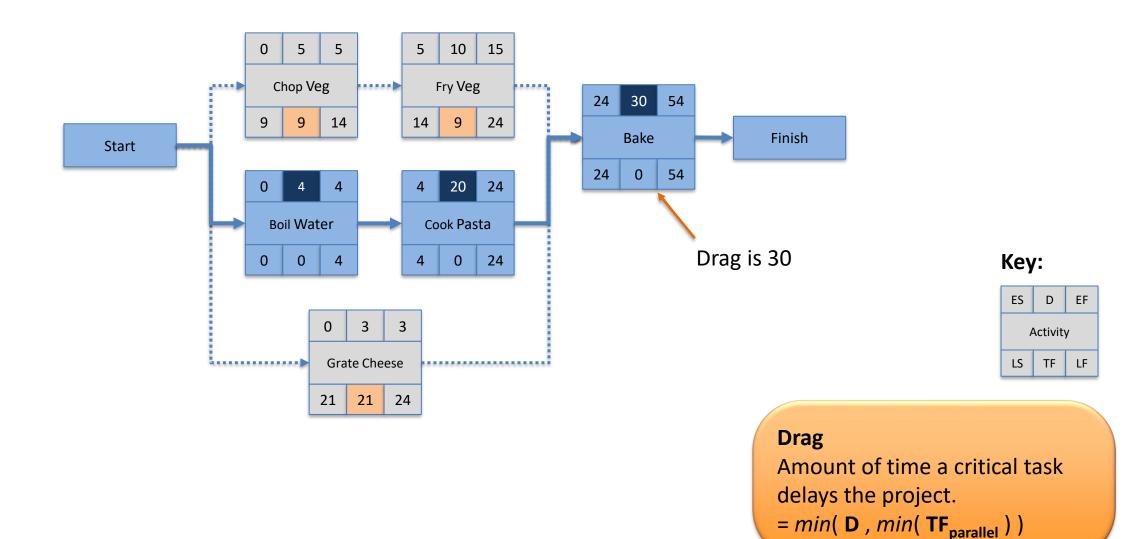
Critical Task: Can't be delayed without delaying the project (i.e. no slack).

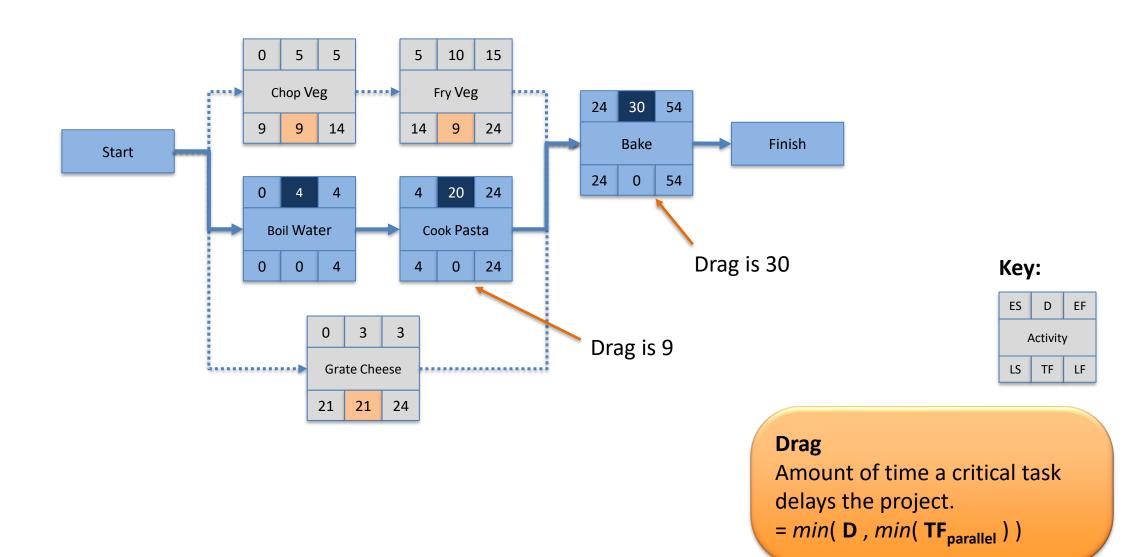
Drag time: The amount of time a critical task adds to the project duration

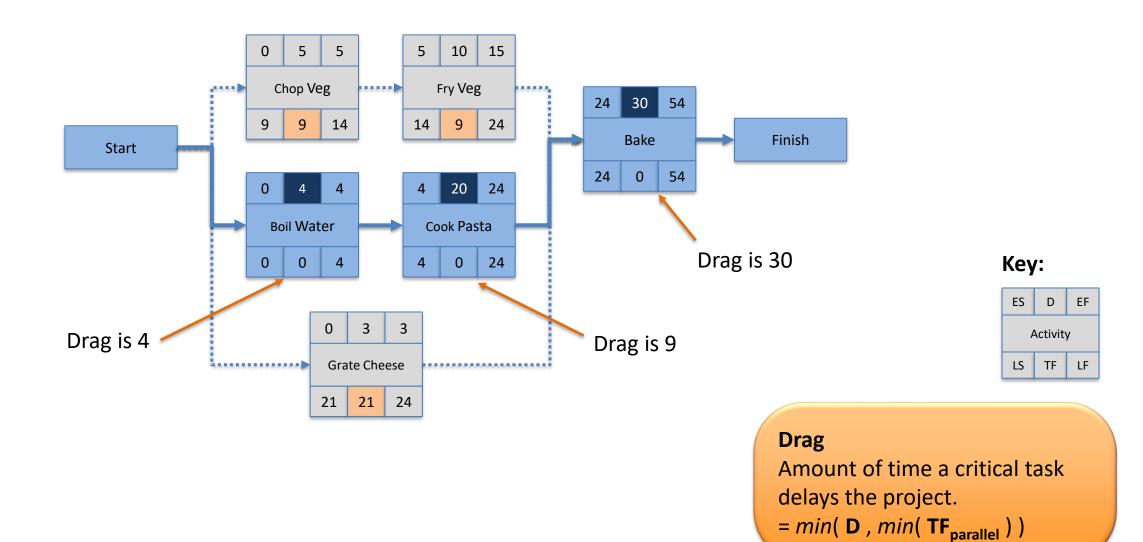
(the time it would need to be shortened by to no longer be critical)

The minimum of: **D** or the minimum **TF** of parallel tasks









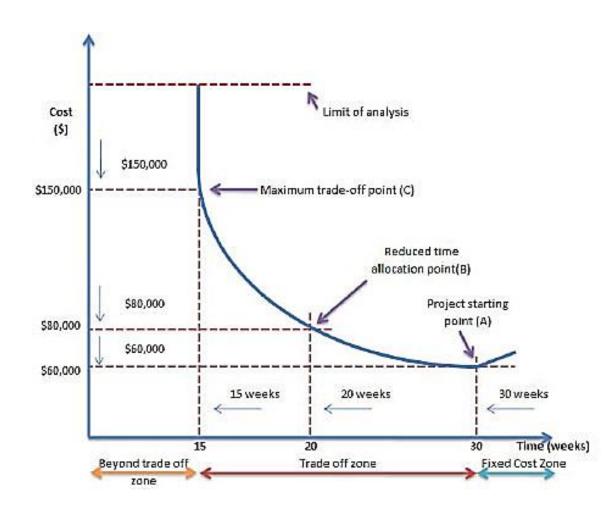
CPM: Crashing

Crashing

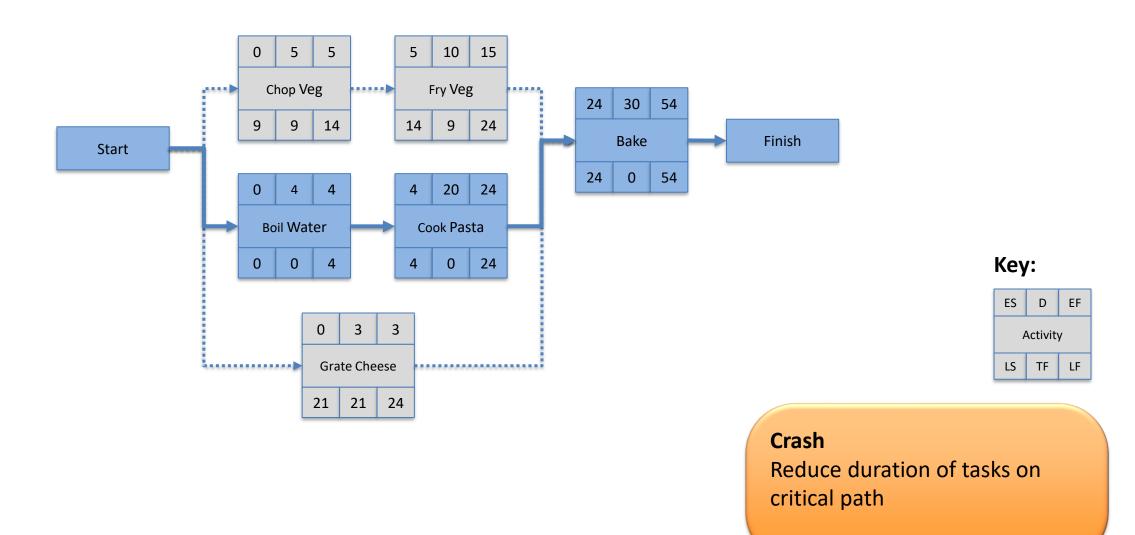
"A schedule compression technique in which costs and schedule trade-offs are analysed to determine how to obtain the greatest amount of compression for the least incremental cost." - PMBOK® Guide

Crash Duration: shortest possible time for which an activity can be scheduled, to speed up the whole project

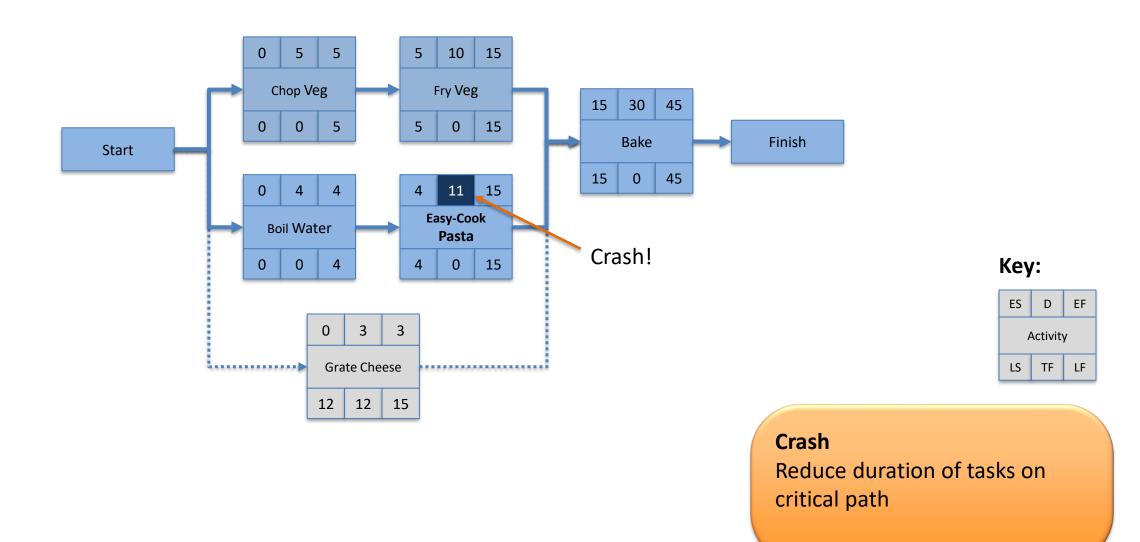
= D - Drag



CPM: Crashing



CPM: Crashing



CPM: Float Time

Float Time

- The critical path has a *Total Float (Slack)* of 0
- An activity can be delayed by its float time without causing other delays
- Total Float (TF):

The total amount of time that an activity may be delayed from its early start date without delaying the **project finish date**.

$$= LF - EF = LS - ES$$

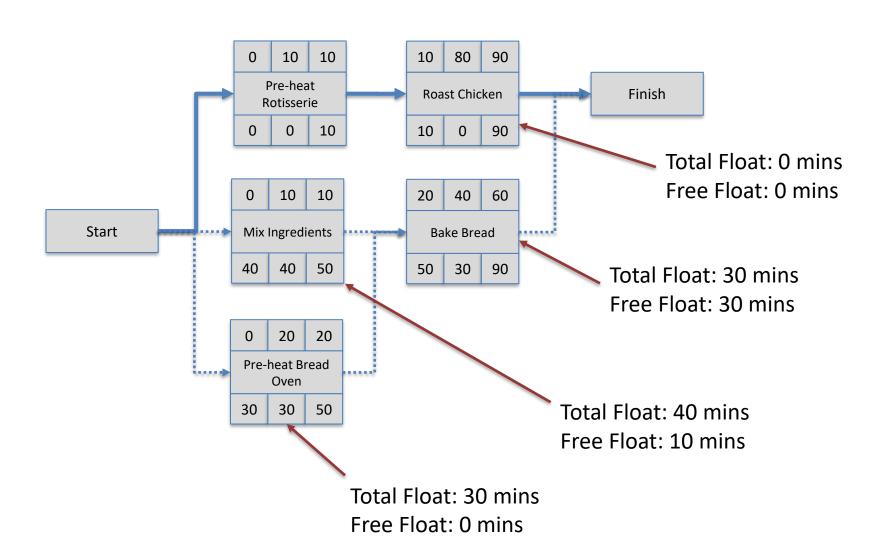
• Free Float (FF):

The amount of time that an activity can be delayed without delaying the early start date of any subsequent activities

$$= ES_{next} - EF$$

• FF ≤ TF

CPM: Float Time

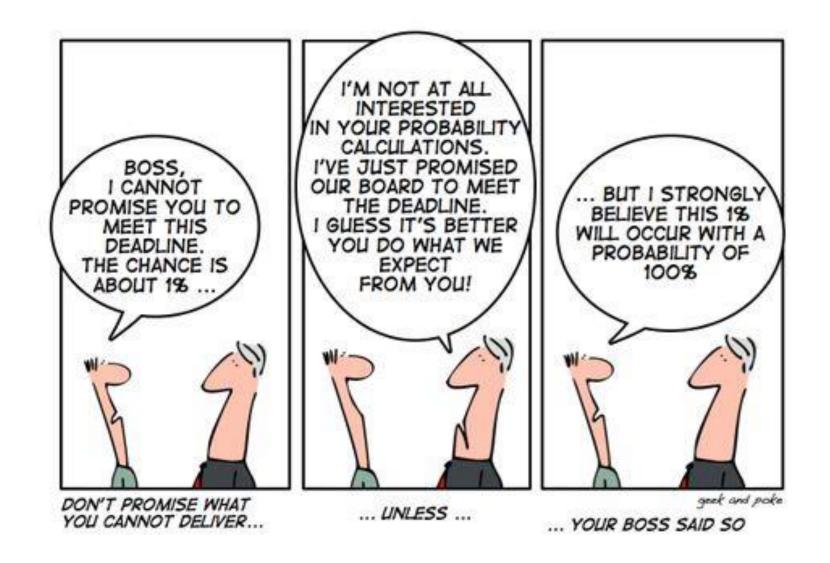


Summary

- CPM finds the critical path from a PND
- Forward pass propagates durations subject to dependencies
- Backward pass calculates the float time (slack) in the schedule
- Conversely, critical activities drag the project, and are the target of crashing

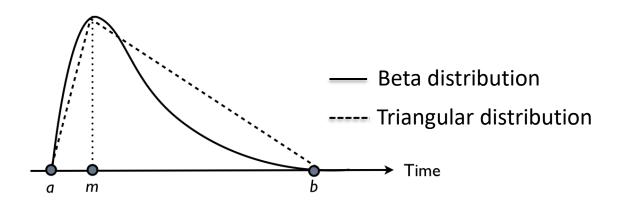
Today

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Program Evaluation and Review Technique (PERT)

- Takes skeptical view of time estimates
- Variation on CPM using Three-point estimation:
 - Shortest possible time each activity will take (a)
 - Most likely length of time (*m*)
 - Longest time, if the activity takes longer than expected (b)



Program Evaluation and Review Technique (PERT)

Beta distribution

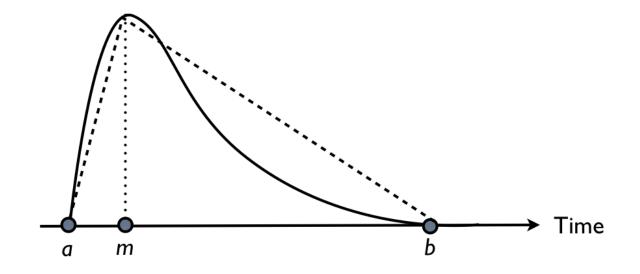
$$Mean t = \frac{a + 4m + b}{6}$$

Variance
$$\sigma^2 = (\frac{b-a}{6})^2$$

----- Triangular distribution

$$t = \frac{a+b+m}{3}$$

$$\sigma^2 = \frac{a^2 + b^2 + m^2 - ab - am - bm}{18}$$

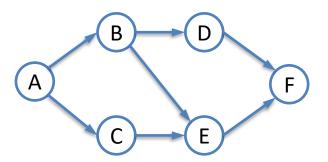


CPM and **PERT**

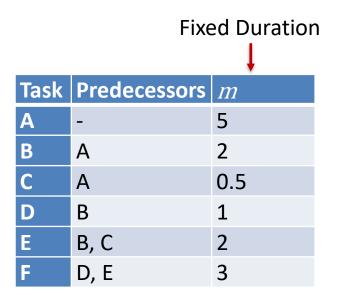
Task	Predecessors
A	-
В	Α
С	А
D	В
Е	B, C
F	D, E

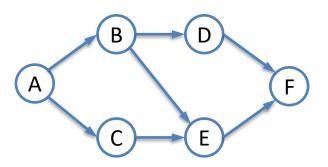
CPM and **PERT**

Task	Predecessors
A	-
В	Α
С	Α
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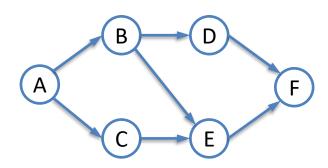


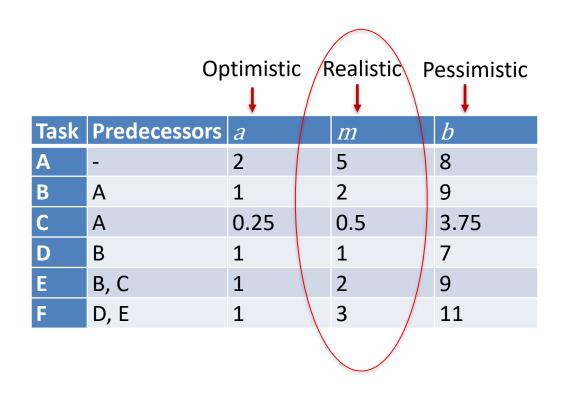
CPM



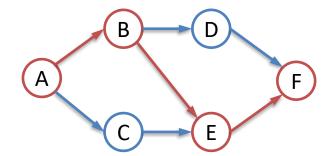


	Ор	otimistic ↓	Realistic	Pessimistic
Task	Predecessors	а	m	b
Α	-	2	5	8
В	Α	1	2	9
С	Α	0.25	0.5	3.75
D	В	1	1	7
Е	B, C	1	2	9
F	D, E	1	3	11

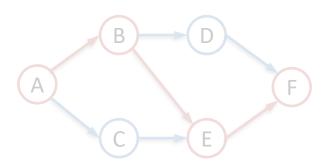


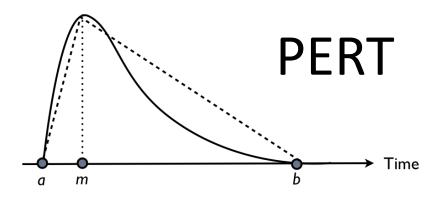


Use CPM!

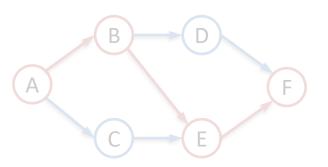


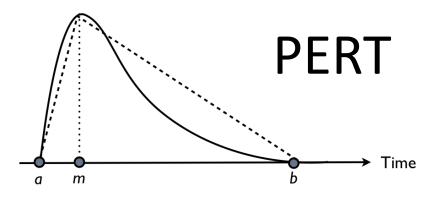
		Ор	timistic	Realistic	Pessimistic
Ta	sk Prede	ecessors	а	m	b
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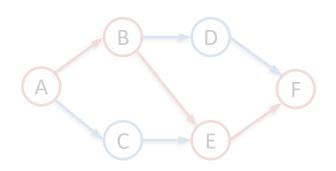


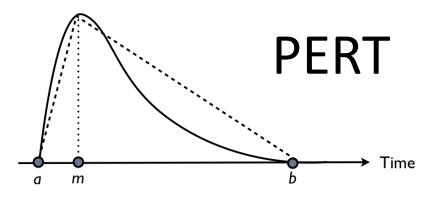


$$Mean t = \frac{a + 4m + b}{6}$$

Variance	-2 -	b	_	a_{12}
Variance	0 –	- (-	6	-)

Task	Predecessors	а	m	b	t	σ
Α	-	2	5	8	5	1
В	А	1	2	9	3	8/6
C	А	0.25	0.5	3.75	1	3.5/6
D	В	1	1	7	2	1
Е	B, C	1	2	9	3	8/6
F	D, E	1	3	11	4	10/6

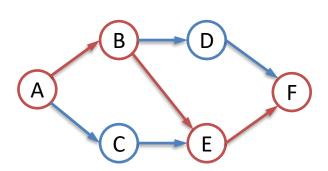




$$Mean t = \frac{a + 4m + b}{6}$$

	Varianco	<i>σ</i> ² _	b	_	a_{12}
•	Variance	0 –	(_	6	-)

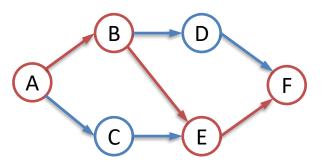
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Α	-	2	5	8	5	1
В	Α	1	2	9	3	8/6
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F	D, E	1	3	11	4	10/6



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F	D, E	1	3	11	4	10/6

$$E(t) = 5 + 3 + 3 + 4 = 15$$

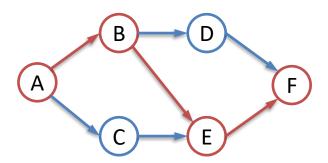
 $E(\sigma^2) = 1^2 + (8/6)^2 + (8/6)^2 + (10/6)^2 = 7.33$



Task	Predecessors	a	m	b	t	σ
Α	-	2	5	8	5	1
В	Α	1	2	9	3	8/6
C	Α	0.25	0.5	3.75	1	3.5/6
D	В	1	1	7	2	1
Ε	B, C	1	2	9	3	8/6
F	D, E	1	3	11	4	10/6

$$E(t) = 15$$

 $E(\sigma^2) = 7.33$



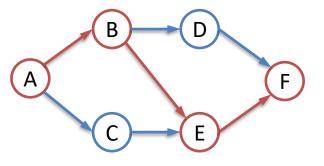
Task	Predecessors	а	m	b	t	σ
Α	-	2	5	8	5	1
В	Α	1	2	9	3	8/6
C	Α	0.25	0.5	3.75	1	3.5/6
D	В	1	1	7	2	1
Ε	B, C	1	2	9	3	8/6
F	D, E	1	3	11	4	10/6

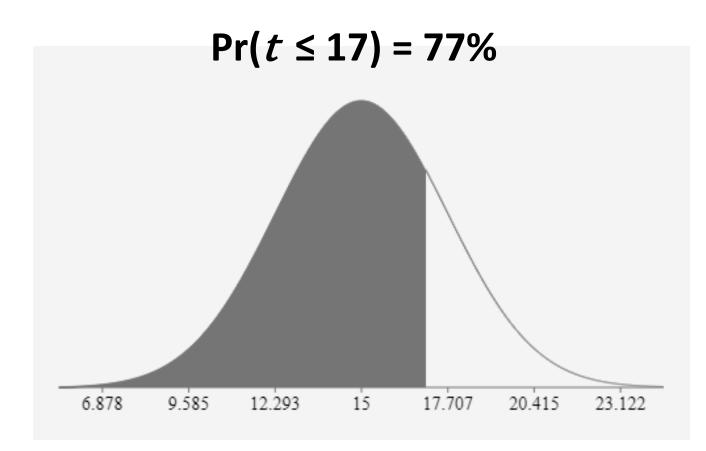
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Assume Normal Distribution:

Mean=15, SD=
$$\sqrt{7.33}$$
 = 2.7





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Summary

PERT

- like CPM but with uncertainty.
- Uses a probability distribution, not a fixed estimate.
- Allows us to make statistical inferences (not promises we are likely to break).

But

- Makes assumptions of normality,
- Requires uncertainty estimation,
- Gives a false sense of precision

Recap

- Planning is a continuous process
- Scope Management: Work Breakdown Structure (WBS)
 - Work packages
 - Deliverable-oriented (vs Objective- / Process- oriented)
- Time Management
 - Estimation
 - Dependencies and Gantt Charts
 - Project Network Diagram
 - Critical Path Method (CPM)
 - Program Evaluation and Review Technique (PERT)