

Application Template "Fit for the future" (short/full application form)

Project Description

Project Title	<input type="text"/>	
Countries of Implementation	<input type="text"/>	
Project Location(s)	<input type="text"/>	
City/Cities (closest to project)	<input type="text"/>	
Grant Start Date (dd/mm/yyyy)	<input type="text"/>	
Grant Duration (in months)	<input type="text"/>	<input type="text"/>

	Background/Thematic Context	
	Please provide a short description of the thematic/geographic context in which the project is set.	
Thematic Context	<input type="text"/>	Max. 1'000 characters

	Challenge	
	Describe the challenge/key issue the proposed project is addressing.	
Challenges/Key Issues	<input type="text"/>	Max. 1'500 characters

	What are the factors causing this challenge? How have these factors been identified?	
Causes	<input type="text"/>	Max. 1'500 characters

	Is it connected to global challenges or initiatives such as e.g. the Sustainable Development Goals (SDGs)?	
Link to Global Challenges	<input type="text"/>	Max. 500 characters

	Solution	
	Describe your approach (including key activities) to tackle the identified challenge.	
Approach	<input type="text"/>	Max. 1'500 characters

	Why has this approach been selected (and not another option)?	
Reason for Approach	<input type="text"/>	Max. 1'500 characters

	What are the project's main objectives/goals?	
Objectives	<input type="text"/>	Max. 1'000 characters

Immediate effects	Describe the expected immediate (quantitative and qualitative) effects of your project on young people?	Max. 500 characters
Long-term effects	Describe the expected long-term (quantitative and qualitative) effects of your project on young people?	Max. 500 characters

Beneficiaries

Beneficiaries Data Sources	Targeted Number of Direct Beneficiaries	
	Targeted Number of Indirect Beneficiaries	
	How have these numbers been determined? Please provide a short explanation and/or indicate sources (documents/www).	
		Max. 500 characters

Previous Experience

Previous Experience	Have your organisation or other projects/organisations already worked before in this context on the challenge and solution described above? What has been achieved so far in this way?	Max. 500 characters
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Stakeholders

Local Involvement	How is the local community involved in your project?	Max. 1'000 characters
Stakeholder Engagement	Who are the relevant public/private, local/regional/global stakeholders for the proposed project and how do you plan to engage with them?	Max. 1'500 characters
Strategic Alignment	How is your project approach aligned with regional and/or governmental strategies?	Max. 1'000 characters

Only to be filled/provided at the full application stage.

Project Features

Innovation

Describe the innovative aspects of your project

Innovative Aspect	<input type="text"/>	Max. 1'500 characters
Differentiators	<p>Is this project unique? If yes, why? How does it differ from other projects/approaches?</p> <input type="text"/>	Max. 500 characters

Sustainability & Exit Planning

Describe how the project will continue after support by Fondation Botnar ceases. Are suitable plans in place?
Are there any plans in place yet on how to transfer the project to other/local institutions and funding in case the project is successful? If yes, which?

Sustainability	<input type="text"/>	Max. 1'000 characters
Exit Planning	<p>How do you ensure that the targeted beneficiaries and partners are not left worse off than before in case the project is <i>not</i> successful?</p> <input type="text"/>	Max. 1'000 characters

Scaling Up & Replicability

Please describe the potential of your project for scaling up.

Up-Scaling	<input type="text"/>	Max. 500 characters
Replication Potential	<p>Please describe the potential to replicate your project in another setting/location.</p> <input type="text"/>	Max. 500 characters

Risks & Mitigation Measures

Please describe the risk assessment approach and tools used by your organization.

Risk Assessment	<input type="text"/>	Max. 500 characters
Risks	<p>Describe any significant risks associated with the project (operational, organisational, financial, context, etc.).</p> <input type="text"/>	Max. 1'000 characters
Risk Mitigation	<p>Which specific mitigation measures are planned to address these risks to ensure effective and efficient project implementation and achievement of results?</p> <input type="text"/>	Max. 1'000 characters

Intellectual Property & Data Management

IP priorities	<p>Please note that grantees must ensure that innovations are affordable, accessible and equitable for the target populations in need. Adherence to the Principles for Digital Development and IP aimed at serving the public good have highest priority for Fondation Botnar.</p>	
IP Policy	<p>If applicable, what is your organisation's Intellectual Property (IP) policy regarding the project?</p> <input type="text"/>	Max. 500 characters

Only to be filled/provided at the full application stage.

Protected IP	Does the project work with IP-protected know-how?	Max. 500 characters
Data Management	How do you plan to manage data collected in the project? How do you ensure compliance with applicable data protection laws?	Max. 1'000 characters

Information on Profit Orientation

Please select the option applicable to the project presented in this funding application:

- The proposed project has a clear not-for-profit purpose. ☐
- The proposed project is expected to create profit (short- and/or long-term). ☐

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Monitoring, Learning & Evaluation

Monitoring & Evaluation	<p>Describe how your organisation monitors the implementation and achievements of your projects. Please also indicate if any existing systems/tools are applied to all of your projects or if such systems are being set up individually for each project.</p>						Max. 1'000 characters
Evaluation & Learning Process	<p>Describe the evaluation and learning process in the proposed project. Please describe how it will be used by the project itself for continuous improvement.</p>						Max. 2'000 characters
Impact Indicators	<p>Impact Framework List all indicators with target values for each year of implementation. Indicate if targets for each following year include the results of the previous year (cumulative) or if they are only related to the year in question (not cumulative)?</p>						
Impact Indicator 1	<p>Description (max. 150 characters)</p>	Baseline Value	Target Value Year 1	Target Value Year 2	Target Value Year 3	Target Value Final Year (if more than 3)	
Outcome Indicators	<p>Please list all outcome indicators with target values for each year of implementation.</p>						
Outcome Indicator 1	<p>Description (max. 150 characters)</p>	Baseline Value	Target Value Year 1	Target Value Year 2	Target Value Year 3	Target Value Final Year (if more than 3)	
Output Indicators	<p>Please list all output indicators with target values for each year of implementation.</p>						
Output Indicator 1	<p>Description (max. 150 characters)</p>	Baseline Value	Target Value Year 1	Target Value Year 2	Target Value Year 3	Target Value Final Year (if more than 3)	
Data Collection Method	<p>Describe briefly how the data required for timely reporting on the above-listed indicators is going to be collected.</p>						Max. 1'000 characters
Milestones	<p>Add 1-2 milestones for each year of implementation (incl. deliverables linked to these project activities) which are key to achieving the project's objectives during the planned implementation period. Please note that a short report might be expected after the due date for each milestone in addition to the regular annual/final reports.</p>						
Milestone 1	<p>Milestone Title & Description of Corresponding Deliverable (title: max. 150 characters; deliverable description: max. 500 characters)</p>					Due Date	

Only to be filled/provided at the full application stage.

Project Summary

Project Summary Implementation	<p>Please provide a narrative summary of the</p> <ul style="list-style-type: none"> • Project's key activities • Timeline/phases • Main expected outputs and outcomes 	Max. 5'000 characters
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Document Uploads	<p>It is optional to attach two (2) additional documents that allow to better understand and evaluate the proposed project, e.g. via a concept note, graphical representations, organigram or stakeholder map. (PDF or PPT format, max. 5 pages/slides)</p>	Upload
	<p>Theory of Change providing an overview of the proposed project and its pathway to impact, including assumptions and external factors (PDF format, max. 1 page)</p>	Upload
	<p>Technical Note providing details on relevant technical design, digital platforms, algorithms, architecture, data flows, analytics, etc. including a bibliography of up to 5 references (PDF format, max. 2 pages)</p>	Upload
	<p>Comparative Landscape Analysis providing an overview of existing similar solutions or initiatives at the local, regional and/or global level, and describing how the proposed project is learning from them (PDF format, max. 1 page)</p>	Upload

Please make sure that all core pieces of information relating to the proposed project are mentioned in the application form itself. Document uploads will only be considered as complementary information.

Only to be filled/provided at the full application stage.

Strategic Orientation of the Proposed Project

Call Theme	Please indicate which of the following themes of the "Fit for the Future" call is addressed by the proposed project:		
	• Preventative and data-driven interventions that address the social, environmental, and behavioural determinants of health and wellbeing		<input type="checkbox"/>
	• Inclusive and participatory learning in the 21st century		<input type="checkbox"/>
Area of Wellbeing	Please select the strategic positions that apply to your project.		
	Health		<input type="checkbox"/>
	Education		<input type="checkbox"/>
	Nutrition		<input type="checkbox"/>
	Other		<input type="checkbox"/>
Targeted Age Group	Neonatal		<input type="checkbox"/>
	Up to 1 Year		<input type="checkbox"/>
	1-5 Years		<input type="checkbox"/>
	6-9 Years		<input type="checkbox"/>
	10-14 Years		<input type="checkbox"/>
	15-18 Years		<input type="checkbox"/>
	19-24 Years		<input type="checkbox"/>
	Not age specific / other		<input type="checkbox"/>
Target Level	Household		<input type="checkbox"/>
	Community		<input type="checkbox"/>
	City		<input type="checkbox"/>
	National		<input type="checkbox"/>
	Regional/Global		<input type="checkbox"/>
Strategic Focus	<i>Cities: Commitment, Coordination & Learning</i>	Urban context	<input type="checkbox"/>
		Connected City Ecosystems	<input type="checkbox"/>
		City commitment to child and adolescent wellbeing	<input type="checkbox"/>
		Connected to learning hubs	<input type="checkbox"/>
	<i>Human-centered, Innovative & Digital Solutions</i>	Artificial Intelligence	<input type="checkbox"/>
		Digital Tools & Platforms	<input type="checkbox"/>
		Human-centered design	<input type="checkbox"/>
		Innovative Products/Processes	<input type="checkbox"/>
	<i>Global Research & Solutions</i>		
	Target of Research	Individual System	<input type="checkbox"/>
			<input type="checkbox"/>
	Intervention Type	Prevention	<input type="checkbox"/>
		Diagnosis	<input type="checkbox"/>
		Treatment	<input type="checkbox"/>
		Cure	<input type="checkbox"/>
	Type of Research	Innovation	<input type="checkbox"/>
		Validation	<input type="checkbox"/>
		Implementation	<input type="checkbox"/>
		Monitoring & Learning	<input type="checkbox"/>

Only to be filled/provided at the full application stage.

<i>Entrepreneurial Approach</i>	Entrepreneurship Facilitation	<input type="checkbox"/>
	Innovation Hub	<input type="checkbox"/>
	Business/Start-up solutions	<input type="checkbox"/>

Rationale for Funding

Describe how your project matches Fondation Botnar strategy and why it should be funded?

Rationale for
Funding

Max. 1'000
characters

Applicant Organisation

Name	<i>Managed via the My Details section in the Grant Application and Management System (Basic Information – Institution/Organisation)</i>	
	<p>Please indicate below the organisation's details as relevant for the proposed project.</p> <p>Keep in mind that the organisation indicated in this section needs to be the entity that will be entering into a grant agreement with Fondation Botnar if funding is approved.</p>	
Address line 1		
Address line 2		
Post code / ZIP		
City		
Country		
Website		
Legal Form of Organisation		
Date of Establishment		
Registration Number		
For-profit Organisation	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Core Business of Organisation		
Geographic Area of Work		
Staff Headcount		
Total Annual Revenue		
Main Sources of Revenue		
Financial Statements	<p>Does the organisation prepare regular financial statements? If yes, which accounting standards are being followed and are these systematically audited (internal/external audit)?</p> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>	
	<p>Please upload the following documents as far as available for the organisation:</p> <ul style="list-style-type: none"> - audited financial statement for the last year - audited financial statement for the previous year - organisational statute/charter/by-laws - organisational chart <p>Please include comments on documents mentioned above that can't be provided.</p>	
Comments	<div style="border: 1px solid black; height: 25px; width: 100%;"></div>	

Max. 250 characters

Max. 1'000 characters

Upload

Max. 500 characters

Only to be filled/provided at the full application stage.

References	<p>References</p> <p>Please provide contact information for two (2) referees who are familiar with the past work of the organisation, containing the referee's name, organisation, e-mail address and phone number.</p> <p>Note that referees or the entity/-ies they belong to should not have a vested interest in the current grant application and might be contacted directly by Fondation Botnar as part of the review process.</p>	Max. 1'000 characters

Name & ID Number	<p>Previous applications and grants received from Fondation Botnar</p> <p>Please list any earlier applications submitted to Fondation Botnar by the organisation as well as any grants awarded.</p>	Max. 500 characters

Main Contact

Contact Details	<p><i>Managed via the My Details section in the Grant Application and Management System (Basic Information)</i></p>	
Project Lead	<p>If different from the main contact above, please indicate who is the person responsible for the implementation and success of the proposed project (first name, last name, position, organisation).</p>	Max. 100 characters

<p>Only to be filled/provided at the full application stage.</p>
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Implementing Partners

Partner Organisations

If you intend to partner with other organisations for the implementation of the proposed project, please

- list key partner organisations (with name, geographic location and link to website),
- describe their role and responsibility within the project.

Partner Set-up

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Max. 2'500 characters

Partner Organisation Details

Please add information about each partner organisation involved in the project which is implementing activities or providing services which are substantive for the successful implementation of the proposed project (i.e. they or their services/products can't be easily replaced another entity).

Organisation Name	
Contact – First Name, Last Name	
Contact - Position	
Contact - Phone Number	
Contact - E-mail Address	
Address line 1	
Address line 2	
Post code / ZIP	
City	
Country	
Website	
Legal Form of Organization	
Date of Establishment	
Registration Number	
For-profit Organisation	Yes <input type="checkbox"/> No <input type="checkbox"/>
Core Business of Organisation	
Geographic Area of Work	

Does the organisation prepare regular financial statements? If yes, which accounting standards are being followed and are these systematically audited (internal/external audit)?

Financial Statements

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Max. 1'000 characters

Only to be filled/provided at the full application stage.

Comments	<p>Please upload the following documents as far as available for the organisation:</p> <ul style="list-style-type: none"> - audited financial statement for the last year - audited financial statement for the previous year - organisational statute/charter/by-laws - organisational chart <p>Please include comments on documents mentioned above that can't be provided.</p> <div data-bbox="432 425 1273 481"></div>	Upload	Max. 500 characters
	<p>References</p> <p>Please provide contact information for two (2) referees who are familiar with the past work of the organisation, containing the referee's name, organisation, e-mail address and phone number. Note that referees or the entity/-ies they belong to should not have a vested interest in the current grant application and might be contacted directly by Fondation Botnar as part of the review process.</p> <div data-bbox="432 710 1273 759"></div>		
References			

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Financial Information

Grant Currency	CHF / EUR / USD / GBP
Total Project Budget	<p>Total value of the proposed project's budget, including funding from other sources (confirmed as well as unconfirmed).</p> <p>Out of the total project budget, which amount are you requesting from Fondation Botnar in this application?</p> <p>Please note that the minimum funding amount per request for this call is CHF 200'000 (or its equivalent) and that the total funding volume for competitively selected projects under this call is CHF 10 Mio.</p>
Amount Requested from Fondation Botnar	

	Project Co-Funding	
	Are all co-funding amounts indicated in the detailed budget file fully confirmed yet? If not, which parts are not yet secured and why?	
Confirmed Co-Funding		Max. 500 characters
	How do you intend to mobilise any unconfirmed budget amounts mentioned above ("amount still to be raised")?	
Additional Funding Approach		Max. 500 characters
	What will you do if the planned co-funding does not materialise?	
Co-Funding Alternatives		Max. 500 characters

Only to be filled/provided at the full application stage.

Budget

Detailed Budget

- Please use Fondation Botnar's Budget & Expenditure template for providing a detailed budget and funding plan file with information by project activity, expenditure type, implementing organisation, funding source, etc.
- Such detailed budget information is only required at the time of application for the first three years of the planned project duration (or less, if the project's duration is shorter).
- For projects running longer than three years, indicative annual budget information is to be provided for each additional year in the Annual Budget Breakdown section below to match the total amount requested.
- Make sure to read and follow the information provided in the "Instructions" and the "Category Definitions" tabs of the template file so that all the financial data needed by Fondation Botnar to review and assess the funding application is included.
- Please check that the information in the Budget & Expenditure template uploaded and in the summary tables below is consistent. Inconsistent data might otherwise lead to a delay in processing or even a rejection of your application.

The Budget & Expenditure template is available for download here:

[Budget & Expenditure template](#)

[Download](#)

Attach the completed template here:

[Attach 'Budget & Expenditure' template](#)

[Upload](#)

Annual Budget Breakdown

- Using the summarised budget information in tab "Budget & Expenditure Summaries" of the Budget & Expenditure template attached above, please transfer the annual values from the uploaded file to the yellow cells in the table below for Years 1-3. For any additional year, please insert indicative annual values for each table manually.

Contribution Fondation Botnar:	Summary of Detailed Budget Information as presented in the Excel file attached			Tentative Budget Information for any following year within the duration of the proposed projects (if duration is over 3 years)			
	Year 1	Year 2	Year 3	Year 4	Year 5	Total All Years	%
Distribution by Expenditure Category							
1. Project Team & Experts							#DIV/0!
2. Travel & Transportation							#DIV/0!
3. Equipment, Materials & Consumables							#DIV/0!
4. Communication & Publications							#DIV/0!
5. Trainings, Workshops & Meetings							#DIV/0!
6. Direct Support to Beneficiaries							#DIV/0!
7. Monitoring & Evaluation							#DIV/0!
8. Administrative Costs							#DIV/0!
9. Pass-through Funds							#DIV/0!
10. Other Costs							#DIV/0!
11. Overheads							#DIV/0!
Total							#DIV/0!
Contribution Fondation Botnar:							
Distribution High vs. Low/Middle Income Countries							
Project budget used in High Income Countries							#DIV/0!
Project budget used in Low/Middle Income Countries							#DIV/0!
Total							#DIV/0!
Full Project Budget:							
Distribution by Funding Source							
Fondation Botnar							#DIV/0!
Name of Applicant Organisation							#DIV/0!
Name of Organisation A							#DIV/0!
Name of Organisation B							#DIV/0!
Name of Organisation C							#DIV/0!
Name of Organisation D							#DIV/0!
Name of Organisation E							#DIV/0!
Name of Organisation F							#DIV/0!
Name of Organisation G							#DIV/0!
Name of Organisation H							#DIV/0!
Name of Organisation I							#DIV/0!
Still to be identified							#DIV/0!
Total							#DIV/0!
copy & paste from budget template file				hard entries (no detailed data required yet)			

Only to be filled/provided at the full application stage.