Olivia O'Neill

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Permanent Address:
9 Vernon Pkwy
Mount Vernon, N.Y. 10552

Current Address:
108 Comstock
Syracuse , N.Y. 13210

EDUCATION

Syracuse University, **School of Information Studies**, Syracuse, NY   *May 2022*
Bachelor's Degree in Information Management and Technology

PROFESSIONAL EXPERIENCE

Hype & Vice, Los Angeles, CA   *May 2020 – Present*
Campus leader
- Led Syracuse H&V team, ensured smooth communication between the team and HQ
- Provided necessary resources and information to the team, served as a role model
- Collaborated on monthly promotions and projects, generated sales to the website

Bronxville Field Club, Bronxville, NY   *May 2015– August 2020*
Head Lifeguard
- Supervised pools and lifeguard staff, assisted with CPR classes, and managed First Aid
- Trained incoming Lifeguards and facilitated a smooth transition into their new positions
- Curated weekly schedules

Barnes Center Aquatics, Syracuse, NY   *Jan 2020 – March 2020*
Lifeguard
- Maintained general safety of the pool and performed first aid
- Participated in monthly training sessions and assisted with aquatics workout classes

Panache Salon, Bronxville, NY   *Jan 2020 – March 2020*
Receptionist
- Answered the telephone, scheduled appointments, and provided hospitality to walk in customers
- Assisted in updating customer contact system

LEADERSHIP & ACTIVITIES

Delta Gamma Fraternity, Syracuse, NY   *March 2019 – Present*
Member
- Participate in philanthropies, raised money for organizations such as Service for Sight and Service for Sight: Joining forces
- Participated in Golden anchor program- assisting senor citizens at local healthcare facilities
- Cultivate mentorship relationships

Club Lacrosse, Syracuse, NY
Teammate   *September 2018 – May 2019*
- Student run organization
- Assisted in running practice, participated in games

Interests

Technology • Fashion/ Design • Track & Field • Lacrosse •

Skills

Proficient in Python • Proficient in Word