Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite

COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY

Daily Time Record

(Week No. 1 July 14, 2025 – July 18, 2025)

Student Intern Name:	Elreen Aya A. De Guzman	Program:	BS Computer Science
Company / Organization:	Department of Information Technology – CvSU Main		
Department / Unit Assigned:	CEIT Extension		
Internship Role:	Programmer	Name of Supervisor:	Ma'am Charlotte B. Carandang
Internship Duration:	July 14, 2025 – August 23, 2025	Number of Required Hours:	**240 hours**

DATE	TIME-IN	BREAK DETAILS		TIME OUT	TOTAL HOURS	TASKS/ACTIVITIES	REMARKS
		START	END				
07/21/2025	1:00 PM	7:00 PM	9:00 PM	12:00 AM	8 hrs	Attended a 9:00 AM meeting to finalize system diagrams, select the tech stack, and list necessary tools. Post-meeting, I worked on ERD relationships.	
07/22/2025	1:00 PM	7:00 PM	9:00 PM	12:00 AM	8 hrs	Installed Python Django and PostgreSQL. I then followed tutorials to initialize our Django project and its first application.	
07/23/2025	1:00 PM	7:00 PM	9:00 PM	12:00 AM	8 hrs	Focused on creating Django models, defining field types, establishing model relationships, and applying migrations to the PostgreSQL database.	
07/24/2025	1:00 PM	7:00 PM	9:00 PM	12:00 AM	8 hrs	Customized the Django Admin Panel and learned URL configuration and routing to connect views and templates effectively.	
07/25/2025	1:00 PM	7:00 PM	9:00 PM	12:00 AM	8 hrs	Explored Django Forms, built views to process user input, and designed dynamic HTML templates for content display.	

Prepared by: Reviewed by:

deguzman

ELREEN AYA A. DE GUZMAN   **GERAMI BENEDICTO**
07/26/2025

Break Time Policy: Include correct break start and end times as per company guidelines.
Total Hours: Subtract break time from the total working hours.
Remarks: Use this column to note delays, highlights, or additional notes on work status.