

## **Pan Chao**

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Dear manager:

I am applying the Technology (Asia Pacific - China) position in Morgan Stanley. I believe that I am the uniquely qualified applicant that has both very strong technical background and very good communication skill to lead a team.

Here are the points what I can bring for Morgan Stanley:

- A intelligent, quick learning person be good at hypothesizing, analyzing and interpreting a problem
- An innovative Software engineer who has rich project experience and a System administrator who can make your computer system more efficient.
- A master graduated from Zhejiang University, major in Computer Science, excellent in academic and won a great number of awards.
- A good team worker who have good communication skills both in mandarin and English
- A experience team leader who knows how to lead a team to win the success

I am convinced it would be worthwhile for you to discuss my qualifications face-to-face. I am looking forward to the chance to assist in solving Morgan Stanley's most challenging works. In the meantime, please feel free to call me at my phone number listed above.

Thank you for your time and consideration.

Sincerely,

Pan Chao