



Pocket Book
on
Cyber Safety Tips



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What is Cybersafety?

Cybersafety is the safe and responsible use of information and communication technology. It is not just about keeping information safe and secure, but also about being responsible with that information, being respectful of other people online and practicing good 'netiquette' (internet etiquette).



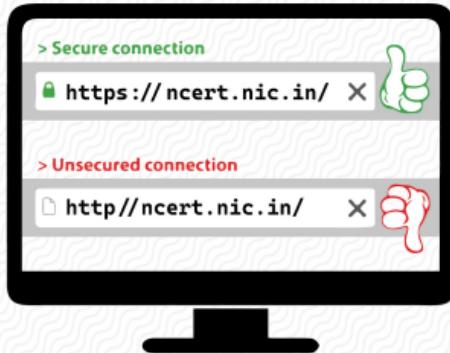
**Beware of Softwares
that are available for
free!**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



**Always open/visit
secured websites (<https://>)
while sharing sensitive data**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



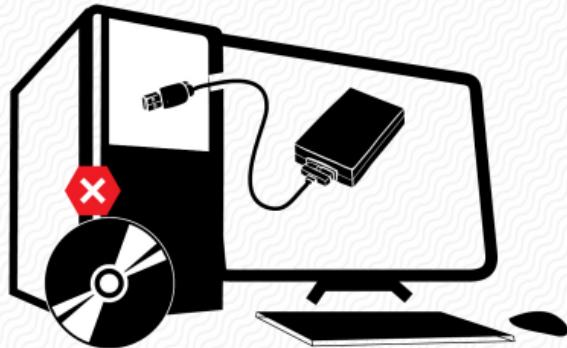
**Check the authenticity of
the person you interact with on
Social Networking Platforms**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



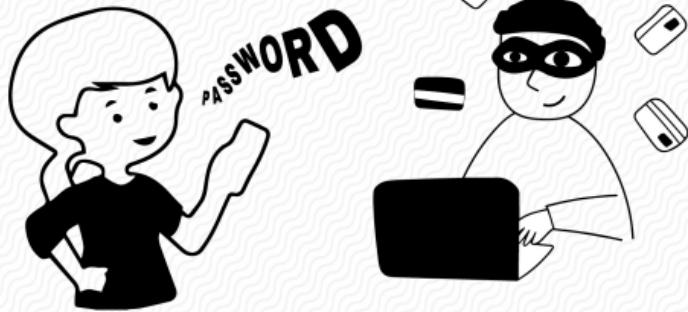
Never leave your external storage devices (CD/ DVD/ Portable HDD/ USB) unattended



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



**NEVER share your
PIN/OTP/Account details
with unknown person.**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

Week

6

Helpline Number:

1930



**Use virtual keyboard
wherever possible to enter
password wherever possible**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

Week

7

Helpline Number:

1930



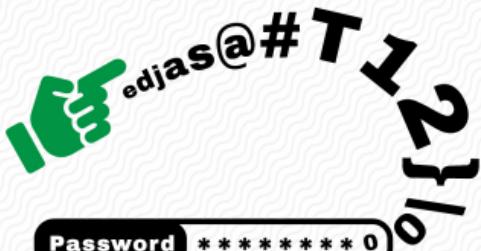
**Your brain is the
best place to remember
your passwords**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



A strong password is a combination of numbers, letters and special characters



Complaint:
<https://cybercrime.gov.in>



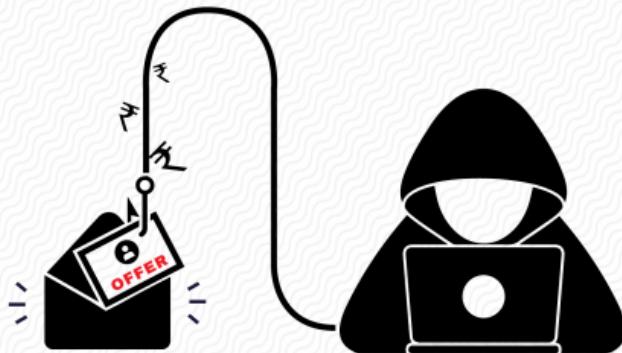
Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

Week

9

Helpline Number:

1930



Beware of phishing e-mail scam



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
10**

**Helpline Number:
1930**



**Do not open/click links
in spam messages**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
11**

**Helpline Number:
1930**



**Do not believe everything
you read online**



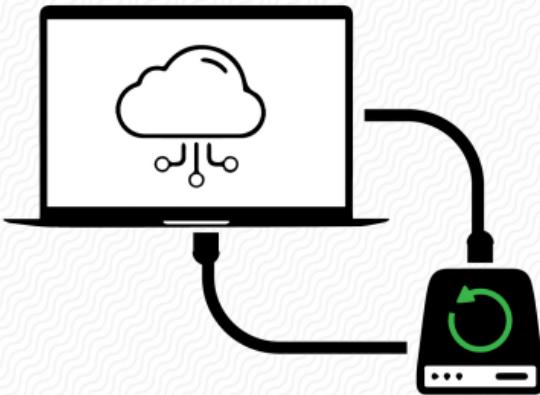
Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
12**

**Helpline Number:
1930**



**Always take backup
of your important data**



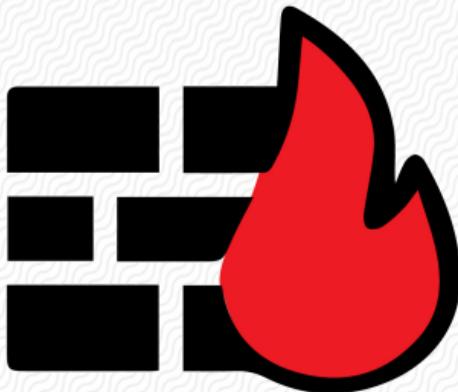
Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
13**

**Helpline Number:
1930**



**Always keep the
computer firewall on**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safetysecurity&ln=en&ln=en>

**Week
14**

**Helpline Number:
1930**



**Think twice before posting
personal pictures online**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safetysecurity&ln=en&ln=en>

**Week
15**

**Helpline Number:
1930**



**Secure your wireless
communication
with network security tools**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
16**

**Helpline Number:
1930**



**Always maintain an
updated version of any
software or application**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
17**

**Helpline Number:
1930**



**Do not download
unidentified e-mail attachments
from unknown sources**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
18**

**Helpline Number:
1930**



**Share the
important security tips with
your colleagues/friends**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
19**

**Helpline Number:
1930**



**Avoid using public PC
for any critical
communications/transactions**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
20**

**Helpline Number:
1930**



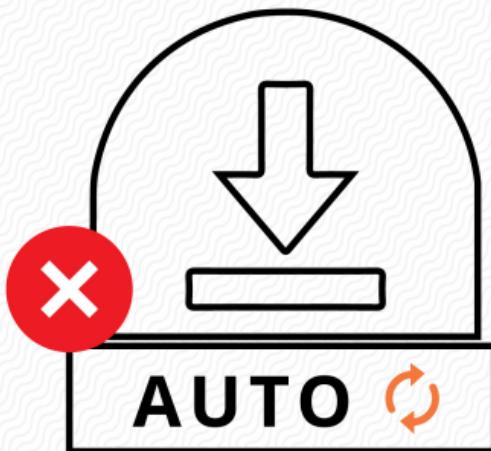
**If you are a victim of
any cyber crime,
report it immediately**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



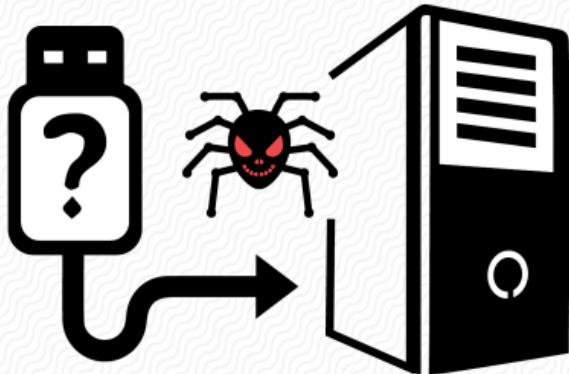
**Disable the automatic
download of media files
in your mobile devices**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



**Do not plug-in
unknown USB devices
into your computer**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
23**

**Helpline Number:
1930**



**Always lock/logout
before leaving your
computer**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
24**

**Helpline Number:
1930**



**Never share your
mobile devices with
strangers**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
25**

**Helpline Number:
1930**



Beware of Skimmers



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safetysecurity&ln=en&ln=en>

**Week
26**

**Helpline Number:
1930**



**Secure your system
and your network with
a strong password**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
27**

**Helpline Number:
1930**



**Always send e-mails to
individuals rather than groups
for safer communication**



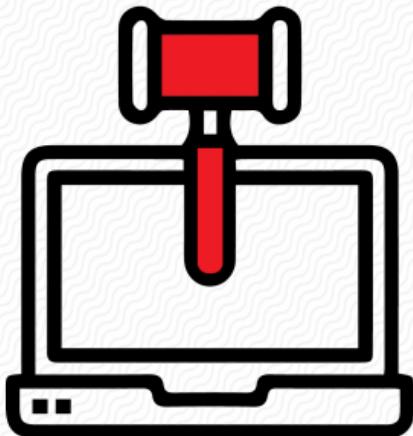
Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
28**

**Helpline Number:
1930**



**Be aware of the cyber laws
and follow them while
you are online.**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
29**

**Helpline Number:
1930**



**Always follow cyber
security practices and safety
ethics while using internet**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
30**

**Helpline Number:
1930**



**Respect the privacy of
others, just as you expect the
same from them while online**



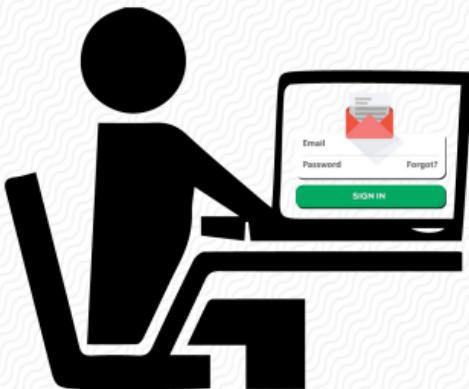
Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
31**

**Helpline Number:
1930**



**Do not log in to any
e-mail account other
than yours, even if
requested to do so**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
32**

Helpline Number:
1930



**Be aware of
copyright issues**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
33**

**Helpline Number:
1930**



**Turn off wireless
networks when
not in use**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
34**

**Helpline Number:
1930**



PASSWORD

**Passwords are
like socks.
Change them regularly**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
35**

**Helpline Number:
1930**



**Never modify information such
as password/documents other
sensitive information, while
using public system**



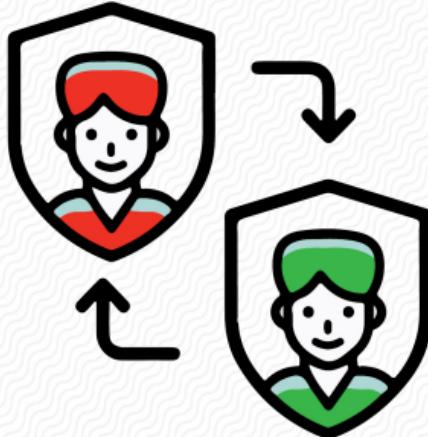
Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
36**

**Helpline Number:
1930**



**Never participate in unknown
peer-to-peer networks**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
37**

**Helpline Number:
1930**



**Be suspicious of
unsolicited e-mails,
messages and calls**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
38**

**Helpline Number:
1930**



**Never share personal
information with
anyone on internet**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
39**

**Helpline Number:
1930**



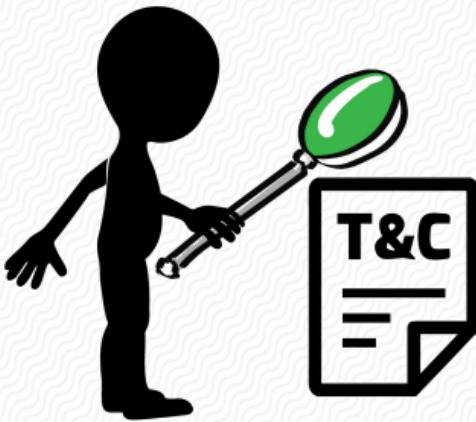
**Never download files
through CHAT sessions
from unknown persons**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



**Always read
“Terms & Conditions”
carefully before accepting to
proceed over Internet**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
41**

**Helpline Number:
1930**



Don't publicize on social media that you are away from home



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
42**

**Helpline Number:
1930**



Beware of false information on internet



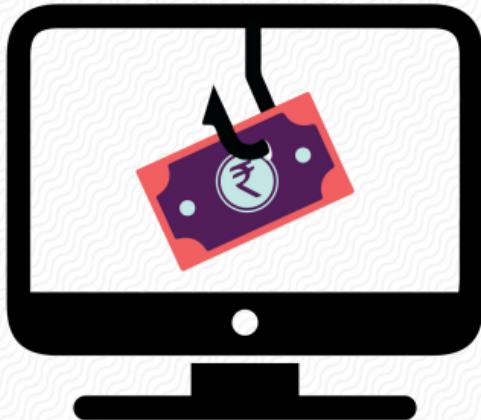
Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safetysecurity&ln=en&ln=en>

**Week
43**

Helpline Number:
1930



**Beware of free online offers
promising you gifts**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
44**

**Helpline Number:
1930**



**Never leave your computer
unattended while browsing**



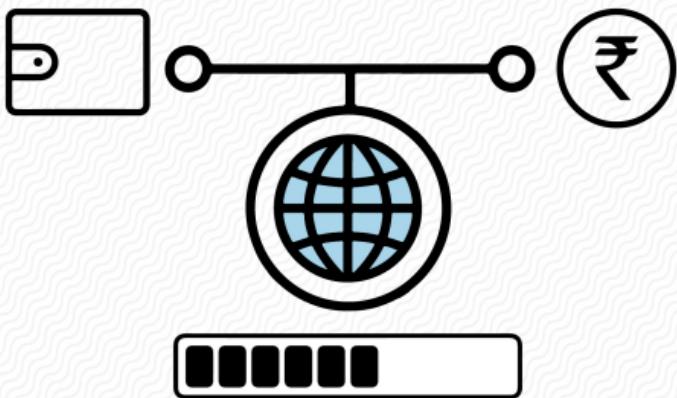
Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
45**

**Helpline Number:
1930**



**Always use the updated
browsers for your online
transactions**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safetysecurity&ln=en&ln=en>

**Week
46**

Helpline Number:
1930



**Never reuse your
old password**



Complaint:
<https://cybercrime.gov.in>



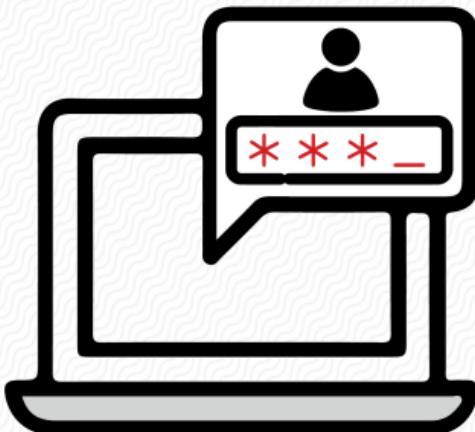
Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safetysecurity&ln=en&ln=en>

Week

47

Helpline Number:

1930



**Never enter your
personal information
in a popup screen**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safetysecurity&ln=en&ln=en>

**Week
48**

**Helpline Number:
1930**



**Clear all the cookies after
using a public system**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>

**Week
49**

**Helpline Number:
1930**



**Limit the information
you put online**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



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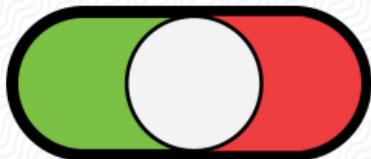
**The password should be a
minimum of eight characters
in length**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



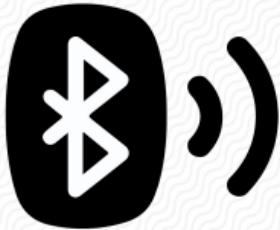
**Set your bluetooth device in a
non-discoverable or hidden
mode**



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>



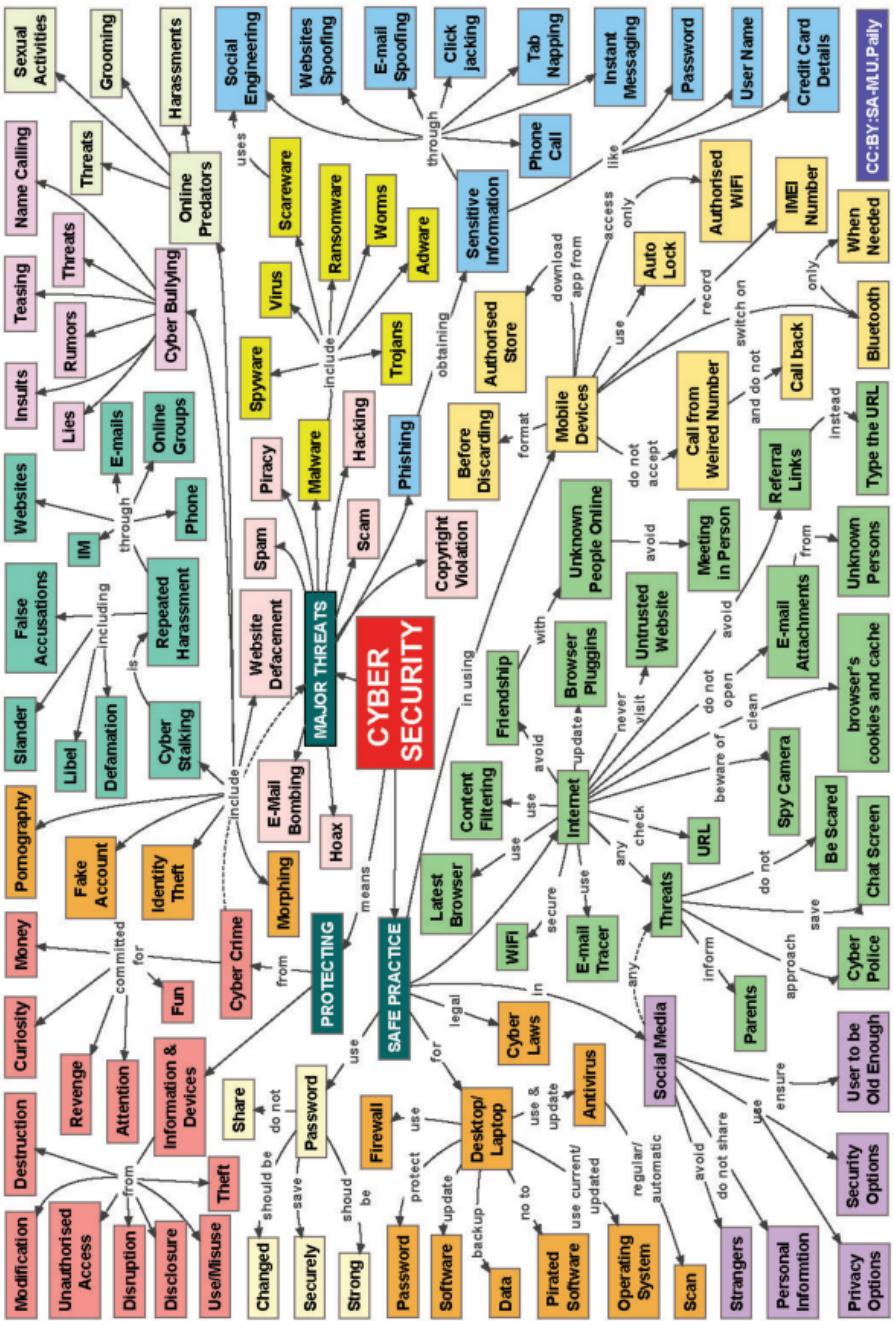
Reject all unknown pairing requests for Bluetooth devices



Complaint:
<https://cybercrime.gov.in>



Guidelines for School System:
<https://ciet.nic.in/pages.php?id=booklet-on-cyber-safety&ln=en&ln=en>





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