



OJT PROGRESS REPORT

Document ID. : CDM-OJT-05

Effective Date: June 23, 2021

Revision Date:

Revision No.: 0

Name of Trainee: MILBERT S. DE PAZ

Student Number: 20221020120

Program: Computer Engineering

Company Name: CDI Sakata Inx Corp.

Assigned Department: System and Improvements

Training Period: July 14 – July 18, 2025

Equivalent Hours: 300 hours

Supervisor: Erjay F. Caisip

RATING REFERENCE: **Excellent -5 ; Very Good - 4; Good - 3; Fair - 2; Poor - 1**

Item	Date	Activity	Outcome	Rating	Signature of Supervisor
1	July 14, 2025	<ul style="list-style-type: none">Finalized all content sections needed for the front-end.	Completed all the required content areas to prepare the website for full integration.		
2	July 15, 2025	<ul style="list-style-type: none">Added new features, organized all image and document files, and improved the folder structure.	Website now has added functionality, and assets are properly sorted for easier management and cleaner development workflow.		
3	July 16, 2025	<ul style="list-style-type: none">Integrated the company's policies into the website and fixed some design and interface issues.	The website now includes policy pages, and the design was refined by correcting layout bugs and small UI problems.		
4	July 17, 2025	<ul style="list-style-type: none">Reviewed all pages for consistent design and improved text formatting.	Achieved a cleaner and more uniform look across all pages by updating fonts, spacing, and layout alignment.		

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5	July 18, 2025	<ul style="list-style-type: none"> Presented the final version of the website front-end and requested missing content to finalize everything. 	Got feedback from the team, and asked for the last pieces of content (like text or images) to complete the whole website.		

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