

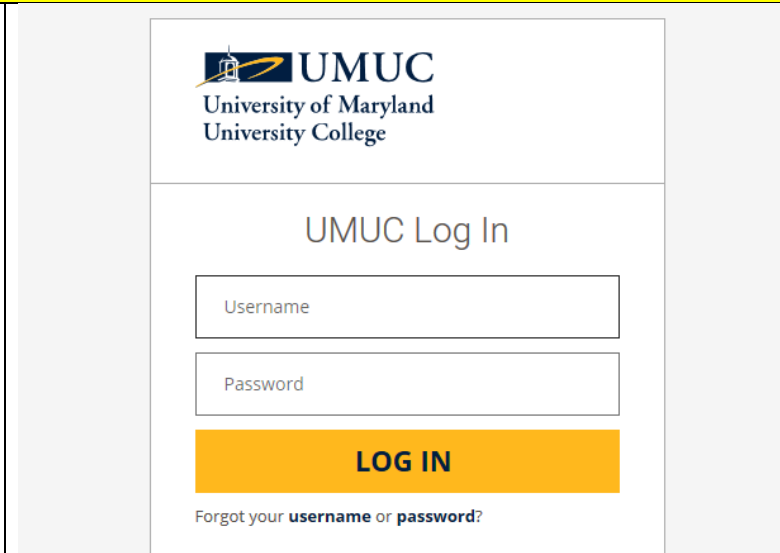
How to Install Microsoft Office 2016 on a Mac

Microsoft Office 2016 for Mac requires the following:

Memory	4 GB of RAM
Hard disk	6 GB of available hard disk space; HFS+ hard disk format (also known as Mac OS Extended or HFS Plus)
Display	1280 x 800 1280 by 800 or higher resolution monitor
Operating system	Mac OS X version 10.10 or later

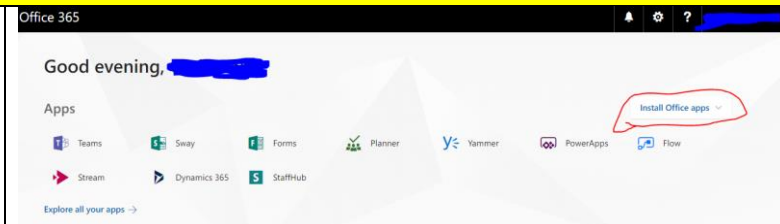
STEP 1

Launch a web browser, and visit <http://office.umuc.edu>. Login with your UMUC UserID and Password.

The image shows the UMUC Log In page. At the top, there is the UMUC logo (University of Maryland University College). Below the logo, the text "UMUC Log In" is centered. Underneath, there are two input fields: "Username" and "Password". Below these fields is a large orange button labeled "LOG IN". At the bottom, there is a link that says "Forgot your username or password?".

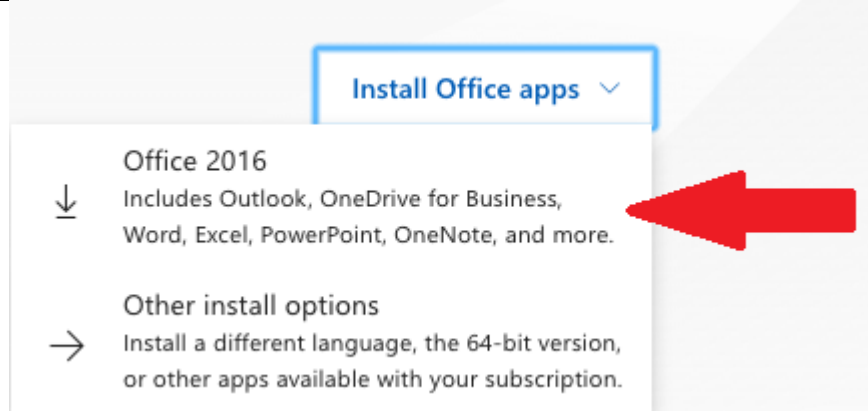
STEP 2

Choose **Install Office apps**.



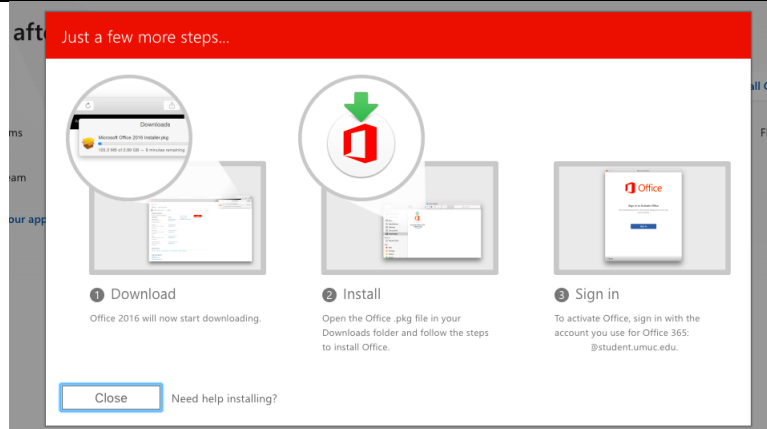
STEP 3

From the **Install Office apps** drop down box, choose **Office 2016**.



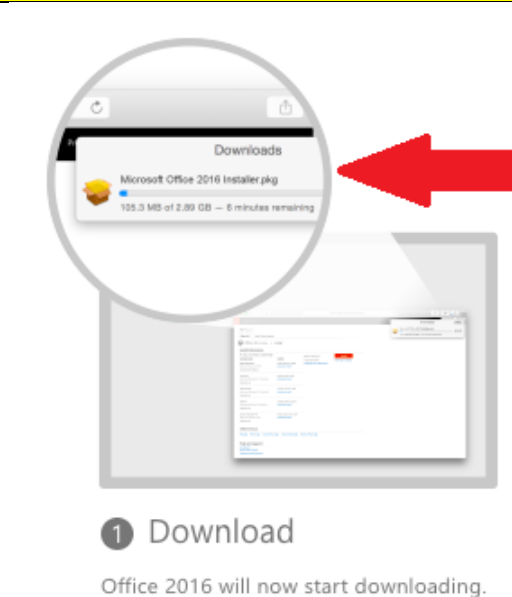
STEP 4

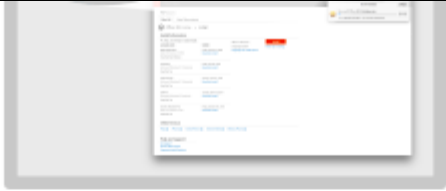

The download should begin automatically on the next 'Just a few more steps' screen.



STEP 5

The downloaded file is called Microsoft Office 2016 Installer.pkg. Once the download is complete, **double click the .pkg file to install the program.**



STEP 6	
Should you encounter problems, click on 'Need help installing' at the lower left of the Just a few more steps screen, or consult the links below.	 <p>1 Download</p> <p>Office 2016 will now start downloading.</p>  <p>Close Need help installing?</p>
ADDITIONAL RESOURCES	
Troubleshoot Office installation issues in Office 365 for business	https://support.office.com/en-US/client/results?Shownav=true&lcid=1033&ns=0365PROUSER&version=15&omkt=en-US&ver=15&HelpID=0365E_TSOffice
Install Office on your PC or Mac	https://support.office.com/client/Install-Office-on-your-PC-or-Mac-4414eaaf-0478-48be-9c42-23adc4716658
Mac Step by Step	https://support.office.com/client/Install-Office-on-your-PC-or-Mac-4414eaaf-0478-48be-9c42-23adc4716658#InstallSteps=Mac_step-by-step