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Sap Sme (Subject Matter Expert) Resume Example

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Sap Sme (subject Matter Expert)

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JESSICA
CLAIRE

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- Montgomery Street, San Francisco, CA 94105

SKILLS

- Operations Management
- Strategic Sourcing
- Operational process tools
- Advanced Negotiator
- Materials Planning
- Process Improvement
- Advanced in SAP
- Advanced in Analytics

EDUCATION AND
TRAINING

The Pennsylvania State University
State College, PA • 2015

Bachelor of Science: Agribusiness
Management
Specialization in Food Science and
Technology

SUMMARY

Procurement and Material Planning Specialist with management experience, and exceptional leadership skills. Versed in strategic sourcing and continuous improvement, I desire a challenging role in Supply Chain Leadership. Excellent client and project management skills. Action-oriented with strong ability to communicate effectively with technology, executive, and business audiences.

ACCOMPLISHMENTS

Carrying continuous improvement tools to Dorman Products, I was able to rebuild the supply chain of the packaging product group, with the help of the product team to increase inventory turns, decrease company costs on packaging, and build strong relationships with product group vendors. This one year project has lead to increased job performance, reduction in time spent on particular jobs, and has brought Dorman more than \$350,000 in yearly savings.

EXPERIENCE

Dorman Products - Procurement Specialist/Material Planner

City, STATE • 06/2017 - Current

- Optimized roles at all levels, facilitated communication and adjusted culture to be more open and productive, while merging multiple roles into one.
- Boosted company efficiency and customer satisfaction by streamlining processes deemed inefficient.
- Created solutions in the areas of inventory, reporting, distribution and product upgrades that led to system improvements and streamlined processes.
- Managed entire project life cycle from initial concept through final delivery.
- Set project schedules and oversaw milestones for duration of project.

Clemens Food Group - SAP SME (Subject Matter Expert)

City, STATE • 01/2017 - 06/2017

- Attended over 50 hours of training to become a super user in SAP. After becoming advanced in SAP, it became my duty to train all supervisors in my area of the business on SAP user responsibilities, and create a plan to enable a smooth transition of business software.
- My team and I were tasked with overseeing all cost comparisons between our old system and SAP, to ensure all BOMs were correct, and that all costs were transitioning to SAP correctly.

Clemens Food Group - Cost Accountant - Production Analyst

City, STATE • 09/2016 - 07/2017

- Recommended operational improvements based on tracking and analysis. Performed competitor benchmarking analysis and identified savings opportunities and potential product enhancements. Prepared the business to go live with SAP.