

EDEH FELICITAS OGOCHUKWU

Atali, Rivers state. | felicitasedeh3@gmail.com | 09132115595

CAREER OBJECTIVES

- To secure responsible career opportunity to fully utilize my training and skill while making a significant contribution to the success of the company.
- To be a dedicated staff through commitment, perseverance, hard-work and continuous improvement towards the organizational goals.

WORK EXPERIENCE

Pz company, Port Harcourt, Rivers.

May-JUNE 2023

Position: Brand ambassador/Promoter

- Canvased for joy black soap.
- Engaged potential customers on the importance and benefits of the soap.
- Met and surpassed daily target.

Excellent mobile, Port Harcourt, Rivers.

March-April 2023

Position: Floor sales manager/Cashier

- Attending to customers on different brands of phone.
- Convincing and bringing customers to the store.
- Offering services to customers like warrant issues, care issues etc. to Brand service centers.

Akeyville consult, Enugu state.

2022

Position: Administrative assistance

- Meeting with new and existing customers and negotiating contracts.
- Site visitations and supervision.
- Responding to customers complaints and providing necessary solutions.

EDUCATION

B.sc. in Applied Biochemistry

- 2:1, Second class Honors, Upper Division.

2021

Enugu state university of science and technology(ESUT)

2017- 2021

CERTIFICATION/TRAINING

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| Jobberman Soft Skills Training Certification | 2023 |
| Transforming Nigerian Youths Program Certification | 2023 |

VOLUNTEER EXPERIENCE

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| Presiding Officer for INEC (General Elections) | 2023 |
| <ul style="list-style-type: none">• Ensured adequate voter education on electoral processes.• Ensured that electors are treated impartially with respect in a polite and professional manner.• Accreditation of electors using the Biometrical Voter Registration System on days of election. | |

PROFESSIONAL MEMBERSHIP

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| Association of Applied Biochemistry students south-east chapter. | 2017-2021 |
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PERSONAL SKILLS

- Excellent sales and customer service skills.
- Excellent negotiating skills.
- Ability to keep calm under pressure.
- Attention to details.
- Ability to motivate subordinates.

- Comprehensive knowledge of customers confidentiality
- The ability to work accurately.
- Ability to work in a multi-cultural environment.
- Ability to work with little or no supervision.
- Excellent communication skills in English and Igbo.

REFEREES

Available on request