



## The assignment

In your group, deliver a presentation in which you present the *results of your term project*.

Additionally, you will want to give your audience an understanding of the reasons for the project you are presenting, a little background on the topic(s) and an interpretation or analysis of the results.

Your audience is:

- Your lecturer.
- Your classmates (if you are doing usability analysis, remember that much of your audience is passingly familiar with the topic already).

By all means make it fun, exciting and colourful, but make it concise. Consider what would interest your audience, and what would be new to them.

**You will be cut off if you go over time.**

**You will not be given extra time for setting up audio-visual equipment (projectors).**

**Use your own data and create your own content.**

## Presentation policy

- Presentation Time Allowance (including projector setup time):

Number in group	Min. Length	Max. Length	Questions duration
3	3min	10min	3min
2	2min	8min	3min
1	1min	5min	3min
- Presentations that go over-time will be cut off.
- You should upload any slide presentations to Ninova in advance, to reduce turnaround. The following platforms will be provided:
  - Dr. Kamaşak's class:
    - Powerpoint/MS Office 2013 on Windows.
    - Internet Explorer on Windows.
    - Chrome on Windows.
  - Dr. Duff's class:
    - Impress/LibreOffice 4.2.7.2 on Kubuntu 14.04.
    - Firefox 36.0.4 on Kubuntu 14.04.
    - Chromium 41.0.2272.76 on Kubuntu 14.04.
- The presentation will be marked according to the provided rubric.
- The preliminary presentation schedule will be published; you need to provide feedback if there is a

- problem, to ensure a place.
- Every member of the group will present.
- An even distribution of presenting time between group members is expected.
- Presentations will be in English.
- You may use computer presentation software or other aids.
- Academic dishonesty, including cheating, plagiarism, and direct copying, is unacceptable.
  - In particular, provide references to any graphics used.

## Advice

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- Time your presentation well, and practice it, to avoid being cut off.
- Keep your presentation several minutes shorter than the maximum time to avoid being cut off.
- Check audio/visual equipment (projector and laptop) compatibility before the start.
  - Time spent fixing technical problems will eat into your total presenting time.**
- Do practice as much as possible in different situations but do not memorise text.
- Try saying things in different ways - this will help you with vocabulary.
- Attend other presentations and evaluate them.
- See the presentations chapter in the textbook for advice.
- Study the rubric.