

OLUTOYOSI KUTI

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EXPERIENCE

SEPTEMBER 2021 –

TELEPHONE FUNDRAISER, FUNDRAISING DIRECT

- Accountable for contacting donors across Canada and contributing to fundraising goals for leading international non-profits including UNICEF Canada, the Canadian Red Cross, Médecins sans Frontières (Doctors without Borders), Greenpeace, and World Wildlife Fund
- Tasked with updating donor account information and converting agreements from yearly to monthly donations
- Fundraised over \$10,000 dollars individually for various campaigns using good negotiation and communication skills

AUGUST 2019 – SEPTEMBER 2020

BRAND ASSOCIATE, OLD NAVY

- Interacted with over 200 customers a day; reacted swiftly requests, helped in item choice, settled complaints, and completed sales checkout
- Developed great customer service, communication, and promotion skills
- Assisted in the marketing and replenishment of goods while maintaining excellent store condition
- Experienced with cash register systems

SEPTEMBER 2019 – APRIL 2020

MARKETING REP, WIZEDEMY

- Marketed and advertised tutorial services to students in the university
- Completed invoices and picked up shipments of promotional material
- Created social media campaigns to market our deals, and networked with a wide range of students on the website

JUNE 2019- AUGUST 2019

CUSTOMER SERVICE REPRESENTATIVE, TITAN ADVERTISING GROUP

- Official canvasser for the red cross,
- promoting various programs provided by the red cross to gain funds,
- received extensive training in marketing structures and systems of business.
- Memorized entire line of products & services, including prices and special discounts
- Managed more than 100 possible regular customer experiences, offering thorough, personalized, pleasant and polite service to ensure customer loyalty

MAY 2016 – AUGUST 2016

ENGINEERING INTERN, LOGIC SCIENCES LIMITED

- Assisted in the execution of various field projects and improved the efficiency of the workers by 2% by proposing a new client project handling strategy
- Saved the company \$3600 in repairs for a client's biometric scanner because of my knowledge of that model
- Learnt the basic functioning of control, security systems, and biometric scanners

Reference: Tunde Akinleye (Managing Director)

contact info: +2348022238326, takinleye@logicsciencesltd.com

LATE JUNE 2015 – MID AUGUST 2015

TECHNICAL SALES PERSONNEL, PC CORNER

- Downloaded and installed various software and apps as requested by clients
- Provided customers with appropriate gadgets that suited their needs
- Assisted customers with problems they faced on their devices and answered related questions
- Reference: Kayode Badiru (Owner/CEO)

contact info: +2348056027540, kaybadiru@aol.com

EDUCATION

SEPTEMBER 2018 – DECEMBER 2020

BACHELOR OF SCIENCE, MECHANICAL ENGINEERING, UNIVERSITY OF ALBERTA

Member of the MECE (Mechanical Engineering) club

Member of the ARVP (Autonomous Robotic Vehicle Project)

WHMIS CERTIFICATE

SEPTEMBER 2021 – APRIL 2023

ONTARIO COLLEGE DIPLOMA, COMPUTER PROGRAMMING, SENECA COLLEGE

SKILLS

- Readily adaptable to change
- Ability to work in a fast-paced environment and always maintain professionalism and confidentiality
- Strong problem-solving skills
- Ability to work independently and efficiently in a team environment
- Design Software: SolidWorks, Fusion 360, AutoCAD
- MS Office: Excel, Word, PowerPoint
- Programming: MATLAB, Python, C
- Equipment: Hand tools, Drill press, water jet, Multimeter
- Able to write detailed reports
- Readily adaptable to change

ACTIVITIES

- Volunteered at an orphanage and engaged in community service for over 40 hours during my time in High School. Conducted a bake sale and gave 10% of the proceeds to an orphanage important to me. Created hand-made jewelry to raise funds for charity, and my passion for animals led me to also volunteer my time at an animal shelter.
- As a member of the ARVP, I was involved in the mechanical and design projects needed to build our new robot Auri for the ROBOSUB competition.
- I led a social media campaign and planned a protest to combat the injustice and police brutality in Nigeria
- I am very passionate about sports and physical fitness. In elementary school, I volunteered to coach the volleyball team, played tennis at my club and won a number of tournaments and received the award for best female athlete 3 years in a row. I currently take karate classes and have reached the level of an orange belt.
- I have completed several mechatronics projects including: Animatronics hand, Hexapod, Bluetooth controlled robotic arm and a walking biped robot.

