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Feb 24, 2015

The Recruitment Manager
Hydro One
483 Bay Street, 8th Floor, South Tower
Toronto, ON, M5G 2P5

Re: Position of Co-op – Provincial Lines – Electrical Engineering, Job #1901

Dear Recruitment Manager,

I learned about your need to fill up the Provincial Lines position at the Barrie location through the Hydro One career website. I am very interested in this position with Hydro One, and believe that my educational and technical background aligns me extremely well for the position currently on offer.

As an electrical engineering student with strong interests in power systems, I have a well-rounded knowledge of electrical circuit theory and analysis. I possess strong technical writing skills, project management and technical expertise, as well as a functional knowledge of programs like Java, C and MATLAB. In addition to my soft and management skills, my demonstrated ability to lead and motivate people will provide an invaluable addition to support the work at Hydro One.

I share Hydro One's passion for safety and I would love to be able to offer my experience from my project management and safety course which I finished with an A grade. I'm very passionate about electrical engineering, very detail oriented, and a good team player. I would absolutely love to play a lead role in building a bright future at Hydro One. Some of my accomplishments include reducing client processing time and increasing the average logs entered per day.

I believe I am a suitable candidate for this position in view of my background and relevant experience. I would be delighted to meet with you and elaborate on the details I have included in my resume.

Sincerely,
Linda Chigbo