



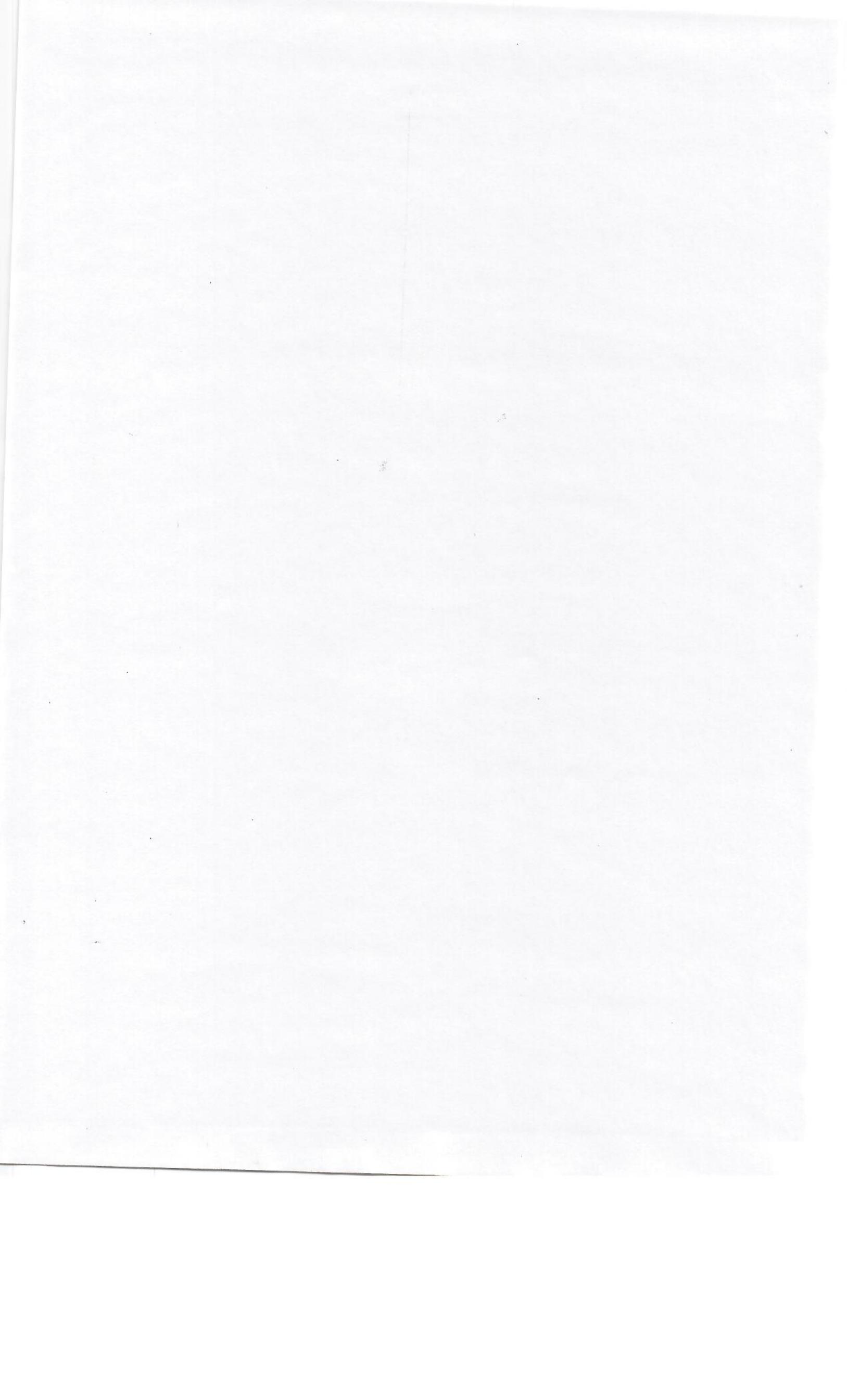
LAGOS STATE GOVERNMENT

# Laws of Lagos State 2015

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LAGOS STATE UNIVERSITY LAW  
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## CHAPTER L69

### LAGOS STATE UNIVERSITY LAW

#### A LAW TO PROVIDE FOR THE ESTABLISHMENT, INCORPORATION, CONSTITUTION AND FUNCTIONS OF THE LAGOS STATE UNIVERSITY AND FOR CONNECTED PURPOSES.

[Commencement.]

[1st September 2004]

THE LAGOS STATE HOUSE OF ASSEMBLY enacts as follows;

#### 1. Establishment

- (1) There is established the Lagos State University (referred to in this Law as "the University").
- (2) The University will:
  - (a) be a body corporate with perpetual succession and a common seal;
  - (b) have power to sue and be sued in its corporate name; and
  - (c) be capable of purchasing, acquiring, holding and disposing of its movable and immovable property for the purposes of its functions under this Law.

#### 2. Constitution and Principal Officers

- (1) The University shall consist of:
  - (a) a Chancellor;
  - (b) Pro-Chancellor and Chairman of Council;
  - (c) a body to be called Council of the University established under section 6 of this Law;
  - (d) a Vice-Chancellor;
  - (e) two (2) deputy Vice-Chancellors: Academic and Administrative respectively;
  - (f) a body to be called Senate;
  - (g) a body to be called Congregation;
  - (h) a body to be called Convocation

- (i) Schools, Institutes, Centres and other Teaching and Research Units;
  - (j) persons holding the offices constituted by Schedule 1 to this Law other than those persons mentioned in paragraphs (a), (b), and (e) of this subsection;
  - (k) all Graduates and Undergraduates;
  - (l) all other persons who are members of the University in accordance with the provisions made by Senate in that behalf; and
  - (m) Administrative and Service Area.
- (2) Colleges, Schools, Centres, Institutes and other Teaching and Research Units that may be established by the University will be subject to:
- (a) the control of the Senate as regards academic matters; and
  - (b) to the overall control of the Council as provided for under section 6.
- (3) The provisions contained in Schedule 1 will have effect with respect to the Principal Officers and other Officers of the University mentioned.
- (4) Provisions will be issued in respect of the constitution of the following bodies, namely the Council, the Senate, Congregation and Convocation as provided for under sections 1, 3, 4 and 5 of Schedule 3 to this Law.

### **3. Objectives**

The objectives of the University shall be to:

- (a) form the apex of the educational system of the State, facilities for learning and to give instruction and training in such branches as the University may deem fit to foster and to enable students obtain the advantage of liberal education;
- (b) promote research and other means of knowledge and practical application to social, cultural, economic, environmental, scientific, technological and ecological problems;
- (c) provide services that have practical applications in industry, Government and in all areas of Human Development;
- (d) be a University with high moral values;
- (e) provide high level manpower with the capacity for self-employment and job creation;

- (f) encourage the advancement of learning and to provide the opportunity for acquiring higher and liberal education;
- (g) act as a vehicle of development in general and in particular as an instrument that will effectively stimulate the development of the State through continuing education, applied research, technical assistance; direct consultation, informational services, internship programme and student industrial work experience scheme;
- (h) provide innovative educational programmes of high standard in discipline which are relevant to the State in particular and National Development in general;
- (i) provide access for citizens of the State to higher education regardless of social status, or income;
- (j) meet the specific manpower needs of the State;
- (k) serve as a creative custodian, promoter and propagator of the State's social and cultural heritage and other resources;
- (l) undertake undergraduate and post-graduate courses in Law, the Arts, Social Sciences, Education, the Sciences, Engineering, Technology, Environmental Sciences, Medical Sciences, Agricultural Sciences, Communications and Administration and other relevant fields of study established under section 34(2) of this Law;
- (m) adopt a merit-driven admission policy, open to Nigerians and International students with special preference to Lagosians using a guiding principle of 70:30 [Lagos State Indigenes: Others], whenever possible; and
- (n) undertake other activities appropriate for a University of the highest standard.

#### **4. Powers of the University**

For the purpose of carrying out its objectives as specified in section 3 of this Law, the University shall have the power to:

- (a) establish such colleges, schools, centres, institutes, departments and other teaching and research units for the University as shall be deemed necessary on the recommendation of the Senate;
- (b) institute academic, administrative, technical, professional and other posts and offices and offer appointment accordingly;

- (c) institute and award fellowships, scholarships, bursaries, medals, prizes and other titles, distinction, awards, and other forms of assistance;
- (d) provide for the discipline and welfare of members of the University;
- (e) hold examinations and award degrees, diplomas, certificates and other distinctions to persons who have pursued courses of study approved by the University and have satisfied such other requirements as the University will lay down;
- (f) grant honorary degrees, fellowships, or academic titles;
- (g) acquire, hold, grant, charge or otherwise deal with or dispose of movable and immovable property, wherever lying and situate, subject to the provisions of the Land Use Act;
- (h) accept gifts, legacies and donations, but without obligation to accept same for a particular purpose;
- (i) enter into contracts, establish trusts, act as trustee, solely or jointly with any person and to employ and act through agents;
- (j) determine the appointment and promotion of college, school, centre, institute or teaching and research unit members and administration;
- (k) determine the courses of instruction, and content of courses;
- (l) freedom of enquiry;
- (m) freedom of speech and other constitutional freedoms, essential to the academic process;
- (n) prescribe the conditions under which persons will be admitted to the University for any particular course of study or be allowed to continue in such course of study;
- (o) deprive any person, of what the University shall deem to be of good cause, of any degree, diploma, certificate, fellowship, scholarship, studentship, bursary, medal, prize, or other academic titles conferred on him by the University;
- (p) provide lectures and instructions for persons not being members of the University as the University will determine and to grant such persons diplomas, certificates or other academic distinctions as the University shall deem necessary;

- (q) affiliate other institutions or branches of departments and to recognise selected members of the staff as teachers of the University, admit the members to any of the privileges of the University, accept attendance of departments in such institutions or branches of departments in place of the attendance at courses of study in the University and in compliance with the terms and conditions as will be determined by the University;
- (r) make provisions for research, advisory and consultancy services, and with those objectives in view enter into such arrangements with private and public bodies, as the University will deem desirable;
- (s) undertake or engage in or establish printing, publishing and book selling enterprise;
- (t) borrow, whether at an interest or not and if need be on the security of any, or all the property, movable and immovable of the University; such monies as the University will find necessary or expedient to borrow;
- (u) establishing each college in pre-degree programmes in areas of perceived relevance;
- (v) do all such acts or things, incidental to the previous powers, as will advance the objectives of the University; and
- (w) engage in ventures that will advance the objectives of the University.

### 5. Order of Precedence

- (1) The Chancellor shall take precedence over all other members of the University and when present preside at all meetings of Convocation held for the purpose of conferring Degrees.
- (2) The Chairman of Council takes precedence over all members of the University, except the Chancellor or Vice-Chancellor when acting as Chairman of Convocation.

### 6. Establishment of Council

- (1) There is established for the University a body to be known as the Council of the Lagos State University (referred to in this Law as "the Council") the constitution and procedure of which will, subject to the provisions of this Law be in accordance with such provision as is made by Statute.
- (2) Subject to the provisions of this Law, the Council shall be the governing authority of the University and will be charged with the general control and superintendence of the policy, finances and property of the University including its public relations.

**7. Establishment of Finance and General Purposes Committee**

- (1) There shall be a Committee of the Council to be known as the Finance and General Purposes Committee, which must, subject to the directives of the Council, exercise control over the property and expenditure of the University and perform such other functions of the Council as the Council may delegate to it.
- (2) The provisions contained in paragraph 2, Schedule 3 to this Law will apply with respect to the constitution of the Finance and General Purposes Committee.
- (3) The Council may meet as and when necessary for the performance of its functions under this Law but must meet at least once in a quarter of every year.
- (4) Where there is a request in writing by not less than one third (1/3) of the members of the Council, the chairman must within fourteen (14) days after the receipt of the request, call a meeting of the Council.
- (5) The request must specify the business to be considered at the meeting.

**8. Functions and Powers of the Committee**

- (1) When performing its functions under this section, the Committee will take into cognisance the existing Federal and State Government policies.
- (2) The Committee has the power to make rules and regulations for the purpose of exercising any of its functions or regulating its proceedings.
- (3) Rules made under subsection (1) of this section by the Committee shall not come into force unless approved by the Council, and where any rules so made by the Committee are in conflict with any directives given by the Council (whether before or after the coming into force of the rules in question) the directives of the Council will prevail.
- (4) There will be paid to the members of the Council or the Committee and to any other committee set up by the Council sitting allowance, approved by the Council.
- (5) The Council may meet as and when necessary for the performance of its functions under this Law but must meet at least once in a quarter of every year.
- (6) Where there is a request in writing by not less than one-third of the members of the Council, the Chairman must within fourteen (14) days after the receipt of such request, call a meeting of the Council.
- (7) The request will specify the business to be considered at the meeting.

## 9. Functions of the Senate

(1) Subject to sections 5, 6 and 7 of this Law and subsections (3) and (4) of this section, it will be the general function of the Senate to organise and control:

- (a) teaching by the University;
- (b) the admission (where no other enactment provides to the contrary) of the students;
- (c) the discipline of students;
- (d) the promotion of research at the University.

(2) Notwithstanding the generality of subsection (1) of this section, it will in particular be the function of the Senate to make provision for:

- (a) the establishment, organisation and control of Campuses, Colleges, Centres, Schools, Institutes, teaching or research units, administrations and other teaching and research units of the University; and the allocation of responsibility for different branches of learning;
- (b) the organisation and control of courses of study at the University and of the examination held in conjunction with these courses, including the appointment of Examiners, both internal and (where necessary) external;
- (c) the Award of Degrees, and such other qualifications as may be prescribed in connection with Examinations held as mentioned above;
- (d) the making of recommendations to the Council with respect to the award to any person of an Honorary Fellowship or Honorary Degree or the Title of Professor Emeritus;
- (e) the supervision of the welfare of students at the University and the regulation of their conduct;
- (f) the granting of Fellowships, Scholarships, and similar Awards in so far as the awards are within the control of the University; and
- (g) determining what descriptions of dress will be the academic dress for the purpose of the University and regulating the use of academic dresses.

(3) The Senate shall not establish any new College, School, Centre, Institute, or other Teaching and Research Units of the University without the approval of the Governing Council.

(4) Subject to this Law and the Statute, the Senate will use regulations for the purpose of exercising any function conferred on it either by the provisions of this section or otherwise or the purpose of making provision for any matter for which provision by Regulations is authorised or by Statute.

(5) Regulations made under subsection (4) of this section must provide that at least one of the persons appointed as the examiners at such final or professional examination held in conjunction with any course of study at the University is not a teacher at the University but is a teacher of the branch of learning to which the course relates at some other University of high repute.

(6) Subject to a right of appeal of Council from a decision of the Senate under this subsection, the Senate may deprive any person of any Degree, Diploma or other Award of the University which has been conferred on such person where on due enquiry it is shown that the person is guilty of dishonourable or scandalous conduct in gaining admission into University or obtaining that award.

#### **10. Functions of the Vice-Chancellor.**

(1) Subject to sections 5, 8 and 22 of this Law, the Vice-Chancellor will exercise the general supervision of the University, in addition to any other functions conferred by this Law or otherwise, of directing the activities of the University, and will be to the exclusion of any other person or authority the Chief Executive and Principal Academic Officer of the University and Ex-Officio Chairman of the Senate.

(2) The Vice-Chancellor shall exercise such functions as may be conferred on or imposed on that office by this Law, the Statute, Ordinance and Regulations and will, subject to the provisions of this Law, exercise general supervision over discipline in the University (including in particular exercise of disciplinary control over students, in such manner as the Vice-Chancellor may deem appropriate).

#### **11. Powers of the University to make Statutes**

(1) Subject to this Law, the University may make Statutes for any of the following purposes:

- (a) to the composition and constitution of any authority of the University;
- (b) specifying and regulating any other matter connected with the University or any of its authorities;
- (c) specifying the minimum entry qualifications by regulating the admission of students in the manner prescribed under section 37 of this Law and their discipline and welfare subject to the State Policy on Education;

(d) determining whether any particular matter is to be treated as an Academic or Non-Academic matter for the purpose of this Law and of any Statute, Regulation or other instrument made under this Law; and

(e) making provision for any other matter for which provision by statute is authorized or required by this Law.

(2) Subject to section 27(6) of this Law, the Interpretation Law will apply in relation to any Statute made under this section as it applies to a Subsidiary Instrument within the meanings of section 12(1) of the Interpretation Law.

(3) The Statutes contained in Schedule 3 to this Law will be deemed to have come into force on the commencement of this Law and deemed to have been made under this section,

(4) The power to make Statutes conferred by this section will not be prejudiced or limited in any way by reason of the inclusion or omission of any matter in or from the Statute contained in Schedule 3 to this Law or any subsequent Statute.

## 12. Mode of exercising power to make Statutes

(1) The power of the University to make Statutes will be exercised only in accordance with the provisions of this section.

(2) A proposed Statute will not become Law unless it had:

(a) been approved at a meeting of the Senate, by the votes of a simple majority of the members;

(b) been approved at a meeting of the Council, by the votes of a simple majority of the members; and

(c) received the assent of the Visitor.

(3) A proposed Statute will originate either in the Senate or in the Council, and may be approved as required by subsection (2) of this section.

(4) A Statute is treated as being made on the date that it receives the Council assent.

## 13. Proof of Statutes

For a Statute to be proved in any Court of Law, it will bear or have affixed to a Certificate signed by the Vice-Chancellor or the Registrar to the effect that the copy is a true copy of a Statute of the University.

**14. Power of the Visitor**

- (1) In the event of any doubt or dispute arising at any time as to the meaning of any provision of a Statute, the matter will be referred to the Visitor who will advise and make such decision as may be consistent with the Law.
- (2) The decision of the Visitor on any matter referred under this section will be binding on the Authority, Staff and Students of the University.
- (3) The provisions of subsections (1) and (2) of this section will apply in relation to any doubt or dispute as to whether any matter is, for the purpose of this Law, an academic or non-academic matter as they apply in relation to any doubt or dispute as mentioned in subsection (1) of this section and the references in subsection (2) as to the meaning of any provision of a statute which includes references to any question on whether any matter is for the said purpose, an academic or a non-academic matter.

**15. Regulations**

The Senate may make Regulations for the purpose of exercising any function conferred on it by this Law for prescribing or regulating any matter, which will be authorised or required by this Law.

**16. Ordinances**

- (1) Subject to the provisions of this Law and of the Statute, the Council, in accordance with the recommendation of, or after consultation with the Senate, may make Ordinances for the purposes of:
  - (a) further prescribing or regulating any matter prescribed or regulated by Statutes where the Statutes require that such matters will be further prescribed or regulated by Ordinances;
  - (b) exercising, or prescribing the manner of exercising, except where expressly or by necessary implication, the context does not so permit any function conferred or imposed on the Council by this Law;
  - (c) prescribing or regulating any matter which though relating to the academic affairs of the University are agreed by both the Council and the Senate to have such financial implications as would make them appropriate subjects for provisions by Ordinance;
  - (d) prescribing or regulating any other matter which is prescribed or regulated by Ordinance; and
  - (e) adding, amending or revoking the existing Ordinance.

(2) Every Ordinance takes effect as from the day on which it is made by resolution of the Council or from such other date as may be specified in the Ordinance.

### 17. Conflict of provisions

Where there is inconsistency with the provision of this Law and any statute, ordinance or regulation, the provisions of this Law shall prevail and such statute, ordinance or regulation will, to the extent of the inconsistency, be void.

### 18. Financial year

The Council shall fix the financial year for the purpose of the University.

### 19. Accounts of the University

(1) The Council must cause proper accounts to be kept in respect of the financial year and proper records in relation to these accounts, and notwithstanding any other requirement as to accounting or control imposed whether by this Law or otherwise, with respect to the finance of any Land, Endowment and other Property held by or for the purpose of the University.

(2) The accounts of the University for the preceding financial year including an Annual Statement will be prepared in the form prescribed by the State Government and will include such information as the Council shall direct. There will be a five (5) years Strategic Plan or as may be determined by the Council.

### 20. Estimate of income and expenditure

(1) The estimates of Income and Expenditure for a financial year must be presented by the Vice-Chancellor to the Council and be approved by the Council before the beginning of that financial year; Provided that the Vice-Chancellor may during any financial year make additional proposals and the Council will approve the supplementary estimates of Income and Expenditure accordingly.

(2) The Annual and Supplementary Estimates must be prepared in the form approved by the State Government and will contain such information as the Council may direct.

(3) Such estimates of income and expenditure for a financial year mentioned in subsection (1) of this section must be submitted to Lagos State Government through the Ministry of Education for the approval of the Lagos State House of Assembly.

**21. Audit of accounts of the University**

(1) The Council shall cause the accounts of the University to be audited by an External Auditor appointed by the Council from a list of Auditors approved by the Auditor-General of the State as soon as possible after the end of each financial year or for any such other period as the Council may require.

(2) The appointment and other matters relating to the External Auditor, the tenure of office and functions, as the case may be, will be subject to the provisions of this section.

**22. Funds of the University**

(1) The University will maintain a Fund, which will consist of the following:

- (a) such moneys as will be provided by the State Government and Local Governments in the State by way of subvention, or grant;
- (b) grants-in-aid by State Government or local or foreign Institutions;
- (c) loans;
- (d) income derived from Investments;
- (e) gifts, legacies, endowments and donations; and
- (f) income derived from the exercise of any function conferred or imposed on the University from whatever source derived.

(2) Money shall not be withdrawn from the Fund unless prior written approval of the Council has been obtained by the Vice-Chancellor.

(3) Any money withdrawn from the Fund by virtue of subsection (2) of this section must be applied for the purposes of the University.

**23. The Visitor and Visitation Panel**

(1) The Governor is the Visitor of the University in respect of the whole appointment affairs of the University.

(2) The Visitor will at intervals of not less than five (5) years conduct a visitation to the University in person, or after consultation with the Chancellor, direct that the same be conducted by such person or persons (referred to in this Law as "the Visitation Panel") as the Visitor may appoint in that behalf, for the purpose of rendering advice on the effective fulfilment of the objects of the University and the due exercise of the functions of the University as prescribed by Law.

(3) The Visitation Panel mentioned under subsection (2) of this section will submit its Report to the Visitor for consideration.

(4) After considering the Report of the Visitation Panel submitted under subsection (3) of this section, the Visitor has the power to appoint or remove any Principal Officer of the University notwithstanding any provision contained in this Law as to the appointment or removal of such officer.

#### **24. Removal of certain members of the Council**

Where it appears to the Council that a member of the Council other than the Pro-Chancellor or the Vice-Chancellor should be removed from office on the ground of misconduct or inability to perform the functions of the office, the Council will make recommendation to that effect to the Visitor, who after making enquiries (if any) may approve the recommendation, and direct that the person(s) in question be removed from office.

#### **25. Removal of academic and non-academic staff**

(1) Any member of the academic staff or senior non-academic staff of the University may be removed from office for good cause by the Council, provided that:

- (a) the appointment of Deputy Vice-Chancellor or a member of the academic staff who holds an appointment until retiring age will not be determined by the Council unless:
  - (i) there has been an investigation relating to the case by a Joint Committee nominated by the Council;
  - (ii) the composition of the committee must comprise of three (3) members of the Senate and three members of the Council, one of which will be Chairman elected at a meeting of the Joint Committee;
  - (iii) the person involved has been duly notified in writing and where so requested will be permitted through a chosen representative to appear before the Joint Committee.
- (b) the appointment of a member of the Senior non-academic staff who holds an appointment until retiring age will not be determined unless:
  - (i) the person has been notified in writing of the grounds on which consideration is being given to determine the appointment;
  - (ii) the person has been given a reasonable opportunity of making a presentation at the meeting of an Investigation Committee appointed

by Council composed of six (6) members, three of whom will be members of the senior non-academic staff of the University and three others who are members of the Council.

- (c) the reports of the Joint Committee and Investigation Committee shall be determined by the Council whose decision will be final.

(2) Any person interdicted will be on half of his total emoluments and the Council shall, before the expiration of a period of three (3) months after the date of such interdiction, consider the case against that person and come to a decision as whether to:

- (a) continue such person's interdiction and if so on what terms (including the proportion of emoluments to be paid);
- (b) reinstate such person, in which case the Council will restore the full emoluments to the person with effect from the date of interdiction;
- (c) terminate the appointment of the person concerned in which case such a person will not be entitled to the proportion of the emoluments withheld during the period of interdiction; or
- (d) take such lesser disciplinary action against such person including the restoration of such proportion of the emoluments that might have been withheld as the Council may determine, and in any case where the Council pursuant to this section, decides to continue a person's interdiction or decides to take further disciplinary action against a person the Council shall before the expiration of a period of three (3) months from such decision come to a final determination in respect of the case concerning such person.

(3) Nothing in the provisions of subsections (1) to (3) of this section will prevent the Council from making regulations for the discipline of other categories of staff and workers of the University as may be prescribed.

## **26. Removal on account of illness**

An academic or non-academic staff will be removed from office where a Medical Board duly constituted by the Council recommends that the person would be permanently invalidated on account of mental or physical incapacity.

## **27. Procedure for removing Examiner**

(1) On the recommendation of the Senate, where it appears to the Vice-Chancellor that a person appointed as an Examiner for an examination of the University ought to be removed from office or appointment, then, except in such cases as shall be prescribed, the Vice-Chancellor shall, after affording the Examiner an opportunity of making

representations in person on the matter, remove the Examiner from the appointment by an instrument signed by the Vice-Chancellor and subject to the provisions of regulations made by the Council on such matter.

(2) It is the duty of the Vice-Chancellor on signing an instrument of removal in pursuance of this section, to use the best endeavours to cause a copy of the instrument to be served as soon as it is practicable on the person to whom it relates.

## 28. Discipline of erring student

(1) Where a student of the University is found guilty of misconduct, the Vice-Chancellor shall notwithstanding any other disciplinary power conferred by this Law or Senate or Regulations direct that—

- (a) the student must not, during such period as specified in the directive, participate in such activities of the University or make use of such facilities of the University, as may be specified;
- (b) the activities of the student shall during such period as may be specified in the directives, be restricted in such manner as specified;
- (c) the student be rusticated for such period as may be specified in the directive; or
- (d) the student be expelled from the University.

(e) a directive under subsection (1)(a) of this section will be combined with a directive under subsection (1)(b) of this section.

(2) Where a directive is given under subsection (1)(a), (b), (c) or (d) above in respect of any student, the student may within the prescribed period and in the prescribed manner, appeal to the Council, and the Council will after inquiring into the contents of the appeal, either confirm or set aside the directive or modify it in such manner as the Council may deem fit.

(3) The fact that an appeal from a directive is brought in pursuance of subsection (2) of this section, will not affect the question of the directive while the appeal is pending.

(4) The Vice-Chancellor may delegate the powers under this section to a Disciplinary Board consisting of such members of the University as the Vice-Chancellor may nominate.

(5) Nothing in this section will be construed as preventing the restriction or determination of student's activities at the University otherwise than the ground of misconduct.

**29. Gifts and donations**

(1) The Council may on behalf of the University accept grants, gifts, testamentary dispositions or otherwise, and property and aid the finances of the University on such conditions as it deems fit.

(2) Registers must be kept of all donations to the University, which must contain the names of donors and any special conditions under which such donation has been given.

(3) All properties and monies donated for any specific purpose must be applied and administered in accordance with the purposes for which they are donated and must be accounted for separately.

(4) Donations in section 29 subsections (2) and (3) includes all receipts by the University within section 22 subsections (2)(d) and (e) and section 29(1).

**30. Quorum**

Except as may be otherwise provided by Statute or by Regulations, the quorum and proceeding of any body of persons established by this Law will be as determined by that body.

**31. Power to appoint Committee(s)**

(1) Any body of persons established by this Law will notwithstanding the generality of the powers of that body, have power to appoint Committees, which need not consist exclusively of members of that body, and to authorise such Committees to:

(a) exercise on its behalf such functions as it will determine; and

(b) co-opt members, provided that co-opted members (if any) will not be entitled to vote in those Committees.

(2) Any two or more of such bodies will be arranged for holding of joint meetings of those bodies, or for the appointment of Committees consisting of members of those bodies for the purpose of considering any matter within the competence of those bodies or any one of them, and either dealing with it or reporting on it.

(3) Except as may be otherwise provided by Statute or by Regulations, the quorum and proceedings of a Committee as established or meeting held further to this section will be as determined by the body or bodies which have decided to establish the Committee or hold the meeting.

(4) Nothing in the provisions of this section will be construed as:

- (a) enabling Statutes to be made otherwise than in accordance with section 12 of this Law; or
- (b) enabling the Senate to empower any other body to make Regulations to award Degrees or other qualifications.

### 32. Miscellaneous provisions

- (1) The Common Seal of the University will be kept in such custody as the Council may direct and will not be used except by resolution of the Council.
- (2) The Common Seal of the University will be officially and judicially noticed.
- (3) Any document executed under the Common Seal of the University will be received in evidence and, unless the contrary is proved, be deemed to be duly executed.
- (4) Any contract or instrument, which, if made or executed, by a person not being a body corporate, would not be required to be under seal, may be made or executed on behalf of the University by any person generally or specially authorised to do so by the Council.
- (5) The validity of any proceedings of any body established in pursuance of this Law will not be affected by any vacancy in the membership of the body, or by defect in the appointment of a member of the body or by reason, that any person not entitled to do so took part in the proceedings.
- (6) Any member of such body who has a personal interest in any matter proposed to be considered by that body will neither participate in deliberating on or voting on any question relating to that matter.
- (7) The power conferred by this Law to make Statutes or Regulations will include the power to revoke or vary Statutes including the Statute contained in Schedule 3 of this Law, but subsequent Regulations or Statute may make different provisions in relation to different circumstances.
- (8) Any notice or other instrument authorised to be served by virtue of this Law, will without prejudice to any other mode of service be served by registered post.
- (9) The provisions of Schedule 2 of this Law will have effect with respect to the matters mentioned in the Schedule.
- (10) The Governor may acquire land for the use of the University and such land acquired will be transferred to the University or any College of the University.

**33. Transitional and Savings provisions**

- (1) On the date of the appointment of the Council of the University, all property or properties held immediately before the commencement of this Law will by virtue of this subsection and without further assurance vest in the University and be held by it for the purposes of the University;
- (2) Notwithstanding the generality of subsection (1) of this section:
  - (a) the reference in the said subsection (1) to property or properties held by the University includes reference to the right to receive and give good discharge for any grants or contributions, which may have been voted or promised, to the University;
  - (b) all debts and liabilities of the University outstanding immediately before the commencement of this Law will on that day become debts or liabilities of the University.
- (3) All Agreements, Contracts, Deeds and other Instruments to which the University was a party immediately before the appointed day will, so far as possible and subject to any necessary modifications, have effect from the commencement of this Law in respect of anything failing to be done on or after the commencement of this Law.
- (4) Documents not falling within subsection (3) of this section will be construed in accordance with that section so far as applicable;
- (5) Any legal proceedings or application to any pending matter immediately before the commencement of this Law by or against the University may be continued on that day by or against the University.

**34. Campuses**

- (1) The University will operate a multi-campus system with campuses at Ojo, Epe, Ikeja, Badagry, Ikorodu and Lagos Island as may be determined by the Council.
- (2) The University shall establish the following Colleges; namely:
  - (a) College of Arts and Humanities;
  - (b) College of Education;
  - (c) College of Science, Engineering and Technology;
  - (d) College of Management, Social Sciences and Communications; and
  - (e) College of Laws;

- (f) College of Medicine;
- (g) College of Post-Graduate Studies;
- (h) and any other College as may be determined by the Council.

### **35. Campuses (affiliated campuses)**

The University shall operate affiliated campuses as may be approved by the Governing Council.

### **36. Admission policy**

(1) (a) Admission will be subject to such minimum conditions Council and Senate may stipulate.

(b) The Joint Admissions and Matriculation Board (J.A.M.B.) system;

(2) The pre-Degree Science and any other appropriate pre-degree programme.

(3) Minimum admission requirements will include five credits in the Senior School Certificate Examination of WAEC/NECO or their equivalents in combinable subjects including credit in English and Mathematics for Arts and Sciences respectively.

### **37. School fees**

The University will charge such fees as the Council may determine.

### **38. Generation of funds**

(1) Local Governments in the State will contribute two per cent (2%) of their Financial Allocation to institutions in the State such that fifty per cent (50%) of such money should be given to the State University for the purpose of the development (Academic and Physical).

(2) Grants/donations from Lagos State University Development Foundation will be part of the funds for the development of the University.

### **39. Staff Accommodation policy**

(1) The University will provide—

(a) accommodation for its Staff as far as practicable;

(b) a Home Ownership Scheme and operate a Housing Loan Scheme for its Staff as soon as practicable.

**40. Student accommodation policy**

A residential policy for students will be maintained as far as practicable but mandatory in the case of medical students in their clinical years.

**41. Alumni**

There will be an Alumni Association of the University with branches of the Association established in or outside Nigeria.

**42. Repeal**

The Lagos State University Law, Cap. L51, Laws of Lagos State of Nigeria 2003 together with its subsequent amendments are repealed.

**43. Interpretation**

In this Law, unless the context otherwise requires:

- (a) "Academic Staff" means The Vice-Chancellor, Deputy Vice-Chancellor, Professors, Associate Professors, Senior Lecturers, Lecturers, the University Librarian and such other graduate professional persons in the employment of the University engaged in teaching or research as the Council acting in accordance with the recommendations of the Senate will grant the status of members of the Academic Staff of the University;
- (b) "Academic Year" means such period not exceeding twelve consecutive months as the Senate may so designate;
- (c) "Administrative Staff" means those persons in the employment of the University other than the academic staff who hold administrative, professional or technical posts designated by the Council as Senior posts;
- (d) "Appointing Authority" means the person or body that has power to appoint under this Law;
- (e) "College" means any College which may be established by the University under this Law;
- (f) "Congregation" means the congregation of the University established by this Law;
- (g) "Convocation" means an assembly of the University established by this Law;

- (h) "The Council" means the Governing Council established under section 6 of this Law;
- (i) "Functions" include powers and duties;
- (j) "Good Cause" means for good cause, any member of staff may be interdicted from duty, or their appointment may be terminated by Council:
  - (i) conviction of any offence which the Council considers to be such as to render the person concerned unfit for the discharge of the functions of the office; or
  - (ii) conduct of a scandalous or other disgraceful nature which the Council considers to be such as to render the person concerned unfit to continue to hold the office; or
  - (iii) conduct, which the Council considers to be such as to constitute fundamental inability of the person concerned to discharge the functions of the office or to comply with the terms and conditions of service.
- (k) "Graduate" means a person on whom a Degree, other than an Honorary Degree, has been conferred by the University and any other person as may be designated as a graduate by the Council, acting in accordance with the recommendations of the Senate;
- (l) "Indigene of Lagos State" or "Lagos State Indigene" will be as defined by the State Government;
- (m) "Governor" means the Governor of Lagos State;
- (n) "Local Government" include Local Council Development Areas;
- (o) "Notice" means notice in writing;
- (p) "Officer" does not include the Visitor;
- (q) "Ordinance" means any Ordinance of the University made by the Council;
- (r) "Prescribed" means prescribed by this Law, Statute, Ordinance or Regulations of the University;
- (s) "Professor" means a person designated as a Professor of the University in accordance with provisions made by Statute or by Regulations and includes a Visiting Professor;

- (t) "Regulations" means Regulations made by the Senate or the Council;
- (u) "School" includes all the established Schools of the University as determined by Senate and the Council;
- (v) "Senate" means the Senate of the University referred to under section 2(1)(f) of this Law;
- (w) "Senior Non-Academic Staff" means those persons in the employment of the University other than the Academic Staff, who hold administrative, professional or technical posts;
- (x) "State" means Lagos State of Nigeria;
- (y) "Statute" means a Statute made by the University under section 1 of this Law and in accordance with the provisions of section 12 of this Law; and
- (z) "Student" means a person who has been registered as a student of the University for a first or higher Degree, Diploma, Certificate or such other qualifications of the University as will be approved by the Senate as qualifying a person for the status of a student;
- (aa) "Teacher" means a person holding a full-time appointment as a member of the Teaching or Research Staff of the University and includes Assistant Lecturers, Research Fellows and other Teaching and Research Staff as the University will determine;
- (bb) "Undergraduate" means a person who has matriculated and registered as a student undergoing a course of studies for a first Degree of the University or such other course in the University as will be approved by the Senate as qualifying student undergoing it for the status of an undergraduate.

#### 44. Citation and commencement

This Law may be cited as the Lagos State University Law 2004 and will come into force on 1 September 2004.

Lagos State University Law  
Ch. L69

## SCHEDULE I

### Principal Officers and other Officers of the University

#### **1. The Chancellor**

(1) The Chancellor shall be appointed by the Visitor after consultation with the Council.

(2) The Chancellor shall have such functions as may be prescribed by Law and hold office for five (5) years unless the Chancellor resigns or is removed from office and unless so removed will be eligible for reappointment for a second and final term of five (5) years.

(3) The Chancellor shall, unless where the context does not so permit, delegate any of the functions in writing to the Pro-Chancellor; provided that any such delegation will be revocable at will and will not preclude the Chancellor from exercising any of these functions.

(4) The Chancellor may request information concerning the general conduct of the affairs of the University from the Pro-Chancellor and the Vice-Chancellor whose duty it is to provide the same.

#### **2. Pro-Chancellor and Chairman of Council**

(1) The Pro-Chancellor and Chairman of the Governing Council will be appointed by the Visitor on discretion or by two-thirds of its members signing.

(2) The Pro-Chancellor will hold office for a period of four (4) years except on resignation or removal from office under the provisions of the relevant Statutes and unless so removed, the Pro-Chancellor will be eligible for re-appointment for a second and final term of four (4) years.

(3) The Pro-Chancellor will be the Chairman of the Council and will, except when the Chancellor is present, preside at its meetings and perform such other functions as may be prescribed by Law.

(4) The Pro-Chancellor will at the request of the Chancellor exercise for the Chancellor any functions specifically delegated in writing by the Chancellor other than the conferring of Degrees or other Academic Titles or distinctions of the University.

#### **3. The Vice-Chancellor**

(1) Subject to the provisions of this section, a Vice-Chancellor will be appointed from the proposal of at least three (3) names of candidates nominated for the post of Vice-Chancellor to the Visitor by a Joint Committee of Council and the Senate.

(2) The Joint Committee of Council and the Senate mentioned in subparagraph (1) of this section will consist of:

- (a) The Pro-Chancellor and Chairman of Council, as the Chairman for this purpose;
- (b) Three (3) external members of Council elected by Council;
- (c) Three (3) members of the Senate elected by Senate;
- (d) The Registrar who will also act as the Secretary to the Committee.

(3) The Vice-Chancellor shall hold office for a period of four (4) years and on such terms as will, subject to the provisions of this Law and the relevant Statutes, be determined by the Council, unless removed from office and unless so removed, the Vice-Chancellor shall be eligible for re-appointment for a second term of four (4) years only; Provided that no person shall hold the office of the Vice-Chancellor in the University for more than two terms of office.

(4) The Vice-Chancellor shall exercise general supervision over the University and a general responsibility to the Council for maintaining and promoting the efficiency and good order of the University, and it is the duty of the Vice-Chancellor to see that the provisions of the Law and the Statute, Ordinances and Regulations are observed, and must exercise such powers as will be necessary or expedient for the purpose.

(5) The Vice-Chancellor shall by virtue of the office be a member of the Council, the Senate, the Colleges, the Centres, Schools, Institutes and any of other authority of the University set up by the relevant Statute and of any Board or Committee appointed by any of those bodies.

(6) The Vice-Chancellor may refuse to admit any person as a student in the University without assigning any reason to that person or an agent. The Vice-Chancellor will have the power to suspend any student from any class or classes and may exclude any such student from any part of the University or its precinct and must report any such suspension, or exclusion to the Council and the Senate at their meeting next following such suspension or exclusion.

(7) In the discharge of the responsibility for the discipline of students in the University, the Vice-Chancellor will have the power to issue written instructions which, on the issue, will come into force but must be submitted to the Senate and Council for ratification, with such modification, if any, as the Council or Senate may decide.

#### 4. Deputy Vice-Chancellor

(1) There will be for the proper administration of the University two Deputy Vice-Chancellors, namely:

(a) Deputy Vice-Chancellor (Academics); and

(b) Deputy Vice-Chancellor (Administration).

(2) Each Deputy Vice-Chancellor will be a professorial member of the Senate.

(3) A Deputy Vice-Chancellor will be appointed for a two-year term, renewable for another two-year term only.

(4) Where a vacancy occurs for the post of Deputy Vice-Chancellor, the Vice-Chancellor shall present a list of two (2) Professors to Senate, one of whom will be elected. Where none of the two nominees is accepted by Senate, the Vice-Chancellor shall present a list of two (2) other professors to Senate.

(5) The Senate will elect one candidate out of the two candidates forwarded to it under subparagraph (4) of this section and recommend the candidate to Council for confirmation.

(6) The Deputy Vice-Chancellors will;

(a) assist the Vice-Chancellor in the performance of the functions;

(b) act in the place of the Vice-Chancellor when the post of the Vice-Chancellor is vacant or where the Vice-Chancellor is, for any reason, absent or unable to perform the functions of a Vice-Chancellor; and

(c) perform such other functions as the Vice-Chancellor or the Council may assign.

(7) Where the office of the Deputy Vice-Chancellor becomes vacant by reason of leaving or resignation or for any other cause before expiration of the tenure of office, the procedure for appointment stated in subparagraph (4) of this section will apply and the person appointed will hold office for the unexpired tenure of office of the predecessor.

## 5. Other Principal Officers of the University

(1) There will be appointed for the University, the following Principal Officers:

(a) a Registrar;

(b) a Bursar; and

(c) a Librarian.

**6. The Registrar**

The Registrar:

(1) shall—

- (a) be appointed by the Selection Board mentioned in section 9 of this Schedule;
- (b) be responsible to the Vice-Chancellor for the day-to-day administrative work of the University except as regards matters for which the Bursar is responsible for in accordance with the provisions of this Schedule;
- (c) by virtue of that office, will be the Secretary to the Council, the Senate, Congregation and Convocation;
- (d) hold office for a period of four (4) years beginning from the effective date of the appointment and on such terms and conditions as may be specified in the letter of appointment; and

(2) The Registrar may be re-appointed for one further period of four (4) years and no more.

(3) Where, on the commencement of this Law, a Registrar appointed before the commencement of this Law has held office:

- (a) for four (4) years or less, such will be deemed to be serving the first term of office and will be re-appointed for another term of four (4) years;
- (b) for more than four (4) years but less than eight (8) years, such will complete the maximum period of eight (8) years and thereafter relinquish the post and be assigned other duties in the University;
- (c) for eight (8) years or more, the council will allow him to serve as Registrar for a further period of one (1) year only, and thereafter relinquish the post and be assigned other duties in the University.

**7. The Bursar:**

The Bursar:

(1) shall be—

- (a) appointed by the Council on the recommendation of the Selection Board constituted under section 9 of this Schedule;

- (b) the Chief Financial Officer of the University and be responsible to the Vice-Chancellor for the day-to-day administration and control of the financial affairs of the University; and
  - (c) hold office for a period of four (4) years from the effective date of appointment and on such terms and conditions as may be specified in the letter of appointment;
- (2) The Bursar may be re-appointed for a further period of four (4) years and no more.
- (3) Where, on the commencement of this Law, a Bursar has held office:
- (a) for four (4) years or less, such will be deemed to be serving the first term of office and may be re-appointed for another term of four (4) years;
  - (b) for more than four (4) years but less than eight (8) years, he shall complete the maximum period of eight years and thereafter relinquish the post and be assigned other duties in the University;
  - (c) for eight (8) years or more, the Council will allow the person to serve as Bursar for a further period of one (1) year only and thereafter will relinquish the post, and be assigned other duties in the University.

## 8. The Librarian

- (1) The Librarian shall:
- (a) be appointed by the Council on the recommendation of the Selection Board constituted under section 9 of this Schedule;
  - (b) be responsible for the administration of the University Library and the co-ordination of the Library Services in the University and its Campuses, Colleges, Centres, Schools, Departments, Institutes and other Teaching or Research Units and will also be directly responsible to the Vice-Chancellor;
  - (c) hold office for a period of four (4) years from the effective date of appointment and on such terms and conditions as specified in the letter of appointment; and
- (2) The Librarian may be re-appointed for a further period of four (4) years and no more.

Where, on the commencement of this Law, a Librarian has held office:

- (a) for four (4) years or less, such will be deemed to be serving the first term of office and may be re-appointed for another term of four (4) years;
- (b) for more than four (4) years but less than eight (8) years, such will complete the maximum period of eight (8) years and thereafter relinquish the post and be assigned other duties in the University;
- (c) for eight (8) years or more, the Council will allow the person to serve as Librarian for a further period of one (1) year only and thereafter will relinquish the post, and be assigned other duties in the University.

## **9. Selection of Principal Officers**

(1) When a vacancy occurs for the post of Registrar, Bursar, Librarian or Director of any Administrative and Service Areas, a Selection Board will be constituted by Council consisting of:

- (a) the Vice-Chancellor;
- (b) the Deputy Vice-Chancellor;
- (c) two (2) members appointed by Council not being members of Senate;
- (d) two (2) members appointed by the Senate.

(2) The Selection Board, after making such enquiries as it deems fit, will recommend three (3) candidates to Council for appointment to the vacant office after considering the recommendation of the Selection Board; the Council will appoint one (1) of the candidates to the Office.

## **10. Auditors**

### **(1) Internal Auditors**

- (a) There shall be an Internal Auditor for the University who shall be appointed by Council on terms and conditions it deems fit;
- (b) The Internal Auditor shall be a full-time Officer, responsible directly to the Council and shall hold office for such period and on such remuneration, terms and conditions as the Council may determine. The appointment may be determined by either side by three (3) months, notice in writing addressed to the registered address of either party of intention to determine the appointment.

(2) External Auditor

- (a) There shall be an External Auditor who shall be appointed by the Governing Council for a period of four (4) years only.
- (b) The External Auditor shall audit the Annual or other Statement of Income and Expenditure, the Balance Sheet and other accounts of the University and make a report to the Finance and General Purposes Committee.
- (c) The External Auditor shall have a right of access at all reasonable times to the Books, Records, Accounts and Vouchers of the University and will be entitled to require from the officers and members of staff of the University such information and explanations as may be necessary for the auditor's duties under this Law.
- (d) Where the office of the External Auditor becomes vacant for any cause before the expiration of the period of office, the Council shall immediately appoint another External Auditor for the remainder of such period.

**11. Resignation and re-appointment**

Any officer mentioned in the provisions of this Schedule may resign the appointment:

- (a) in the case of the Chancellor and Chairman of the Council by notice to the Governor; and
- (b) in any other case, by notice to Council.

**SCHEDULE 2**

Provisions as to functions, etc.

- (1) The meeting of Council will be convened by the Chairman of Council on such date and in such manner as may be determined.
- (2) The meeting of the Senate as constituted by this Law will be convened by the Vice-Chancellor on such date and in such manner as may be determined.

**SCHEDULE 3**

Lagos State University Statutes

- (1) The Council
- (2) The Finance and General Purposes Committee

- (3) The Senate
- (4) Congregation
- (5) Convocation
- (6) Campus
- (7) Organisation of Academic Work of the University
- (8) College Board of Studies
- (9) Dean of the College, School, Institute, etc.
- (10) College of Medicine, and such other College
- (11) Academic Board of the College of Medicine
- (12) Provost and the Deputy Provost of the College of Medicine
- (13) Academic Staff Assembly
- (14) College Board of Studies of the College of Medicine
- (15) Court of Governors of the College of Medicine
- (16) The Secretary
- (17) Financial Controller
- (18) Creation of Academic Posts
- (19) Interpretation

**STATUTE 1**  
**The Council**

1. The Council will consist of:
  - (a) the Pro-Chancellor and Chairman;
  - (b) the Vice-Chancellor;
  - (c) two (2) Deputy Vice-Chancellors
  - (d) up to twelve (12) persons appointed by the Governor on individual merit to represent Commercial, Industrial, Accounting, Legal, Engineering and other interests and to reflect geographical spread within the State;
  - (e) The Commissioner for Education or a representative not below Grade Level 16;
  - (f) Four (4) representatives of the Senate;
  - (g) Two (2) representatives of the Congregation;
  - (h) One (1) representative of the Alumni.
2. The Registrar will be the Secretary to Council.
3. Any member of the Council holding office otherwise than in pursuance of section 1 subparagraphs (a), (f), (g) or (h) may resign from the office by notice to the Council.
4. Where a member of the Council holding office otherwise than in pursuance of section 1 subparagraphs (a), (b), (c), (d), (f), (g) or (h) above vacates office before the expiration of the period mentioned, the body or person who appointed the member will appoint a successor to hold office for the residue of the term of the predecessor.
5. A person ceasing to hold office as a member of the Council otherwise than by removal for misconduct may be eligible for re-appointment for only one (1) further period of four (4) years.
6. The quorum of the Council is seven (7) at least one of whom will be a member appointed pursuant to section 1 subparagraph (f), (g) or (h) and one (1) person also appointed pursuant to section 1 subparagraph (g) above. Where the Chairman is not

present at the meeting of the Council, such other member of the Council present at that meeting will be Chairman and subject to section 3 of the Law and the preceding provisions of this paragraph, the Council will regulate its own proceedings.

7. The tenure of the Governing Council will be four (4) years only.

8. Where the Council desires to obtain advice with respect to any particular matter, it will co-opt more than two (2) persons for that purpose, and the persons co-opted will take part in the deliberations of the Council at any meeting but will not be entitled to vote.

## STATUTE 2

### The Finance and General Purposes Committee

1. The Finance and General Purposes Committee will be a Committee of the Council and will consist of:

(a) The Chairman of Council, who will be the Chairman of the Committee at any meeting when present;

(b) The Vice-Chancellor and Deputy Vice-Chancellor (Academics) or Deputy Vice-Chancellor (Administration);

(c) Six (6) other Members of the Council appointed by the Council including:

(i) one of the members appointed by the Senate;

(ii) the Council member representing the Congregation;

(iii) the Commissioner for Finance or a representative not below Grade Level 16;

(iv) The Commissioner for Education or a representative not below Grade Level 16.

2. The quorum of the Committee will be five (5) and at least one of whom must be a member appointed pursuant to either (ii)(c), (iii) or (iv) of this Statute.

3. Subject to any directive given by the Council, the Committee may regulate its own proceedings.

**STATUTE 3****The Senate**

1. The Senate will consist of:

- (a) The Vice-Chancellor and the two Deputy Vice-Chancellors;
- (b) The Dean of the Post-graduate School;
- (c) The Deans of the College, School, Institute, Centre, Teaching or Research Units;
- (d) The Provost of the College of Medical Sciences, established under this Law;
- (e) The Directors of the Institutes, Centres that may be established;
- (f) The Professors in the University;
- (g) The University Librarian;
- (h) Heads of Departments other than Professors but who are not less than Senior Lecturer in status; and

(i) Six (6) members of the academic staff elected by Congregation.

2. The Vice-Chancellor will be the Chairman at all meetings of the Senate when present and when absent the Deputy Vice-Chancellor (Academics), and in whose absence, the Deputy Vice-Chancellor (Administration) will preside. In the absence of any of them anyone present at that meeting and appointed by the members of the Senate present, will be Chairman.

3. The quorum of the Senate will be one-third or the whole number nearest to one-third of its total members and subject to paragraph (2) of this Statute, the Senate may regulate its own proceedings.

4. An elected member may resign the office by notice to the Senate.

5. There will be elections for the selection of elected members which will be held in the prescribed manner on such day in the month of May or June in each year as the Vice-Chancellor may determine and at which all the members of the Congregation will be entitled to vote.

6. An elected member will hold office for the period of two (2) years, and may be re-elected for another period of two (2) years and no more.

**STATUTE 4****Congregation**

1. The Congregation will consist of:

- (a) The Vice-Chancellor and the Deputy Vice-Chancellors;
- (b) The full-time members of the Academic Staff;
- (c) The Registrar;
- (d) The Librarian;
- (e) The Bursar; and
- (f) Every member of the Non-Academic Staff who holds a degree of any University recognised by the Senate of the University but not being an Honorary Degree or who holds a position not below the rank of a Lecturer in the University in terms of remuneration.

2. Subject to section 10 of this Law, the Vice-Chancellor will be the Chairman at all meetings of the Congregation when present, and when absent, one of the Deputy Vice-Chancellors.

3. The quorum of the Congregation will be one-third of the total number of members or the whole number nearest to one-third of the Congregation or fifty (50) whichever is less.

4. The Congregation will be entitled to express by resolution or otherwise opinion on all matters affecting the interest and welfare of the University and have such other functions in addition to the function of electing a member of the Council, as will be provided by the relevant Statute or Regulations.

5. Subject to the provisions of this Statute, the Congregation will regulate its own proceedings.

**STATUTE 5****Convocation**

1. The Convocation will consist of:

- (a) The Officers of the University mentioned in Schedule 1 to this Law.

- (b) Full-time members of the Academic Staff and every member of the Non-Academic Staff who holds a Degree of any University recognised by the Senate of the University but not being an Honorary Degree;
  - (c) All other persons whose names are registered in accordance with paragraph 2 of this Statute.
2. A person will be registered as a member of the Convocation if the person:
- (a) is either a graduate of the University or a person satisfying such requirements as will be prescribed for the purposes of this paragraph; and
  - (b) applied for registration in the prescribed manner and has paid the prescribed fees;
3. There will be regulations which provide for the establishment and maintenance of a register for the purpose mentioned in paragraph 2 of this Statute.
4. The Regulations as mentioned in paragraph 3 of this Statute will provide for:
- (a) the payment of further fees by persons whose names are already on the register;
  - (b) the removal from the register the name of any person who fails to pay those fees mentioned in subparagraph (a) of this paragraph.
5. The person responsible for maintaining the register will without the payment of any fees, ensure that the names of all persons who are for the time being members of Convocation by virtue of paragraphs 1(a) or (b) of this Statute are entered and retained in the register.
6. A person who reasonably claims to have the right to be registered will be entitled on demand to inspect the register, or a copy of the register at the principal offices of the University at all reasonable times.
7. The register will, unless the contrary is proved, give evidence that any person named in it, is, and that any person not named there, is not a member of the Convocation, but for the purpose of ascertaining whether a particular person was a member on a particular date, any entry in and deletions from the register made on or after that date will be disregarded.
8. The quorum of the Convocation will be fifty (50) or one-third (or the whole number nearest to one-third) of the total number of Convocation, whichever is less.
9. The Vice-Chancellor will be Chairman at all meetings of the Convocation when present, and when absent one of the Deputy Vice-Chancellors will be the Chairman at the meeting.

10. The Convocation will have such other functions, as may be provided by the relevant Statute.

## STATUTE 6

### Campuses

1. The main Campus of the University will be known and called the Lagos State University, Ojo Campus, as stated in section 1 of this Law.

The main Campus will provide within the University the Colleges, Schools and Centres specified in section 34(2) of this Law, namely:

- (a) College of Law;
- (b) College of Arts and Humanities;
- (c) College of Education;
- (d) College of Science, Engineering and Technology;
- (e) College of Management Sciences, Social Sciences & Communications;
- (f) College of Post-Graduate Studies;
- (g) Centre for Environmental and Science Education.

2. The Epe Campus will be known and called the Lagos State University, Epe Campus. It will provide within the University, the Colleges and Institutes listed below:

- (a) College of Science, Engineering and Technology;
- (b) Institute of Education;
- (c) College of Agriculture.

3. The Ikeja Campus of the University will be known and called the Lagos State University College of Medicine.

4. The Surulere Campus of the University will be known and called the Lagos State University School of Communications. It will provide within the University various programmes in Communication Studies.

**STATUTE 7**  
**Organisation of Academic work of the University**

1. Subject to the provisions of this Statute, the academic work of the University will be organised in such manner as will be prescribed by the Senate.

2. The academic work of the University will be distributed in such manner as will be prescribed among the Colleges, Schools, Institutes, Teaching and Research Units established by the University under this Law.

**STATUTE 8**

**College Board of Studies**

1. Each College, School, Institute, Centre, Teaching and Research Unit of the University will have a College Board of Studies.

2. The academic work of each College, School, Institute or Teaching and Research Unit of the University will be responsible to and subject to the control of the College Board, which will in turn be responsible and subject to the control of the Academic Board or Senate as may be appropriate.

3. (1) Each Board of a College, School, Institute, Centre or Teaching and Research Unit will consist of:

- (a) the Dean who will be the Chairman;
- (b) the Vice-Chancellor and the Deputy Vice-Chancellor (Administration) or Deputy Vice-Chancellor (Academics);
- (c) the persons for the time being holding such appointments on the staff of the branches of the College, School, Institute, Centre, Teaching and Research Unit of the University as will be determined by the Senate;
- (d) Professors within the College, School, Institute, Centres, Teaching and Research Units of the University;
- (e) Such teachers assigned to the College, School, Institute, Centres, Teaching and Research Unit as the Senate will determine;
- (f) One (1) Representative each from other Colleges and the University Library;
- (g) The College Board of Examiners will consist of all those stated in section 3 of this Statute and other persons involved in teaching in the Colleges.

(2) The College Board of Examiners will advise and report to Senate on all matters relating to examinations in the College with any examination matter referred to it by Senate.

4. Subject to the provisions of this Law, it will be the function of each College Board to:

- (a) advise and report to the Senate on all matters relating to the organisation of education, teaching and research in the courses taught in the College, School, Institute, Teaching and Research Units including curricula and examination;
- (b) consider the progress and conduct of students in their Teaching and Research Units and to report on it;
- (c) recommend to the Senate persons for appointment as Examiners;
- (d) deal with any academic matter referred to it by the Senate.

5. The quorum is one-quarter of the members for the time being present at the meeting of the College Board.

6. Subject to the provisions of this Statute and to any provision made by any regulation, the College Board may regulate its own proceedings.

#### **STATUTE 9**

The Dean of the Colleges, Schools, Centres Teaching and Research Units

1. The Dean of the College, School, Postgraduate School, Institute, Teaching and Research Units or Director of Institute of the University as the case may be, will be a Professor, elected by the College Board of Studies and will hold office for a term of two (2) years. The Dean will be eligible for re-election for another term of two (2) years and may not be elected again until two (2) years will have elapsed.

2. Where there is no Professor in a College, School, Postgraduate School, Institute, Centre, Teaching and Research Unit, or the Director of the Institute as the case may be, the Office of the Dean will be held in rotation by members of such College, School, Postgraduate School, Institute, Centre, Teaching and Research Unit holding the ranks of Associate Professors or Senior Lecturer on the basis of seniority as determined by the Senate.

3. The Dean will be the Chairman at all meetings of the College Board when present and will also be a member of all Committees and other Boards appointed by the College, School, Institute, Centre, Teaching and Research Units.

14. The Dean of a College, or Director of School, Institute, Centre, Teaching and Research Units will exercise general superintendence over the Academic and Administrative Affairs of the School, Institute, Centre, Teaching and Research Units. It is the function of the Dean to present to Convocation for the conferment of Degrees persons who have qualified for Degrees of the University at examinations held in the branches of learning for which responsibility is allocated to that College, School, Institute Centre Teaching and Research Units.

15. The Dean of a College, School, Institute, Centre, Teaching and Research Unit may be removed from office for good cause by the College Board after a vote would have been taken and approved by a two-thirds majority of all members of the Board whether present at voting or not and in the event of any vacancy occurring following the removal of a Dean, an Acting Dean may be appointed by the Vice-Chancellor provided that at the next College Board meeting an election will be held for a new Dean.

16. In this paragraph, "good cause" has the same meaning as in section 25 of this Law.

#### **STATUTE 10**

##### **Lagos State University College of Medicine**

The Lagos State University College of Medicine established by the University will, without prejudice to section 34(2)(f) of this Law be responsible to and be under the direct control of the Academic Board of the College. Provided that where the College comprises of two or more Schools, the academic work of such, will be under the direct control of their School Board which will in turn be responsible and subject to the control of the Academic Boards.

#### **STATUTE 11**

##### **Academic Board of the College of Medicine**

1. There will be established in respect of the College of Medical Sciences an Academic Board which, subject to the provisions of this Statute and subject to the directives of the Senate, will:

- (a) regulate the teaching and study of and conduct examination concerned with the subjects assigned to the College of Medicine; and
- (b) deal with any other matter assigned to it by Statute, or by the Senate; and advise the Senate on any matter referred to it by the Senate.

2. The Academic Board will consist of:

- (a) the Provost and the Deputy Provost of the College of Medicine;

- (b) the Vice-Chancellor and the Deputy Vice-Chancellor (Academics) or the Deputy Vice-Chancellor (Administration);
- (c) College Deans of Schools within the College; and Heads of Departments;
- (d) The Medical Librarian;
- (e) The persons for the time being holding such appointments on the staff of the College as may be specified by the Provost of the College with the approval of the Vice-Chancellor who shall be elected;
- (f) All Professors within the College (Academic Staff);
- (g) Such persons, not exceeding two (2) in number whether or not members of the University as may be appointed by the Academic Board to be members of the Academic Board.

3. The quorum will be twenty (20) or one-third (whichever is greater) of the members for the time being present at the meeting of the Academic Board.

4. Any elected member of the Board under paragraph 2(e) of this Statute may resign membership on notice to the Academic Board.

5. The procedure for electing members under paragraph 2 of this Statute will be determined by the Board and the member so elected will hold office for a period of two (2) years and shall be eligible for election for another period of two years at the end of which the member can be elected for another two (2) years and after that cannot be re-elected.

6. The Provost will be the Chairman at all meetings of the Academic Board and also be a member of all Committees and other Boards appointed by the College. When absent, the Deputy Provost shall preside; when both are absent, one of the College Deans of the Schools appointed by the members present will be the Chairman.

7. Subject to the provisions of this Statute and to any provision made by any Regulations in that behalf, the Academic Board may regulate its own proceedings.

## STATUTE 12

### The Provost or Deputy Provost of the College of Medicine

1. There will be a Provost for the College of Medicine.

2. The Provost of the College of Medicine will be a Professor of Medicine who is registered with the Medical and Dental Council of Nigeria, elected by the Academic Staff Assembly and will hold office for a term of two (2) years.

3. Where there is no Professor in the College, the Office of the Provost will be held in rotation by members of the College holding the ranks of Associate Professor or Senior Lecturer on the basis of seniority as determined by the Senate.

4. The Provost of the College of Medicine or such other College will exercise general superintendence over the academic and administrative affairs of the College of Medicine or such other College; it will be the functions of the Provost to present to Convocation for the conferment of degrees persons who have qualified for degrees of the University at examinations held in the branches of learning for which responsibility is allocated to the College of Medicine or such other College.

5. The Provost may be removed from office for good cause by the Council on the recommendation of the Academic Staff Assembly, and in the event of vacancy occurring following the removal of a Provost, an Acting Provost may be appointed by the Vice-Chancellor provided that at the next Academic Staff Assembly meeting, an election will be held for a new Provost.

6. There shall be a Deputy Provost in the College who shall be elected by the Academic Staff Assembly and shall hold office for such period and on the same terms as the Provost.

7. The Deputy Provost will assist the Provost and act in the place of the Provost when the office is vacant or the Provost is for any reason including absence from the premises of the College or when the Provost is unable to perform the required functions.

8. A person will not hold the post of Deputy Provost and also be the holder of the office of College Dean or Head of Department in the College at the same time.

9. In this Statute, "good cause" has the same meaning as in section 25 of this Law.

### STATUTE 13

#### Academic Staff Assembly

1. There will be established an Academic Staff Assembly which will consist of Academic Staff of the College.

2. The functions of the Academic Staff Assembly will be to:

- elect representatives of the Academic Board;

(b) select representative to the various Bodies on which the Academic Board of the College is required to be represented; and

- (c) perform such other functions that the Academic Board may refer to it.

3. The Provost will be the Chairman of the Academic Assembly; when absent, the Deputy Provost will preside and when both are absent, one of the Deans of the College appointed by the members present will be the Chairman.

#### **STATUTE 14**

##### **College Board of Studies of the College of Medicine**

1. The College will consist of Schools and Institutes, made up of Departments and other Academic Units, established by the procedures prescribed by the Senate for the establishment of the Schools.

2. The College will be constituted by the following Faculties:

- (a) The School of Basic Medical Science;
- (b) The School of Clinical Sciences and Dentistry;
- (c) The Department of Pharmacy.

3. The Dean of each of the Colleges will be a Professor to be elected by the School Board of Studies and shall hold office for a period of two (2) years and will be eligible for re-election for another term of two (2) years but will not be eligible to hold office after the second term of two (2) years has lapsed.

#### **STATUTE 15**

##### **Court of Governors of the College of Medicine**

1. There will be a Court of Governors of the College of Medicine established subject to section 34(2)(f) of this Law.

(1) The Court of Governors of the College of Medicine will consist of:

- (a) A Chairman appointed by the Chancellor acting in accordance with the advice of the Vice-Chancellor given after consultation by the Vice-Chancellor with the Lagos State Ministry of Education;
- (b) The Vice-Chancellor or a representative;
- (c) The Provost and the Deputy Provost;

- (d) The Commissioner for Health or a representative not below Grade Level 16;
  - (e) The Commissioner for Education or a representative not below Grade Level 16;
  - (f) Four (4) members appointed by Council, one of whom will be a Legal Practitioner or an Accountant;
  - (g) Two (2) members appointed by the Senate, one of whom will be a member of the Academic Staff of the College of Medicine;
  - (h) One (1) member who is a member of the College appointed by the Academic Staff Assembly;
  - (i) The Chief Medical Director of the Lagos State University Teaching Hospital.
2. The quorum of the Court of Governors will be seven members.
3. Subject to the provisions of this Statute and to any provision made by regulations in that behalf, the Court of Governors may regulate its own proceedings.
4. The Court of Governors will—
- (a) control the property and expenditure of the College of Medicine or such other College established;
  - (b) be responsible to the Council for the submission of financial proposals relating to the College of Medicine or such other College established by the University through the Vice-Chancellor to the Council; and
  - (c) employ such Non-Academic Staff as appear to the Court of Governors to be necessary and on such terms as the Court of Governors may determine within the framework of the Conditions of Service governing the appointment of non-academic staff within the University.

## STATUTE 16

### The Secretary

1. There will be a Secretary to the College who will, under the general control of the Registrar of the University be responsible to the Provost for the day-to-day administration of the affairs (other than the financial affairs) of the College.

2. The Secretary will be appointed on behalf of the Council by the Court and will hold office for such period and on such terms relating to the emoluments of the office and otherwise as specified in the letter of appointment.

3. The person holding the office of the Secretary will, by virtue of that office, also be the Secretary to the Court, the Academic Board and the Academic Staff Assembly.

### STATUTE 17

#### Financial Controller

1. There will be a Financial Controller who will, under the general control of the University Bursar, be responsible to the Provost for the day-to-day administration of the financial affairs of the College.

2. The Financial Controller will be appointed on behalf of the Council by the Court and hold office for such period and on such terms relating to the emoluments of the office and otherwise as may be specified in the letter of appointment.

### STATUTE 18

#### Creation of Academic Posts

Recommendations for the creation of Academic Post will be made by the Senate on the recommendation of the College to Council through the Finance and General Purposes Committee.

### STATUTE 19

#### Interpretation

In this Statute, the expression "the Law" means the Lagos State University Law, 2004 and expressions defined in the Law has the same meaning as in the Statutes.