

The assessment of candidate's publications is to be done and presented using the tabular format below:

A	B	C	D	E	F	G	H	I
S/N	Publication (Full Citation)	Publication Type (Book, Journal, Chapter in Book, Monograph, Referred Book, Patent, Edited Book, Case Study, Case Report, Copyrighted Creative work, and Conference Proceeding)	Maximum Point Obtainable Based on Publication Type Book=5, Journal=3, Chapter in Book=2 Monograph=2 Referred Book=2 Patent=5 Edited Book=2 Case Study=2 Case Report=2 Copyrighted Creative work=2 Conference Proceeding=2	Candidate's position in Author's List (For Single authorship, indicate as Sole)	Classification of Publication (Local or International)	Point Scored Based on Quality of Publication	Conversion Factor based on author's Position (Sole- 1) (Lead Author - 1) (Others - 0.8)	Candidate's Score (i.e. G x H)

Please **NOTE** also that the minimum number of publications are:

Professor: Twenty-Five (25)

Associate Professor: Twenty (20)

Senior Lecturer: Fifteen (15)

Please NOTE that all the publications presented by a candidate are to be assessed in line with the University guideline and presented in the following order.

- Book
- Chapter in Book (not more than two chapters should be assessed in a particular book)
- Journal Article
- Referred Book
- Monograph
- Patent/Certified Invention
- Edited Book/Book Review
- Case Study
- Referred Conference Proceeding (not more than 10% of total publications)

Please **NOTE** that the following pass mark shall apply:

- For Candidates being assessed for the position of Professor, he/she must obtain a **minimum total score of Seventy (70) points (under Column I)** to earn recommendation of the candidate for the position.
- For Candidates being assessed for the position of Associate Professor, he/she must obtain a **minimum total score of Sixty (60) points (under Column I)** to earn recommendation of the candidate for the position.
- For Candidates being assessed for the position of Senior Lecturer, he/she must obtain a **minimum total score of Forty (40) points (under Column I)** to earn recommendation of the candidate for the position.

STEP BY STEP ASSESSMENT OF ACADEMIC PUBLICATIONS

Step 1: List all publications in **Column B** of the table

Step 2: Indicate publication type in **Column C** i.e. Book, Chapter in Book, Journal etc.;

Step 3: Insert maximum point obtainable for each publication in **Column D** based on type as follows:

a. Book	-	5
b. Chapter(s) in Book	-	2
c. Journal Article	-	3
d. Referred Book	-	2
e. Monograph	-	2
f. Patent/Certified Invention	-	5
g. Edited Book/Book Review	-	2
h. Case Study	-	1
i. Referred Conference Proceeding	-	2
j. Case Report/Copyrighted Creative works	-	2

Step 4: Indicate candidate's position in authors list (i.e. sole 1st, 2nd etc.) in **Column E**;

Step 5: In **Column F**, classify whether the publication is international or local;

Step 6: In **Column G**, award mark based on the quality of each publication out of the maximum point obtainable as indicated in Column D;

Step 7: Insert the conversion factor in **Column H** (based on Author's position as indicated in Column F thus: For sole author/1st author, insert 1.0 while for others (i.e. 2nd author and below) insert 0.8;

Step 8: For **Column I**, multiply scores in Column **G** by the corresponding ones in Column **H** to obtain candidate's score for each publication assessed;

Step 9: Determine Candidate's final Score by adding up the points scored for every publication assessed (i.e. add up all the scores under **Column I**).

CRITERIA/REQUIREMENTS FOR PROMOTION IN LAGOS STATE UNIVERSITY

1. Advancement to the position of Assistant Lecturer is only by Upgrade upon presentation of Notification of Result/Certificate for Masters Degree;
2. Assistant Lecturer shall be upgraded to the position of Lecturer II upon presentation of Notification of Result of completion of Ph.D Programme.

3. Assistant Lecturer to Lecturer II

- (a) Minimum of three (3) years maturation period;
- (b) Evidence of Registration for M.Phil/Ph.D and/or Letter of Admission for current year;
- (c) Minimum of two (2) academic publications (**Publications are not assessed**);
- (d) Minimum of 25% in Annual Performance Evaluation Report (APER) for the assessment year.

4. Lecturer II to Lecturer I

- (a) Minimum of three (3) years maturation period;
- (b) Evidence of Registration for Ph.D OR Conversion from M.Phil to Ph.D plus Progress Report;
- (c) Minimum of five (5) academic publications (**Publications are not assessed**);
- (d) Minimum of 40% in Annual Performance Evaluation Report (APER) for the assessment year.

5. Lecturer I to Senior Lecturer

- (a) Minimum of three (3) years maturation period;
- (b) Possession of Ph.D Degree OR Fellowship of National Postgraduate Medical College or its equivalent;
- (c) Minimum of 55% in Annual Performance Evaluation Report (APER) for the assessment year;
- (d) Minimum of fifteen (15) academic publications out of which fifteen percent (15%) must have been published in recognized international journals;
- (e) The candidate should not have more than two (2) research articles in the same journal for a particular year;
- (f) The candidate must score a minimum of 40 points in assessment of academic publications;
- (g) Candidate must have 15% of the papers assessed;
- (h) Candidate must have two (2) positive assessment reports.

6. Senior Lecturer to Associate Professor

- (a) Minimum of three (3) years maturation period;
- (b) Possession of Ph.D Degree OR Fellowship of National Postgraduate Medical College or its equivalent;
- (c) Minimum of 65% in Annual Performance Evaluation Report (APER) for the assessment year;
- (d) Minimum of twenty (20) academic publications of which twenty percent (20%) must have been published in recognized international journals;
- (e) The candidate should not have more than two (2) research articles in the same journal for a particular year;
- (f) The candidate must score a minimum of 60 points in assessment of academic publications;
- (g) Candidate must be lead author in 20% of the publications submitted for assessment;
- (h) Establishment of Prima Facie Qualified (PFQ) is subject to at least two (2) positive Assessors' reports, **one of which must be external.**

7. Associate Professor to Professor

- (a) Minimum of three (3) years maturation period;
- (b) Possession of Ph.D Degree OR Fellowship of National Postgraduate Medical College or its equivalent;
- (c) Minimum of 75% in Annual Performance Evaluation Report (APER) score for the assessment year;
- (d) Minimum of twenty-five (25) academic publications out of which 25% must have been published in recognized international journals;
- (e) Candidate shall not have more than two (2) research articles in the same journal for a particular year;
- (f) Candidate must score a minimum of 70 points in assessment of publications;
- (g) Candidate must be lead author at least in 30% of the publications assessed;
- (h) Establishment of Prima Facie Qualified (PFQ) is subject to at least two (2) positive assessors' reports, **one of which must be external.**

Other Criteria

- (a) Candidate **MUST** not have more than two (2) articles in a publication/journal in the one (1) year;
- (b) Candidate **MUST** not have more than twenty percent (20%) of articles submitted for assessment in the same publication/journal;
- (c) An assessor should not co-author more than twenty percent (20%) of the publications with the candidate;
- (d) Conference Proceeding shall not constitute more than ten percent (10%) of the publications to be assessed for a candidate;
- (e) Case report of 10% maximum