

# RAHMON OPEYEMI ZAINAB

**Address:** No 4, Alhaji Atere Street, Dopemu, Agege, Lagos State.

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## CAREER OBJECTIVES:

To work in an organization that is goal driven, which provides opportunity to enhance skills and apply them to grow paralleled within the office parastatals.

## PERSONAL INFORMATION:

Sex:	Female
Date Of Birth:	10th March 2002
Nationality:	Nigerian
State Of Origin:	Ogun State
Marital Status:	Single
Local Government:	Odeda
Language Spoken:	English and Yoruba
Religion:	Islam

## EDUCATION:

- **Moshood Abiola Polytechnic, Abeokuta, Ogun State 2019-2021**  
National Diploma in Computer science
- **Girls Senior High School, Agege** **2017 – 2019**  
West African Senior Secondary School Leaving Certificate
- **Girls Junior High school, Agege, Lagos.** **2014 – 2017**  
Junior Secondary School Leaving Certificate.
- **Kenny Kiddies Children School** **2007 – 2013**

## WORK EXPERIENCE:

- **Touch Of gold Confectionery, Oniwaya, Agege Lagos**  
Position: Sale representative 2017– 2020
- **Ten Portion Limited, Oba Akran, Ikeja Lagos**  
Position: Loan recovery 2022 - Till date

**PERSONAL SKILLS:**

- Good Communication Skills
- Ability to work with little supervision and adapted to new situations.
- Proficient in the use of Microsoft word office.

**RESPONSIBILITY:**

- Ensure proper coordination of work in an organization as assigned by supervisor..
- Collection of cash and payment of wages
- Coordinate and make instructions to direct subordinates.

**HOBBIES:**

Travelling, Meeting people, Reading and Writing.

**RESILIENCE**

- Always able to work and adapt easily under minimum supervision.
- Well – developed interpersonal and organization skills
- A good highly communicator with effective command speech.
- Loyal, honest, committed to a job well done

**REFEREES****Mrs. Yinka Oniru, Adeleke**

Managing Director, Touch Of Gold confectionery Agege  
Lagos  
08034713709

**MR. Basit Adetona**

Lecturer,  
Moshood Abiola Polytechnic, Abeokuta, Ogun State  
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