Safe Work Procedure – Bench Grinder

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DO NOT use this equipment unless you are authorised to use it and, have been instructed in its safe use and operation



Safety glasses must be worn at all times in work areas



Sturdy non slip footwear must be worn at all times



Long and loose hair must be contained



Close fitting / protective clothing must be worn



Hearing protection must be used when operating this machine



Rings & jewellery of a loose nature must not be worn

POTENTIAL HAZARDS:

• Includes hot metal, sharp edges or burrs, noise, sparks, entanglement, wheels 'run on' after switching off and eye injuries.

PRE-OPERATIONAL SAFETY CHECKS

- Check workspaces including the floor/ground to ensure no slip/trip or fire/explosion hazards (e.g. flammable substances or other ignition sourced from sparks are present).
- Ensure all guards and safety shields are in proper order and in position before starting the grinder.
- Ensure that the wheels do not touch the work rest and that there is a suitable gap between wheel and rest
- Ensure that the work rest is no greater than 1.5mm.
- Check that wheels are running true and are not glazed or loaded.
- Locate and ensure you are familiar with the operation of the ON/OFF starter.
- Faulty equipment must not be used. Immediately report any suspect machinery.
- Ensure the local surrounding hazards are assessed, mitigated (e.g. Safety Screens erected) and eliminated if necessary.
- Ensure the correct wheel is fitted for the task for example, wheels should be only Ensure worn wheels are discarded and NEVER used on smaller machines.

OPERATIONAL SAFETY

- Stand to the side of the wheels when starting up.
- Let the wheels gain maximum speed before starting to grind.
- Do not grind on the side of the wheel.
- Small objects must not be held by hand.
- Never leave the machine running unattended.
- Do not bend down near the machine whilst it is running.
- Never force the work piece against a wheel.
- Slowly move the work piece across the face of the wheel in a uniform manner.
- Coolant spills on the floor should be immediately absorbed.
- Never force the work piece against a wheel. Hold the grinder against the work piece with minimum pressure, so it doesn't 'dig in' and cause it to kick;
- Keep the grinding disc at a 15°-30° angle to the work and ensure you are standing in a position that if the angle grinder was to kick it will not kick into your body.

POST-Operation:

- Switch off the grinder.
- Leave the machine in a safe, clean and tidy state

WARNING

- Do not wear lose clothing while operating machine
- Work piece must never be held with gloves, cloth, apron or pliers.
- Grinding non-ferrous metals such as copper, brass, lead, zinc, stainless steel and electrical cable is prohibited
- Never adjust a machine in motion always isolate at the main switch first, follow lockout placard.
- Do not start or operate machinery unless you are authorised

