OLGA GELETINA

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EDUCATION

Harvard University Graduate School of Design
CAMBRIDGE, MA
MAY 2018
Master in Design Studies, Technology

- Notable coursework: Laboratory Electronics, How to Make (almost) Anything (MIT– class website), Introduction to Computational Design, Informal Robotics, Documentary: Technology & Technique (MIT), How to Make Something that Makes (almost) Anything (MIT– class website)
- Extracurricular: Spring 2017 President of Code Without Frontiers – a volunteer collective focused on providing fellow students with technical aid, Spring 2018 ran Processing I & II workshops
- Teaching assistance: Fall 2017 How to Make (almost) Anything, Spring 2018 Digital Media I

General Assembly
NEW YORK, NY
OCTOBER 2014 – JULY 2016
Part-time courses: JavaScript Development, Visual Design, Data Science, and User Experience Design

Baruch College, City University of New York
NEW YORK, NY
MAY 2013
Bachelor of Business Administration, Magna cum laude

Hochschule für Wirtschaft und Recht (Berlin School of Economics and Law)
BERLIN, GERMANY
FALL 2010

SELECT COMPETENCIES

Software
- **Advanced**: HTML, CSS, SQL, Adobe Photoshop, Illustrator, Premier, InDesign, Arduino IDE, Wordpress, Processing
- **Reasonable**: C#, Javascript, python, Rhino + Grasshopper, git, Adobe After Effects, Unity3D
- **Basic**: assembly, C

Other
- Electronics (including PCB design), CAM software (e.g. Mastercam), 3D printing, data analysis, wireframing, sketching, film

EXPERIENCE

Harvard University Graduate School of Design
CAMBRIDGE, MA
DECEMBER 2016 TO PRESENT
Research Assistant

ALivE Project
- Collaborate with material scientists on investigating a pneumatic facade application using technologies developed by the Wyss Institute

Geometry Lab
- Published a course blog with over 70 original entries by interfacing with the Medium API, maintained integrity of follow up entities

Freelance Product Designer
MAY 2016 TO PRESENT

Work with clients on unique web, user interface (UI), and front-end solutions
Select projects:

Worldstudio
- Developed graphic elements (logos, color scheme, and poster layouts) for AMPL!FY – a public art initiative around current social justice issues
- Made the AMPL!FY website (with an integrated CMS) from scratch using HTML, CSS, Javascript and Jekyll
- Drafted and revised grant proposals

MoneyMio
- Created desktop and mobile layouts for the financial literacy tool and consulted on a number of brand elements (image selection, user flows, etc)

rabble
- Made rabble's first website using a combination of a Wordpress theme, HTML and CSS

General Assembly
NEW YORK, NY
APRIL 2014 TO MAY 2016
Data Analyst

- Responded to data requests and analyses including SQL queries, light Python schema modifications, and Looker reports
- Constructed Business Intelligence dashboards for sales goals, space utilization and marketing targets across the company
- Spearheaded systems migrations within Finance (Excel to Adaptive Insights) for headcount, cost of goods, and revenue forecasting tools

Ascent Contemporary Projects
NEW YORK, NY
APRIL 2013 TO APRIL 2016
Co-Founder/Product Lead

- Curated 6 gallery exhibitions 2014-2015
- Selected as a top-ten finalist in the New York StartUP! 2013 Business Plan Competition
- Designed and built company website by altering the CSS, jQuery, and PHP of a Wordpress template

Artio Global (presently known as Aberdeen Asset Management)
NEW YORK, NY
AUGUST 2011 TO MAY 2013
Fixed Income Research Intern

- Built Excel Macros to graphically illustrate portfolio holdings and market value positions of 100+ securities and market indicators

JPMorgan Chase
MOSCOW, RUSSIA
JANUARY 2012
Investment Banking Intern

- Executed financial analysis, research, and pitch decks for acquisition and capital raising deals across industry sectors with regional Investment Banking team (based in Moscow)

PUBLIC RELATIONS

- Material Systems: Digital Design and Fabrication, 2018, exhibition
- Barbie Does Puberty, 2016, exhibition
- OPEN15, 2015, open call juror

ETCETERA

- **Languages**: fluent Russian, vestiges of French and Spanish
- **Pastimes**: surfing, sailing, eating, art