

# OLGA LAZAREVA

UX/UI Designer

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Hello, I'm a self-taught designer with a strong passion for technology, innovation, learning new things and meeting the ones who are not afraid of sharing ideas with the world.

## WORK EXPERIENCE

Volunteer translator

TED

Dec 2017 — Present

- translated 4 videos subtitles from English to Russian
- transcribed 1 video

Freelance Russian-to-English Translator

Apr 2015 — Present

- translated 4 diploma works

Senior Engineer

Committee for Legality, Order and Security, Saint Petersburg, Russia

Dec 2017 – Feb 2020

- increased the effectiveness of document processing by 81 percent through designing an internal files sharing system
- coordination of the purchasing process
- communicated with suppliers and vendors
- mentored 9 students

Intern in Advertising and Public Relations Department

Coffee Shop “DoMoD”, Saint Petersburg, Russia

Sept/2015 – Dec/2015

- competitor analysis
- made a six-month content plan for social networks
- communicated with the customers and a client

## EDUCATION

Master of Arts in Advertising and Public Relations (GPA: 4.9)

Peter the Great St. Petersburg Polytechnic University, 2014 – 2016

Diploma of Economist with a major in: Accounting, Analysis and Audit (GPA: 4.4)

Saint Petersburg State University of Economics, 2008 — 2013

## MOOCs

[Web Design for Everybody: Basics of Web Development & Coding](#) — University of Michigan

[UX Design Fundamentals](#) — California Institute of the Arts

Fundamentals of Graphic Design — California Institute of the Arts

Introduction to User Experience Design — Georgia Institute of Technology

## PORTFOLIO

[My website](#)

[Behance](#)

[GitHub](#)

## SKILLS

Prototyping

User Research

HTML5, CSS3,  
JavaScript

Responsive  
Design

Graphic design

## TOOLS

Figma

XD

Photoshop

Illustrator

Keynote

MS Office

## LANGUAGES

English (C1)

Russian