

## Bobby's Beauty – Bobby's of Bournemouth Limited

### Role Summary

Your role is to support the Bobby's Beauty team in an exciting new beauty hall venture at the Iconic Bobby's building in Bournemouth town centre. Fundamentally, you will control stock through inventory management, handling procedures, deliveries, and replenishment, whilst also playing a supporting role in customer service and the daily operation of the shop floor. You will also demonstrate and embody the values and vision of Bobby's of Bournemouth.

### Bobby's

Bobby's is the affectionate local name for the Bobby & Co Department store established in 1915. The iconic and historic building that occupies a prominent location in Bournemouth town centre is undergoing a project of rejuvenation under the nostalgic name of Bobby's. The vision is to create a new experiential shopping destination lead by beauty, health, food and beverage, and wellbeing focused businesses. This is the future of bricks and mortar retail, and the Bobby's Beauty Hall will be one of the first elements to open in Summer 2021.

### What You Can Expect

With an extensive range of products from acclaimed international cosmetic houses to local sustainable beauty brands you will be an all-round beauty expert with intuitive understanding of a large range of multi-brand products. Your knowledge is key as it will allow you to efficiently manage the entire stock flow process from delivery to sale. You will help implement the policy and procedure for stock flow processes into, and out of the building. Developing an intimate understanding of the stock file system will be essential to taking a leading role in maintaining stock file accuracy and replenishment. Through your close monitoring of stock processes, you will feedback suggestions and solutions to the Loss Prevention team, Team Leader, and General Management on improving stock handling and loss concerns. Through close collaboration with the Team Leader, you will allocate daily resource to pick stock accurately and ensure overstocks are put away efficiently within the stock flow cycle. It is imperative you manage your time effectively as you will also need to play a supporting role in customer service and the daily operation of the sales floor in the absence of the Team Leader. As the expert in stock handling, you will also be expected to train other members of the Bobby's Beauty team in understanding stock file accuracy and option availability, in order to maximise sales. You will work flexibly alongside the Bobby's Beauty team to support on key trading hours and events e.g. Christmas/holidays/evenings/weekends.

### You Will Have

- Have a passion for, and experience from, the beauty industry with multi-brand product knowledge
- Ability to develop positive relationships with the General Management, Team Leader and Loss Prevention
- A team player who collaborates and supports the Beauty Associates with customer service
- Can work independently, shows initiative, multitask, and leads by example
- Ability to become the expert in back office systems to monitor & manage the stock flow cycle
- Experience in training staff to ensure consistent stock handling throughout the team
- A positive mindset, can adapt to change and is excited by the Bobby's rejuvenation project
- Being a Bobby's brand ambassador who values honesty, integrity, and a desire to maintain a positive working environment

### Business Format

- **Salary:** Competitive hourly rate
- **Contract Type:** Permanent
- **Shift Patterns:** Flexible, please provide your flexibility with your application
- **Hours:** Full time – 35 hours per week, please provide your availability with your application