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By Ellen Gordon Reeves

Workman Publishing, United States, 2009. Paperback. Book Condition: New. 226 x 152 mm. Language: English . Brand New Book. Can I Wear My Nose Ring to the Interview? takes readers step-by-step through a process that was always tough, but is today especially challenging. Begin the search with a professional mindset - get organized, and set yourself up with business cards, a respectable e-mail address, and a working mobile phone. The importance of networking and the rule of three - try to make three e-mails or phone calls a day, but never more than that. The lift speech - hone your pitch to the length of an lift ride and be prepared to use it at the most unexpected times. The art of writing cringe-free cover letters and killer resumes - from timelines, hooks, and grammatical do s and don ts to why you should never use the phrase References available upon request , and never, ever make a typo. This title discusses about: how to dress for an interview, including why to put on your business clothes when interviewing at home, over the phone; things to be honest about - citizenship and past salary range; and, things not to say:...



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