



## Xero for Dummies

By Heather Smith

John Wiley Sons Australia Ltd, Australia, 2016. Paperback. Book Condition: New. 2nd Revised edition. 234 x 186 mm. Language: English . Brand New Book. Master Xero in a flash to streamline accounting and manage more effectively Xero For Dummies is a user-friendly guide to the accounting software that s revolutionising the industry. Whether you re setting up Xero from scratch, converting to Xero from another accounting software, or just want to get more out of Xero, this book provides an in-depth understanding of how the software works, and how to use it to manage your business more effectively. This second edition has been updated to cover the new and improved features, including better file storage, purchase order, and report generation, extended coverage of the Xero add-on ecosystem, and more, with all new screenshots that show you exactly what to do. You ll learn how to automatically import and code bank transactions, set up accounts, customers, and suppliers, synchronise data, and generate reports that give you the information you need to manage your business more effectively. Xero has changed the game in the accounting software industry. Their completely cloud-based single ledger system allows business owners to monitor their financial position in...



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