Inntri Labs
n2n Solutions

24th July 2024

ACORN
GROUP

INNTRI LABS

SOLUTION PROPOSAL FOR

MUTU–HRIS

Version 1.0

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ABOUT US

Inntri LABS (Pvt) Ltd is a leading provider of software products and bespoke software solutions, dedicated to delivering customized and innovative digital solutions to companies around the globe. Over the past four years, we have collaborated with renowned clients, consistently delivering high-quality applications that set new standards in both quality and efficiency. Our mission is to support companies in achieving their business growth objectives through impactful and innovative software solutions.

What we do

- Enterprise Solutions - CUSTOM ERP Digitizing Business Processes
- Web Solutions - DESIGN & DEVELOP Analyze, Design, Develop and Maintain
- Mobile Solutions - ANDROID / iOS Native, Hybrid and React-Native

The document consists of the initial understanding of the project, estimation for time and costs alongside the project terms. The cost estimate is done based on the scope, any changes to the initial scope will vary the cost estimate accordingly.
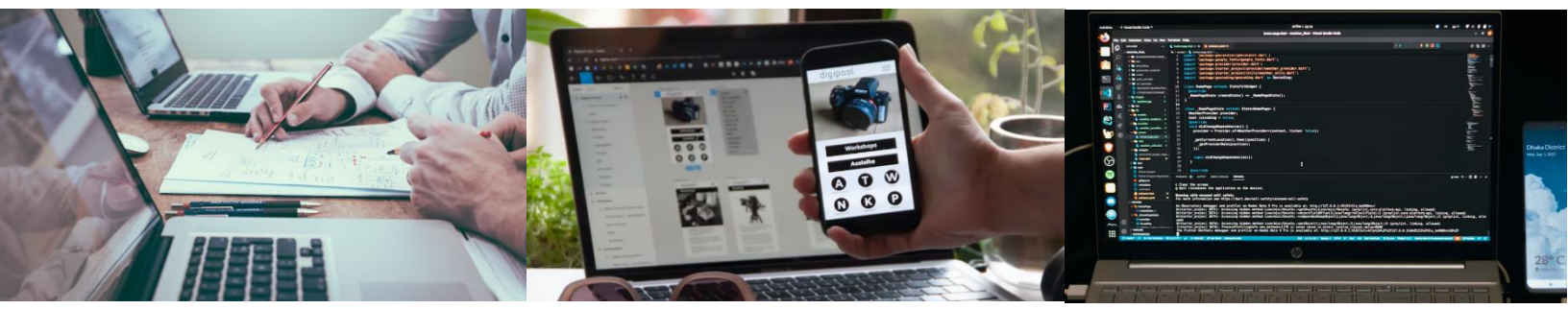
CONTACT US

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1. PROPOSED SYSTEM OVERVIEW

1.1 Project Objective

MUTU HRIS is a strategic software for monitoring performance and deploying personnel resources across your organization. It can provide you the flexibility to capture shift cycles, view efficient attendance reports, and manage the complete leave process. It's a web application. It means that you can access it from anywhere in the world.

Please refer to the work breakdown structure for the high-level scope.

Which will include the following main modules.

1. Employee Data Management

2. Time & Attendance Management

3. Leave Management

Employee Data Management

- Store employees' information, personal information, Employment information, Census information (Dependent, Emergency, Transport, Nominee), Educational qualifications, Experience, and Membership details with the feature of attaching scanned documents.

- Create contracts and keep track of each employee.

- Categorize employees into separate departments.

- Generate employee-related reports.

Time & Attendance Management

- Biometric device integration – Syncing all the employee records from the biometric device to the system.

- Create dynamic shifts and assign employees.

- Captures workday details like attendance, shifts and overtime

- View attendance log

- Automatic calculation of attendance

- Generate OT, attendance, and shift calculation reports with analysis

Leave Management

- View leaves summery – dynamic calendar view

- Request leave with department wise approval

- Leave allocation request

- Approve and refuse requested leaves

- Create leave types and allocate leaves for each employee separately – holiday, sick leave, casual leave

- Automatic calculation of Short Leave and Casual Leave month-wise.

- Capture leave dates and generate reports such as: Leave details, leave summary, leave entitlement, and Approved, Pending, and Rejected employees.

Additional Features

- Employee location Plot on the map.

- Employee Suggestion or Tip.

- Mobile Friendly User Interface.

Other Benefits

- Internal employees creating databases, and updating Excel can focus on adding value to core competency.

- Eliminating future recruitment, will cover the cost of online HRIS.

- Improvement of HR and Operations relationship by providing quick and accurate data and thus better decisions.

1.2 Technology Stack

This application is device-compatible and is implemented using the following technology stack.

- Web App Frontend – View JS
- Web App Backend – Java with Spring framework

2. FINANCIAL CONSIDERATION

Component	Cost (LKR)
Total Project Setup Cost	**LKR 380,000.00**

2.1 PROJECT DELIVERY DURATION

Approximately **2 weeks** to hand over the project to User Acceptance Testing (UAT)

- Project delivery duration mentioned above excludes the client user acceptance testing period.
- Project completion date will be determined with user confirmation of the user acceptance test.
- Any improvement or change request reported by the user during UAT will be estimated separately.

Notes:

- The above project setup cost is for the setup of the proposed solution only.
  The client needs to facilitate access to third-party integration (if any).

3. MONTHLY SUBSCRIPTION PLANS

User Count Range	Monthly Cost (LKR)
1-50	35,000.00
50-75	45,000.00
75-100	55,000.00
100 -1000 per each user	399.00
1000 + per user	299.00

4. TERMS AND AGREEMENT

- This proposal is valid for 14 days from the submission date mentioned on the cover page.
- Web Site content Text, Photo, Video) should be supplied by the customer.
- The estimation is for the scope of work given within this quotation. Any additional features beyond the scope given in this quotation will result in the revision of the estimation accordingly.
- This quotation is exclusive of SEO and SEO-related charges.
- Payment Terms
  - 60% advance payment of the Total Project Cost on confirmation of the project is as agreed.
  - 40% of the payment one week after the Go live.
  - Maintenance charges should be paid yearly.
- **Reservation of Rights**: All rights not expressly granted above are retained by the Designer. Any use additional to that expressly granted above requires arrangement for payment of a separate fee.
- The above pricing is for the scope of work given earlier only. Any additional features beyond the scope given in these pages will result in the extension of the project pricing accordingly.