**Use Case Template**

**Project Name:**

**Project ID:**

**Executive Sponsor:**

**Project Manager:**

**Business Analyst:**

Date: XXX 0, 0000

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Revision History

| **Version** | **Date** | **Revision Description** |
| --- | --- | --- |
| .01 |  |  |
| .02 |  |  |
| .03 |  |  |
| .04 |  |  |
| 1.0 |  | Approved Use Case |
|  |  |  |
|  |  |  |

# Approvals

We have carefully assessed the Use Cases for this project. This document has been completed in accordance with the requirements of the System Development Methodology.

MANAGEMENT CERTIFICATION - Please check the appropriate statement.

\_\_\_\_\_\_ the document is accepted.

\_\_\_\_\_\_ the document is accepted pending the changes noted.

\_\_\_\_\_\_ the document is not accepted.

We fully accept the changes as needed improvements and authorize initiation of work to proceed. Based on our authority and judgment, the continued operation of this system is authorized.

(\*=Required \*\*= Submit for Review Approval Not Required)

Executive Sponsor\*\* DATE

Project Sponsor\* DATE

Quality Assurance Manager / Team Lead\* DATE

Business Analyst Manager / Team Lead\* DATE

Project Manager DATE

# Use Case List

|  |  |  |
| --- | --- | --- |
| **Use Case ID** | **Primary Actor** | **Use Cases** |
|  |  |  |
|  |  |  |
|  |  |  |

# Feature Name (Example: ATM Transaction)

## Feature Process Flow / Use Case Model

## Use Case(s)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Use Case ID:** | Enter a unique numeric identifier for the Use Case. e.g. UC-1.2.1 | | | |
| **Use Case Name:** | Enter a short name for the Use Case using an active verb phrase. e.g. Withdraw Cash | | | |
| **Created By:** |  | | **Last Updated By:** |  |
| **Date Created:** |  | | **Last Revision Date:** |  |
| **Actors:** | | [An actor is a person or other entity external to the software system being specified who interacts with the system and performs use cases to accomplish tasks. Different actors often correspond to different user classes, or roles, identified from the customer community that will use the product. Name the actor that will be initiating this use case (primary) and any other actors who will participate in completing the use case (secondary).] | | |
| **Description:** | | [Provide a brief description of the reason for and outcome of this use case.] | | |
| **Trigger:** | | [Identify the event that initiates the use case. This could be an external business event or system event that causes the use case to begin, or it could be the first step in the normal flow.] | | |
| **Preconditions:** | | [List any activities that must take place, or any conditions that must be true, before the use case can be started. Number each pre-condition. e.g.   1. Customer has active deposit account with ATM privileges 2. Customer has an activated ATM card.] | | |
| **Postconditions:** | | [Describe the state of the system at the conclusion of the use case execution. Should include both *minimal guarantees* (what must happen even if the actor’s goal is not achieved) and the *success guarantees* (what happens when the actor’s goal is achieved. Number each post-condition. e.g.   1. Customer receives cash 2. Customer account balance is reduced by the amount of the withdrawal and transaction fees] | | |
| **Normal Flow:** | | [Provide a detailed description of the user actions and system responses that will take place during execution of the use case under **normal, expected** conditions. This dialog sequence will ultimately lead to accomplishing the goal stated in the use case name and description.   1. Customer inserts ATM card 2. Customer enters PIN 3. System prompts customer to enter language performance English or Spanish 4. System validates if customer is in the bank network 5. System prompts user to select transaction type 6. Customer selects Withdrawal From Checking 7. System prompts user to enter withdrawal amount 8. … 9. System ejects ATM card] | | |
| **Alternative Flows:**  **[Alternative Flow 1 – Not in Network]** | | [Document **legitimate** branches from the main flow to handle special conditions (also known as extensions). For each alternative flow reference the branching step number of the normal flow and the condition which must be true in order for this extension to be executed. e.g. Alternative flows in the *Withdraw Cash* transaction:  4a. In step 4 of the normal flow, if the customer is not in the bank network   1. System will prompt customer to accept network fee 2. Customer accepts 3. Use Case resumes on step 5   4b. In step 4 of the normal flow, if the customer is not in the bank network   1. System will prompt customer to accept network fee 2. Customer declines 3. Transaction is terminated 4. Use Case resumes on step 9 of normal flow   Note: Insert a new row for each distinctive alternative flow. ] | | |
| **Exceptions:** | | [Describe any anticipated **error conditions** that could occur during execution of the use case, and define how the system is to respond to those conditions.  e.g. Exceptions to the Withdraw Case transaction  2a. In step 2 of the normal flow, if the customer enters and invalid PIN   1. Transaction is disapproved 2. Message to customer to re-enter PIN 3. Customer enters correct PIN 4. Use Case resumes on step 3 of normal flow] | | |
| **Includes:** | | [List any other use cases that are included (“called”) by this use case. Common functionality that appears in multiple use cases can be split out into a separate use case that is included by the ones that need that common functionality. e.g. steps 1-4 in the normal flow would be required for all types of ATM transactions- a Use Case could be written for these steps and “included” in all ATM Use Cases.] | | |
| **Frequency of Use:** | | [How often will this Use Case be executed. This information is primarily useful for designers. e.g. enter values such as 50 per hour, 200 per day, once a week, once a year, on demand etc.] | | |
| **Special Requirements:** | | [Identify any additional requirements, such as nonfunctional requirements, for the use case that may need to be addressed during design or implementation. These may include performance requirements or other quality attributes.] | | |
| **Assumptions:** | | [List any assumptions that were made in the analysis that led to accepting this use case into the product description and writing the use case description.  e.g. For the *Withdraw Cash* Use Case, an assumption could be:  The Bank Customer understands either English or Spanish language.] | | |
| **Notes and Issues:** | | [List any additional comments about this use case or any remaining open issues or TBDs (To Be Determined) that must be resolved. e.g.   1. What is the maximum size of the PIN that a use can have?] | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Use Case ID:** | UC-21(A) | | | |
| **Use Case Name:** | Set minimum cost of purchase. | | | |
| **Created By:** | Aditya Nath Singh | | **Last Updated By:** |  |
| **Date Created:** | 29/3/2019 | | **Last Revision Date:** |  |
| **Actors:** | | Admin | | |
| **Description:** | | The admin can set some minimum cost of purchase for the customer so that a reasonable check out or payment can be done. | | |
| **Trigger:** | | When the customer add any item in his/her cart. | | |
| **Preconditions:** | | **The customer has logged in to the CapStore.**  **The admin has logged in to the CapStore.** | | |
| **Postconditions:** | | The customer is checking out or making payment for his/her purchase. | | |
| **Normal Flow:** | | \* Admin sets a minimum cost of purchase  \* Customer add some items in cart  \* If the total cart amount is less than the minimum cost set by admin  the customer will not be able to make the payment. | | |
| **Alternative Flows:** | | \* Admin sets a minimum cost of purchase  \* Customer add some items in cart  \* If the total cart amount is more than the minimum cost set by admin,  the customer will be able to make the payment. | | |
| **Exceptions:** | | \* The admin sets a minimum cost of zero. | | |
| **Includes:** | | Use Case of admin login page and customer login page.  Use Case of add or remove items in cart. | | |
| **Frequency of Use:** | | One time. | | |
| **Special Requirements:** | | None. | | |
| **Assumptions:** | | The admin is already logged in. | | |
| **Notes and Issues:** | | The minimum cost set by admin should be reasonable so that the customer can make a valid purchase. For ex- admin should not set minimum cost as more than 300. | | |

# Feature Name (Repeat for multiple features)

## Feature Process Flow / Use Case Model

## Use Case(s)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Use Case ID:** | UC-21(B) | | | |
| **Use Case Name:** | Add or remove items in cart. | | | |
| **Created By:** | Aditya Nath Singh | | **Last Updated By:** |  |
| **Date Created:** | 29/03/2019 | | **Last Revision Date:** |  |
| **Actors:** | | Customer | | |
| **Description:** | | The customer can add or remove items in the cart that he/she wants to purchase. | | |
| **Trigger:** | | When the customer add any item in his/her cart. | | |
| **Preconditions:** | | **The customer has logged in to the CapStore.**  **The admin has logged in to the CapStore.** | | |
| **Postconditions:** | | The customer is checking out or making payment for his/her purchase. | | |
| **Normal Flow:** | | \* Customer login to the store  \* If the customer want to purchase a item he/she add it to the cart. | | |
| **Alternative Flows:** | | \* Customer login to the store  \* If the customer does not want to purchase a item and the item is present in cart, he/she can remove it from the cart. | | |
| **Exceptions:** | | \* Item is already present in cart.  \* Item is not present in the cart. | | |
| **Includes:** | | Use Case of customer login page. | | |
| **Frequency of Use:** | | On customer’s demand. | | |
| **Special Requirements:** | | None. | | |
| **Assumptions:** | | The customer is already logged in. | | |
| **Notes and Issues:** | | The customer can add an item more than once and can only remove item which is present in cart. | | |