Logo, company name

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Managing Property Facilities

Guestroom Genie | 900 Circle 75 Parkway, Suite 900, Atlanta, GA 3006

Managing Property Facilities, A How-To Guide

v1.0 – Published on 11/03/2023

2023

This Guestroom Genie how-to guide offers viewers a look into how quick and easy it is for innkeepers to manage their property facilities. For more information on managing property facilities, related use cases, and Property Management Systems in general do not hesitate to get in touch with the GRG Team.

Starting from the Dashboard, click the Property tab in the top right corner.

**A screenshot of a computer

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Select Manage Facilities under the Property Facilities section.

Graphical user interface, application

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On the left side, under Available Facilities, you can select from a list of potential facilities that may be offered.

Graphical user interface, text, application

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Once chosen, the facilities will be displayed on the right-hand side, under Selected Facilities. Here they can be toggled on and off. You can also determine whether an additional facility is included in the room price or if it demands an additional charge.

Graphical user interface, text, application

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Facilities can be deleted by clicking the trash can to the right of the facility’s name. The list will be automatically saved.

Graphical user interface, text, application

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