

OLIVIA J. GARRETT

SKILLS

Writing and editing:

AP Style

Coding and web design:

HTML, CSS, JavaScript

Example: oliviajgarrett.com

Multimedia and design:

Adobe InDesign, Illustrator, Photoshop, Premiere Pro and Audition

DSLR photography

Data:

Excel, SQLite

Social Media:

Buffer, Social News Desk, Twitter and Facebook

CONTACT ME

Phone:

979-255-0034

Email:

oliviagarrett@mail.missouri.edu

Twitter:

[@_oliviagarrett](https://twitter.com/_oliviagarrett)

Portfolio website:

oliviajgarrett.com

EXPERIENCE

The Columbia Missourian, a community newspaper

Assistant City Editor May 2019-Present, **Reporter** Spring 2018, Spring 2019, Community Outreach Team May 2018-July 2018

- Coach beginning reporters and assign and edit breaking news stories
- Produced regular coverage and features for the education and community beats and GA desk
- On the outreach team, engaged with readers in person and with social media

PolitiFact Missouri

Reporter January 2019-May 2019

- Pitched and wrote fact-checks with a focus on Missouri politics

POLITICO Europe, Brussels, Belgium

Production Intern September 2018-December 2018

- Wrote social media posts for Twitter and Facebook accounts with over 199,000 and 142,000 followers
- Designed pages for the weekly print newspaper
- Made preview “audiogram” videos for the EU Confidential podcast

The Maneater, a student-run campus newspaper

UNews Editor June 2017-Deember. 2017, **Beat Reporter** August 2017-June 2017

- Hired and trained a staff of 10 beat writers
- Assigned, edited and wrote stories on university administration, campus safety and research

MU Department of Agricultural and Applied Economics

Student Research Assistant August 2016-Present

- Produce and design visual content for the Missouri Institute of Cooperatives and the Graduate Institute of Cooperative Leadership

EDUCATION

University of Missouri • Expected Graduation Dec. 2019

I am pursuing a dual degree in investigative journalism and political science with a minor in Spanish. I am a Walter Williams Scholar and on the College of Arts and Science and School of Journalism Deans' Lists.