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EDUCATION

Bachelor of Science in Business Administration: Information Systems

University of Nevada, Reno | August 2012 – May 2016

WORK EXPERIENCE

Human Resources Information Systems Analyst

Academy of Art University | San Francisco, CA | October 2016 – Present

- Support and optimize the design, development, and performance of Workday HCM.
- Lead evaluation of existing processes to identify opportunities for increased efficiency through automation.
- Implement end-to-end solutions to improve data governance and standardization within HR workflows.
- Leverage Workday integrations tools to support business requirements: Core Connector, Workday Studio, Enterprise Integration Builder (EIB), and Document Transformation.
- Provide streamlined reporting and security maintenance for all levels of organization.
- Ensure data quality and integrity of sensitive information between HR and Payroll systems by performing regular audits.
- Manage development and delivery of technical documentation for business process and integration configurations.

Production Support Analyst

Kurtosys Systems | Reno, NV | January 2016 – May 2016

- Designed and produced investment reports for detail-oriented clients.
- Devised and optimized SQL queries to generate accrual financial figures.
- Reconciled data from several sources into models individually tailored to specific investment funds.
- Ensured reporting accuracy by troubleshooting data and design issues with propriety software.

Application Development Intern

Nevada Department of Transportation | Carson City, NV | May 2015 – August 2015.

- Involved in developing enterprise applications with Visual Studio 2013 in C# and .Net Framework.
- Assisted with front-end development using HTML5, CSS3, and Bootstrap.
- Designed and implemented databases in Microsoft SQL and created functions, views, and stored procedures.
- Wrote scripts to import test data using LINQ to SQL.

PROJECTS

Workday Time Tracking and Absence | October 2016 – March 2017

- Implemented time tracking and absence functionality in Workday to automate timesheet and time off requests.
- Configured time off accruals to comply with various state law requirements and company policy.
- Eliminated manual calculations and established payroll procedure in processing termination payouts and biweekly pay.

Data Resource Management | January 2016 – April 2016

- Using a healthcare dataset, determined KPIs relevant to organization's goals and designed a data warehouse.
- Queried stored procedures to imitate ETL processes to populate SQL Server database.
- Created dashboards with Tableau to reflect performance metrics.