



**When blank, this form is classed as OFFICIAL, when completed, this form is classed as OFFICIAL SENSITIVE**

This form must be completed and signed by both the seller and the purchaser. The seller must mail the seller's copy to:

**Driver and Vehicle Services, GPO Box R1290, Perth, WA 6844** within 7 days of the sale or an infringement penalty may be applied.

### Vehicle Details (Details to be completed from vehicle licence papers)

|                      |   |                           |
|----------------------|---|---------------------------|
| PLATE NUMBER         | LICENCE EXPIRY DATE   | ODOMETER READING          |
| <input type="text"/> | <input type="text"/>  | <input type="text"/>      |
| MAKE                 | MODEL   | BODY TYPE                 |
| <input type="text"/> | <input type="text"/>  | <input type="text"/>      |
| VIN/CHASSIS NUMBER   | TRANSMISSION TYPE (PLEASE TICK ✓)<br><input type="checkbox"/> AUTOMATIC <input type="checkbox"/> MANUAL |                           |
| <input type="text"/> | <input type="text"/>  |                           |
| ENGINE NUMBER        | YEAR OF MANUFACTURE   |                           |
| <input type="text"/> | <input type="text"/>  |                           |
| SELLING PRICE        | DUTIABLE VALUE (SEE DEFINITIONS OVERLEAF)   | DATE OF DISPOSAL/PURCHASE |
| <input type="text"/> | <input type="text"/>  | <input type="text"/>      |

**WARNING:** A seller or purchaser understating the purchase price or Dutiable Value of a Vehicle or who provides information false in a material particular (important details) commits an offence under the *Duties Act 2008* and is liable to a penalty of \$20,000. The seller and the purchaser are liable for the payment of any additional Vehicle Licence Duty that should have been paid plus a penalty of 100% of that Duty.

### Seller Details

|   |  |                      |
|---|--|----------------------|
| FAMILY NAME   | GIVEN NAMES  | DATE OF BIRTH        |
| <input type="text"/>                                  | <input type="text"/>   | <input type="text"/> |
| COMPANY NAME (IF VEHICLE IS LICENSED IN COMPANY NAME) | AUSTRALIAN COMPANY NUMBER (ACN)  |                      |
| <input type="text"/>                                  | <input type="text"/>   |                      |
| RESIDENTIAL ADDRESS                                   | SUBURB OR TOWN   | POSTCODE             |
| <input type="text"/>                                  | <input type="text"/>   | <input type="text"/> |
| CONTACT NUMBER  | This vehicle has optional number plates fitted. I am the holder of the Right to Display these plates and consent to the transfer of this entitlement. <input type="checkbox"/> YES <input type="checkbox"/> NO |                      |

### Purchaser Details

|  |  |                      |
|--|--|----------------------|
| DRIVER'S LICENCE NUMBER  | I consent for Driver and Vehicle Services (DVS) to use the address(es) below for all my DVS correspondence. <input type="checkbox"/> YES <input type="checkbox"/> NO |                      |
| <input type="text"/>   | <input type="text"/>   |                      |
| FAMILY NAME  | GIVEN NAMES  | DATE OF BIRTH        |
| <input type="text"/>   | <input type="text"/>   | <input type="text"/> |
| COMPANY NAME (IF VEHICLE IS LICENSED IN COMPANY NAME)  | AUSTRALIAN COMPANY NUMBER (ACN)  |                      |
| <input type="text"/>   | <input type="text"/>   |                      |
| RESIDENTIAL ADDRESS  | SUBURB OR TOWN   | POSTCODE             |
| <input type="text"/>   | <input type="text"/>   | <input type="text"/> |
| POSTAL ADDRESS   | SUBURB OR TOWN   | POSTCODE             |
| <input type="text"/>   | <input type="text"/>   | <input type="text"/> |
| Will this vehicle be kept primarily in WA (see 'Garaging Address' on back of form for explanation)? <input type="checkbox"/> YES <input type="checkbox"/> NO |  |                      |
| GARAGING ADDRESS   | SUBURB OR TOWN   | POSTCODE             |
| <input type="text"/>   | <input type="text"/>   | <input type="text"/> |
| CONTACT NUMBER   | EMAIL ADDRESS  |                      |
| <input type="text"/>   | <input type="text"/>   |                      |

This vehicle has optional number plates fitted. I wish to apply to transfer the Right to Display entitlement into my name. I understand that fees will apply, and the transfer is not confirmed until these fees are paid. ☐ YES ☐ NO

### Seller's Declaration

I declare that all the above information I have provided is true and correct.

SELLER'S SIGNATURE

DATE

### Purchaser's Declaration

I declare that all the above information I have provided is true and correct and hereby apply to transfer the vehicle licence into my name.

PURCHASER'S SIGNATURE

DATE

## WHAT THE SELLER HAS TO DO

1. If you are selling a licensed vehicle to another owner you are required to complete this form and forward the Seller's Copy (blue copy) to Driver and Vehicle Services (DVS), GPO Box R1290, Perth WA 6844 within 7 days of the sale or a \$100 infringement may be issued.
2. Make sure that all relevant details are completed on the form. Both you and the purchaser are required to complete and sign the form. Where details have not been completed you may be contacted by telephone to confirm vehicle details.
3. You are required to forward or hand the Purchaser's Copy (red copy) together with the current licence papers to the purchaser.
4. If the vehicle is fitted with optional plates, and you intend to sell them with the vehicle, please indicate this on the form. If you have special or personalised plates fitted to your vehicle and wish to retain them, you must exchange the plate/s at a DVS Centre or regional agent before completing the sale of the vehicle.
5. If you are disposing of a vehicle that is licensed at concession rates, you should advise the new owner of the concession and possible charges.

## DEFINITIONS - DUTIABLE VALUE

The term "dutiable value" is defined by Division 5 of the *Duties Act 2008*. The following interpretation is provided **as a guide only**.

### New Vehicle:

For a new vehicle (which includes a demonstration model that has been used for that purpose for not more than 2 months) that is a motor car, motor wagon or motorcycle, the list price (see definition below), plus the price fixed by the manufacturer, importer or principle distributor as the additional retail selling price in Western Australia for a particular kind of transmission or engine fitted to the vehicle that is not standard in a vehicle of that make and model (for example, the set fee to upgrade a manual transmission to automatic, or to include a V8 or turbocharged engine).

### Used Vehicle:

In relation to used vehicles - the amount for which the vehicle might reasonably be sold, free of encumbrance, in the open market. Where the dutiable value or purchase price of a vehicle has been incorrectly stated the matter will be referred to RevenueWA for investigation and possible prosecution.

**List Price** means the price that has been fixed by the manufacturer, importer or principle distributor as the retail selling price of that vehicle in Western Australia.

**NOTE:** Vehicles which are transferred for no monetary gain need to have an amount provided for which the vehicle might reasonably be sold, free of encumbrances in the open market. i.e. its dutiable value.

### Garaging Address (base of operation):

In accordance with section 5(3)(d) of the *Road Traffic (Vehicles) Act 2012*, vehicles cannot be licensed in Western Australia if they are garaged in another state. You may be required to produce documentary proof of this.

### POSTAL ADDRESS

Driver and Vehicle Services  
GPO Box R1290  
Perth WA 6844

### FOR ENQUIRIES

Website: [www.transport.wa.gov.au/licensing](http://www.transport.wa.gov.au/licensing)  
Telephone: 13 11 56  
Facsimile: 1300 669 995

The information you supply on this form may be disclosed to other government agencies where provided for in legislation. The Chief Executive Officer of the Department of Transport also releases aggregated statistical information to third parties. However, your personal identifying information will not be released to these persons without your explicit consent.

## WARNING: Restrictions on vehicle transfers

There may be sanctions applied by the Department of the Attorney General in respect of unpaid fines that prevent the grant, renewal or transfer of a vehicle licence. Until such time the sanction has been removed, the vehicle is considered unlicensed and continued use of the vehicle will be in contravention of the *Road Traffic (Vehicles) Act 2012*.

**Before considering the sale or purchase of a vehicle, the vehicle licence status may be checked at [www.transport.wa.gov.au](http://www.transport.wa.gov.au).**

Vehicle owners that might have outstanding infringement notices or court fines may contact the Fines Enforcement Registry on 1300 650 235 to enquire if their unpaid fines have led to a suspension of the vehicle licence.

**When blank, this form is classed as OFFICIAL, when completed, this form is classed as OFFICIAL SENSITIVE**  
This form must be completed and signed by both the seller and the purchaser. The purchaser must mail the purchaser's copy to:  
**Driver and Vehicle Services, GPO Box R1290, Perth, WA 6844** within 14 days of the sale or an infringement penalty may be applied.

**Vehicle Details (Details to be completed from vehicle licence papers)**

|                    |  |  |  |             |  |   |  |                     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--------------------|--|--|--|-------------|--|---|--|---------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| PLATE NUMBER       |  |  |  |             |  |   |  | LICENCE EXPIRY DATE |  |  |  |  |  |  |  | ODOMETER READING   |  |  |  |  |  |  |  |
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| MAKE               |  |  |  | MODEL       |  |   |  | BODY TYPE           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| VIN/CHASSIS NUMBER |  |  |  |             |  |   |  |                     |  |  |  |  |  |  |  | TRANSMISSION TYPE (PLEASE TICK ✓)  |  |  |  |  |  |  |  |
| <div></div>        |  |  |  |             |  |   |  |                     |  |  |  |  |  |  |  | <div><input type="checkbox"/> AUTOMATIC</div> <div><input type="checkbox"/> MANUAL</div> |  |  |  |  |  |  |  |
| ENGINE NUMBER      |  |  |  |             |  |   |  |                     |  |  |  |  |  |  |  | YEAR OF MANUFACTURE  |  |  |  |  |  |  |  |
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| SELLING PRICE      |  |  |  |             |  | DUTIABLE VALUE (SEE DEFINITIONS OVERLEAF) |  |                     |  |  |  |  |  |  |  | DATE OF DISPOSAL/PURCHASE  |  |  |  |  |  |  |  |
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**WARNING:** A seller or purchaser understating the purchase price or Dutiable Value of a Vehicle or who provides information false in a material particular (important details) commits an offence under the *Duties Act 2008* and is liable to a penalty of \$20,000. The seller and the purchaser are liable for the payment of any additional Vehicle Licence Duty that should have been paid plus a penalty of 100% of that Duty.

**Seller Details**

|   |  |  |  |   |  |                |  |                                 |  |             |  |  |  |
|---|--|--|--|---|--|----------------|--|---------------------------------|--|-------------|--|--|--|
| FAMILY NAME   |  |  |  | GIVEN NAMES   |  |                |  | DATE OF BIRTH                   |  |             |  |  |  |
| <div></div>   |  |  |  | <div></div>   |  |                |  | <div></div>                     |  |             |  |  |  |
| COMPANY NAME (IF VEHICLE IS LICENSED IN COMPANY NAME) |  |  |  |   |  |                |  | AUSTRALIAN COMPANY NUMBER (ACN) |  |             |  |  |  |
| <div></div>   |  |  |  |   |  |                |  | <div></div>                     |  |             |  |  |  |
| RESIDENTIAL ADDRESS                                   |  |  |  |   |  | SUBURB OR TOWN |  |                                 |  | POSTCODE    |  |  |  |
| <div></div>   |  |  |  |   |  | <div></div>    |  |                                 |  | <div></div> |  |  |  |
| CONTACT NUMBER  |  |  |  | This vehicle has optional number plates fitted. I am the holder of the Right to Display these plates and consent to the transfer of this entitlement. |  |                |  |                                 |  |             |  | <div><input type="checkbox"/> YES</div> <div><input type="checkbox"/> NO</div> |  |
| <div></div>   |  |  |  |   |  |                |  |                                 |  |             |  |  |  |

**Purchaser Details**

|   |  |  |  |               |  |                |  |   |  |  |  |  |  |  |  |  |  |
|---|--|--|--|---------------|--|----------------|--|---|--|--|--|--|--|--|--|--|--|
| DRIVER'S LICENCE NUMBER   |  |  |  |               |  |                |  | I consent for Driver and Vehicle Services (DVS) to use the address(es) below for all my DVS correspondence. |  |  |  |  |  |  |  | <div><input type="checkbox"/> YES</div> <div><input type="checkbox"/> NO</div> |  |
| <div></div>   |  |  |  |               |  |                |  |   |  |  |  |  |  |  |  |  |  |
| FAMILY NAME   |  |  |  | GIVEN NAMES   |  |                |  | DATE OF BIRTH   |  |  |  |  |  |  |  |  |  |
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| COMPANY NAME (IF VEHICLE IS LICENSED IN COMPANY NAME)   |  |  |  |               |  |                |  | AUSTRALIAN COMPANY NUMBER (ACN)   |  |  |  |  |  |  |  |  |  |
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| RESIDENTIAL ADDRESS   |  |  |  |               |  | SUBURB OR TOWN |  |   |  | POSTCODE   |  |  |  |  |  |  |  |
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| POSTAL ADDRESS  |  |  |  |               |  | SUBURB OR TOWN |  |   |  | POSTCODE   |  |  |  |  |  |  |  |
| <div></div>   |  |  |  |               |  | <div></div>    |  |   |  | <div></div>  |  |  |  |  |  |  |  |
| Will this vehicle be kept primarily in WA (see 'Garaging Address' on back of form for explanation)? |  |  |  |               |  |                |  |   |  | <div><input type="checkbox"/> YES</div> <div><input type="checkbox"/> NO</div> |  |  |  |  |  |  |  |
| GARAGING ADDRESS  |  |  |  |               |  | SUBURB OR TOWN |  |   |  | POSTCODE   |  |  |  |  |  |  |  |
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| CONTACT NUMBER  |  |  |  | EMAIL ADDRESS |  |                |  |   |  |  |  |  |  |  |  |  |  |
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This vehicle has optional number plates fitted. I wish to apply to transfer the Right to Display entitlement into my name. I understand that fees will apply, and the transfer is not confirmed until these fees are paid.

**Seller's Declaration**

**Purchaser's Declaration**

|   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| I declare that all the above information I have provided is true and correct. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | I declare that all the above information I have provided is true and correct and hereby apply to transfer the vehicle licence into my name. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| SELLER'S SIGNATURE  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | PURCHASER'S SIGNATURE   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| DATE  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | DATE  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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## WHAT THE PURCHASER HAS TO DO

1. When purchasing a licensed vehicle you must complete this form together with the seller of the vehicle. The seller is required to give you (as the Purchaser) the Purchaser's Copy (red copy) and the current licence papers. The purchaser must submit this copy either in person at a DVS Centre or agent, or by mail, within 14 days of purchasing the vehicle. Failing to do so may result in a penalty. Failure to pay the vehicle licence duty and transfer fee within 28 days of the invoice being issued may result in an infringement of \$100. If you have not received an invoice within 14 days of submitting this form please contact DVS on 13 11 56.
2. Purchasers must provide proof of identity and age before a vehicle licence can be transferred. A vehicle licence can only be issued/transferred to:
  - an individual (natural person) aged 18 years or older for a heavy vehicle (over 4500 kg mass rating for charging) or 16 years or older for any other vehicle;
  - a corporate company or other incorporated body; or
  - any other body that is recognised as being a legal entity.When a vehicle is jointly owned a Proof of Identity (VL186) form must be completed and signed by all owners nominating an owner/licence holder. Proof of Identity forms may be obtained online at [www.transport.wa.gov.au/licensing](http://www.transport.wa.gov.au/licensing)
3. If you purchase a vehicle that is licensed at a concession rate and you are not eligible for a concession, the vehicle licence must be restored to full rates prior to using the vehicle or the vehicle licence will be deemed invalid. The continued use of the vehicle will be in contravention of the *Road Traffic (Vehicles) Act 2012*.
4. If you purchase a vehicle with optional plates and you intend to keep them, you must complete the relevant sections on this form. A plate transfer fee is applicable. If you do not wish to transfer the optional plates into your name, the plates must be returned to your nearest DVS centre or regional agent. **Note: It is unlawful to display optional plates on a vehicle without a Right to Display and Trade certificate being granted by the Chief Executive Officer.**
5. The invoice may be paid by BPAY® (contact your bank or financial institution for further information), credit card using DVS's Phonepay 1300 655 322, by mail (GPO Box R1290, PERTH, WA 6844), in person at any metropolitan Post Office, participating country Post Office, regional DVS agent or a DVS centre (cash, cheque or EFTPOS).

**A vehicle can only be licensed in the name of an individual (natural person), corporate company, incorporated body or any other body that is recognised as a legal entity. If the vehicle is jointly owned, a VL186 form must be completed and signed nominating an owner/licence holder. Proof of Identity forms may be obtained online at [www.transport.wa.gov.au/licensing](http://www.transport.wa.gov.au/licensing)**

The information you supply on this form may be disclosed to other government agencies where provided for in legislation. The Chief Executive Officer of the Department of Transport also releases aggregated statistical information to third parties. However, your personal identifying information will not be released to these persons without your explicit consent.

## DEFINITIONS - DUTIABLE VALUE

The term "dutiable value" is defined by Division 5 of the *Duties Act 2008*. The following interpretation is provided as a guide only.

**New Vehicle:** For a new vehicle (which includes a demonstration model that has been used for that purpose for not more than 2 months) that is a motor car, motor wagon or motorcycle, the list price (see definition below), plus the price fixed by the manufacturer, importer or principle distributor as the additional retail selling price in Western Australia for a particular kind of transmission or engine fitted to the vehicle that is not standard in a vehicle of that make and model (for example, the set fee to upgrade a manual transmission to automatic, or to include a V8 or turbocharged engine).

**Used Vehicle:** In relation to used vehicles - the amount for which the vehicle might reasonably be sold, free of encumbrance, in the open market. Where the dutiable value or purchase price of a vehicle has been incorrectly stated the matter will be referred to RevenueWA for investigation and possible prosecution.

**List Price** means the price that has been fixed by the manufacturer, importer or principle distributor as the retail selling price of that vehicle in Western Australia.

**NOTE:** Vehicles which are transferred for no monetary gain need to have an amount provided for which the vehicle might reasonably be sold, free of encumbrances in the open market. i.e. its dutiable value.

## VEHICLE LICENCE DUTY EXEMPTION ON THE TRANSFER OF A VEHICLE LICENCE BETWEEN SPOUSES/DEFACTOS

There is a provision for an exemption from vehicle licence duty, upon the transfer of a vehicle licence between spouses or de facto partners of at least two years. The Application for Duty Exemption - Transfer of a vehicle licence between two spouses or de facto partners (FDA45) form, which is available for download from [www.wa.gov.au](http://www.wa.gov.au) must be presented to a Driver and Vehicle Services Centre, regional Department of Transport office or participating DVS agent. For further information visit [www.transport.wa.gov.au/licensing](http://www.transport.wa.gov.au/licensing) or call DVS on 13 11 56.

## PENSIONER CONCESSION CARD ENQUIRIES

If you are the holder of a Pension Concession card issued by Centrelink or Department of Veterans' Affairs or a WA Senior's Card and a Commonwealth Senior's Health Card holder, you may be eligible for a concession on your vehicle or driver's licence. For further information please call DVS on 13 11 56.

## GARAGING ADDRESS (BASE OF OPERATION)

In accordance with section 5(3)(d) of the *Road Traffic (Vehicles) Act 2012*, vehicles cannot be licenced in Western Australia if they are garaged in another state or territory. You may be required to provide documentary proof of this.

## DOES THE VEHICLE HAVE MONEY OWING ON IT OR IS IT LISTED ON THE WRITTEN-OFF VEHICLE REGISTER?

The Personal Property Securities Register (the PPSR) is the register where details of security interests in personal property can be registered and searched. To make a PPSR enquiry, you will only need to provide the chassis or Vehicle Identification Number (VIN). Note there will be no provision for searching or registering an interest by plate or engine number on the PPS Register. Visit [www.ppsr.gov.au](http://www.ppsr.gov.au) for an online search or call 1300 007 777.

### WARNING: Restrictions on vehicle transfers

There may be sanctions applied by the Department of the Attorney General in respect of unpaid fines that prevent the grant, renewal or transfer of a vehicle licence. Until such time the sanction has been removed, the vehicle is considered unlicensed and continued use of the vehicle will be in contravention of the *Road Traffic (Vehicles) Act 2012*.

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