

# <h1>0llie Church</h1>

Frontend Developer

React

Javascript

CSS

HTML

Git

## <h2>Recent Web Dev Projects</h2>

See more on my portfolio site OllieChurch.co.uk

#### Maxwell Mysteries - mysteries-demo.co.uk

Play-at-home puzzle game series following the cases of 1930s P.I. Larry Maxwell. 1st in the series is on sale at Paradox Parlours with the 2nd due for release Nov 2021.

- React applications, styled with custom CSS, using Netlify Functions to make confidential API calls to a database.
- Uses third party packages such as React Router & react-use-audio-player.
- Access keys allow users to login, save & load progress across 5 levels.
- 330+ users & £4000 of profit generated so far.

Review The Room – "the game utilises a slick online portal to enter the details of suspects, provide extra puzzles, a bit of fun interaction, & also to push the narrative forward"

# Actor's Portfolio - <u>IsobellePippin.netlify.app</u>

Isobelle Pippin is an actor who commissioned me to build & maintain their portfolio site.

- Static HTML site, with custom CSS & Javascript.
- Incorporates Netlify CMS & Netlify Identity to provide a CMS for Isobelle.
- Uses Netlify Forms to check contact form validity & notify of new messages.

#### <h2>Recent Work Experience</h2>

### Operations Manager - Paradox Parlours

2018 - Present

Paradox Parlours is an entertainment company providing live escape experiences, puzzle trails & online games. I started in 2017 as a Games Host and was promoted in March 2018.

- Ensuring the provision of excellent customer experience from a growing team.
  Increasing 5 star TripAdvisor ratings from less than 100 to 600+, at a 5 to 4 star ratio of 64:1. There are no ratings lower than 4 stars.
- Organising contracted & zero hours staff scheduling. Created training procedure.
  Oversaw team expansion from 3 to 11 people.
- Coordinating 'by appointment' corporate & group bookings to fit each clients unique requirements & requests. This includes invoicing.
- Responsible for upkeep, security & maintenance of both venues, including health & safety provisions. Maintenance involves fixing physical items as well as making updates to each game's Arduino / backend code & having a working understanding of electronics.

# <h2>Education</h2>

### Scrimba - Frontend Developer Career Path

Over 70 hours of hands on lessons, hundreds of coding challenges, and dozens of real-world projects. Interactive screencasts allow code editing at any point, just as if you were pair programming with the teacher. As a result, you code more and learn faster.

University of Surrey - 1st Class BA(Hons) Acting

### <h2>Additional Work Experience</h2>

#### Performance Tutor & Actor - Freelance

2015 - Present

- Compartmentalising workloads while allowing relevant skills & professional contacts to overlap. Implementing an efficient admin system that ensures work is completed on time & invoices are issued & followed up with ease.
- Performance based workshops & classes for children & adults, generating short & long term goals for individuals & working with them to meet those goals.
- Producing classes or performances to a client's brief, everything from murder mysteries, to short films, to a children's drama workshop on the English civil war.

Event Supervisor, Administrator, Ticket Asst — G Live 2012 — 2018 G Live is a flagship 1000 seat live events venue in Surrey, part of the HQ Theatres group.

- Co-ordination of a team during large scale events. Maintaining constant communication with the Events Manager to swiftly counteract or preempt problems.
- As Stage Door Administrator, ensuring security of the backstage areas of the venue, keeping up to date & accurate records, maintaining & processing spreadsheets (including daily sales figures); processing orders & invoices; management of incoming & external mail (including courier services) & internal communication.
- Assisting customer enquiries and bookings. Progressing towards internal team targets via up-selling of memberships & additional products.

Office Administrator & Promotional Team — Eagle Radio 2011 — 2019

Eagle Radio was part of UKRD, it provided local radio across Surrey & Hampshire.

- Assisting on large scale projects which took place across Surrey & Hampshire, such as the Christmas Toy & Easter Egg appeals. Working closely with the Managing Director to arrange logistics, ensuring donations made it from drop off points to allocated charities.
- Providing a friendly first point of contact for guests while ensuring site security & maintaining a hub for internal communications.
- Driving company vehicles across Surrey & Hampshire to present a public face of the radio station at events.

#### IT Assistant - BBC Fire Protection

2011 - 2011

Fire safety and security service provider.

- Upgrading and preparing laptops for deployment to engineers across the country.
- Producing a clear instructional manual for new staff on how to repeat the process.

# <h2>Additional Education</h2>

3 A Levels (graded A - B) | 11 GCSEs (graded A\* - B)

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References available on request
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- <a href='https://github.com/ollieChurch'>GitHub</a>
- <a href='https://linkedin.com/in/olliechurch'>LinkedIn</a>

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