olliemchurch@gmail.com   07515854000   OllieChurch.co.uk

<h1>Ollie Church</h1>

Frontend Developer

`React` `Javascript` `CSS` `HTML` `Git`

<h2>Recent Web Dev Projects</h2>

See more on my portfolio site OllieChurch.co.uk

Maxwell Mysteries – mysteries-demo.co.uk

Play-at-home puzzle game series following the cases of 1930s P.I. Larry Maxwell. First two in the series are available to purchase from Paradox Parlours Escape Rooms.

- React applications, styled with custom CSS, using Netlify Functions to make confidential API calls to a database.
- Uses third party packages such as React Router & react-use-audio-player.
- Access keys allow users to login, save & load progress across 5 levels.
- 400+ users & around £5000 of profit generated so far.

★★★★★ Review The Room – *"the game utilises a slick online portal to enter the details of suspects, provide extra puzzles, a bit of fun interaction, & also to push the narrative forward"*

Actor's Portfolio – IsobellePippin.co.uk

Isobelle Pippin is an actor who commissioned me to build & maintain their portfolio site.

- Static HTML site, with custom CSS & Javascript.
- Incorporates Netlify CMS & Netlify Identity to provide a CMS for Isobelle.
- Uses Netlify Forms to check contact form validity & notify of new messages.

<h2>Recent Work Experience</h2>

Operations Manager – Paradox Parlours   2018 – Present

Paradox Parlours is an entertainment company providing live escape experiences, puzzle trails & online games. I started in 2017 as a Games Host and was promoted in March 2018.

- Ensuring the provision of excellent customer experience from a growing team. Increasing 5 star TripAdvisor ratings from less than 100 to 600+, at a 5 to 4 star ratio of 64:1. There are no ratings lower than 4 stars.
- Organising contracted & zero hours staff scheduling. Created training procedure. Oversaw team expansion from 3 to 11 people.
- Coordinating 'by appointment' corporate & group bookings to fit each clients unique requirements & requests. This includes invoicing.
- Responsible for upkeep, security & maintenance of both venues, including health & safety provisions. Maintenance involves fixing physical items as well as making updates to each game's Arduino / backend code & having a working understanding of electronics.

<h2>Education</h2>

Scrimba – *Frontend Developer Career Path*

Over 70 hours of hands on lessons, hundreds of coding challenges, and dozens of real-world projects. Interactive screencasts allow code editing at any point, just as if you were pair programming with the teacher. As a result, you code more and learn faster.

University of Surrey – *1st Class BA(Hons) Acting*

`<h2>`Additional Work Experience`</h2>`

Performance Tutor & Actor – Freelance   2015 – Present

`<li>` Compartmentalising workloads while allowing relevant skills & professional contacts to overlap. Implementing an efficient admin system that ensures work is completed on time & invoices are issued & followed up with ease.

`<li>` Performance based workshops & classes for children & adults, generating short & long term goals for individuals & working with them to meet those goals.

`<li>` Producing classes or performances to a client's brief, everything from murder mysteries, to short films, to a children's drama workshop on the English civil war.

Event Supervisor, Administrator, Ticket Asst – G Live   2012 – 2018

G Live is a flagship 1000 seat live events venue in Surrey, part of the HQ Theatres group.

`<li>` Co-ordination of a team during large scale events. Maintaining constant communication with the Events Manager to swiftly counteract or preempt problems.

`<li>` As Stage Door Administrator, ensuring security of the backstage areas of the venue, keeping up to date & accurate records, maintaining & processing spreadsheets (including daily sales figures); processing orders & invoices; management of incoming & external mail (including courier services) & internal communication.

`<li>` Assisting customer enquiries and bookings. Progressing towards internal team targets via up-selling of memberships & additional products.

Office Administrator & Promotional Team – Eagle Radio   2011 – 2019

Eagle Radio was part of UKRD, it provided local radio across Surrey & Hampshire.

`<li>` Assisting on large scale projects which took place across Surrey & Hampshire, such as the Christmas Toy & Easter Egg appeals. Working closely with the Managing Director to arrange logistics, ensuring donations made it from drop off points to allocated charities.

`<li>` Providing a friendly first point of contact for guests while ensuring site security & maintaining a hub for internal communications.

`<li>` Driving company vehicles across Surrey & Hampshire to present a public face of the radio station at events.

IT Assistant – BBC Fire Protection   2011 – 2011

Fire safety and security service provider.

`<li>` Upgrading and preparing laptops for deployment to engineers across the country.

`<li>` Producing a clear instructional manual for new staff on how to repeat the process.

`<h2>`Additional Education`</h2>`

3 A Levels (graded A - B) | 11 GCSEs (graded A* - B)

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<footer>
    <p>References available on request</p>
    <a href='https://github.com/ollieChurch'>GitHub</a>
    <a href='https://linkedin.com/in/olliechurch'>LinkedIn</a>
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