

Project Charter

Purpose: Increase access to primary care via mobile clinics in Northern Ontario.

Objectives: Deploy 2 mobile units by Mar 2026; serve 1,200 patients/quarter by Q4 2026; reduce average wait time by 30%.

Stakeholders: City of Sudbury (Sponsor), Regional Health Authority, Community Partners.

Scope Baseline

In Scope: Vehicle procurement, staffing, route planning, service model design, training, communications.

Out of Scope: Surgical services, inpatient care.

WBS (excerpt): 1. Initiation; 1.1 Charter; 2. Planning; 2.1 Scope Baseline; 2.1.1 WBS Development.

Schedule & Cost Baselines

Key Milestones: Vendor RFP (May 10), Vehicle Delivery (Aug 30), Pilot Launch (Oct 15).

Dependencies: Delivery before training; training before pilot; permit approvals before launch.

Budget Summary: Labor \$420k; Equipment \$500k; Contingency 8%; Total \$1.0M (est).