

Olga Shestopalova  
Andrei Ivanov  
Zeke Schmois

## Project 1: ABC Music Parser

### Team contract:

#### **Goals:**

1. get an A
2. finish on time
3. procrastinate as little as possible

#### **Personal goals:**

We all strive to get As and maybe if there's time beautify the code, otherwise go for minimum to get an A

#### **Obstacles:**

1. things being harder than expected
2. other classes' workload and exams
3. sickness/death/relationship problems

- If one of the three people decides to get a B, the other two will take on more responsibilities

Acceptable to have people work more towards the goal

#### **Meeting Norms:**

- Whenever Andrei is at desk or late at night
- Preferred to meet in class to get questions answered and will work regardless of meeting place
- We will definitely be meeting outside of class since we all live in the same building.
- Since we won't have any formal meetings, we'll keep informal notes in a google doc.

#### **Documenting work:**

- Give real names on commits.
- Write comments before pushing
- Keep a google doc alive at all times

#### **Work Norms:**

- Time allotted to working will be decided based on the amount of work needed to do to reach the

next milestone but mostly, we'll be working on the weekends

- Evenly distributed, modularity
- Deadlines will be set as soon as the work is split, taking into consideration the level of difficulty of each section.
- People with greater strengths in particular areas will be given those parts
- Google docs used for most of the recording of work tasks
- If it's reasonable, make up the work. Otherwise, demand an explanation
- Code reviewing will happen as follows:
  1. each person will be responsible for reviewing at most one other person's part.
- Difference in opinion of quality of work: try to resolve internally, otherwise ask TA
- If someone is slacking, the other teammates will have to make up for it, but this is discouraged
- We already agreed on times to meet and work

### **Coding styles:**

- Adhere to Java standards so make sure to Ctrl-Shift-F before pushing things.

### **Consensus:**

- In dire cases, majority will rule
- If someone is being stubborn, try to resolve and if not, bring out the wine.