The Vice-President
HR Department
Phobosgold Technologies P Ltd.,
#407, Golden Square,
32 nd D Cross, Jayanagar 4 th Block,
Bangalore 560011
Dear Sir,
SUB: Mr. / Ms reference letter
This is to inform that I have been knowing, Mr. / Ms
Mr residing at
for the past years. His character and conduct are good.
Mr. / Ms is suitable for appointment as a Gold Appraiser Executive in your company.
Yours sincerely,
(
Name:
Age
S/o
Address
Occupation:
Aadhar / PAN number:

Date:

(Please attach one ID card photo copy)