

ASSET LIST

Tujuan : Melihat daftar aset, menambahkan atau merubahnya.

Hak Akses : *Administrator* , *CEO* , *HRD*

The screenshot shows the 'ANGZCOMMERSZ' application interface. The top navigation bar includes the logo, a menu icon, and user information for 'Tiara Nuzulia'. The left sidebar lists various management options. The main section is titled 'ASSET LIST' and contains a table with one asset entry. The table has columns for NO, Asset Name, Employee Name, Asset Price, Asset Status, and Date In. Below the table, there are pagination controls showing 'Previous', '1', and 'Next'.

NO	Asset Name	Employee Name	Asset Price	Asset Status	Date In
1	HP	Rudy Triyono	1,235,000	New	2019-10-02

(Gambar 1. *Asset List*)

Cara menambah aset baru :

1. Klik tombol *add asset* **+ Add Asset**
2. Muncul *form add asset*. Isikan seluruh data aset baru tersebut.

ADD/EDIT ASSET Help

Asset Information

Asset Name *	Asset Name
Model Number	Model Number
Serial Number	Serial Number
Asset Colour	Blue
Asset Type	Asset Type
Asset Category	Inventaris
Date In	
Asset Price	Price
Asset Condition	Asset Baru
Asset Specification	Asset Specification
Asset Note	Asset Note

Asset Information Detail


Employee Name *	
Date In	
Status In	Good
Note	note detail

Submit

(Gambar 2. Add Asset)

3. Klik *submit* **Submit** untuk menyetujui seluruh data yang telah diisi.
4. Selesai.

Cara melihat aset :

1. Klik tombol *view*  pada kolom kanan daftar nama aset,
2. Maka akan membuka tampilan aset yang berisi *edit asset* dan *asset assignment*.

Detail Asset

HP
(Rudy Triyono)

Model Number	: M1903C3EG
Serial Number	: SN 23684/19V101736
Asset Colour	: Black
Date In	: 2019-10-17
Asset Price	: 1,235,000
Asset Condition	: Baru
Asset Note	: UNTUK ADWC BLAURAN

Edit Asset

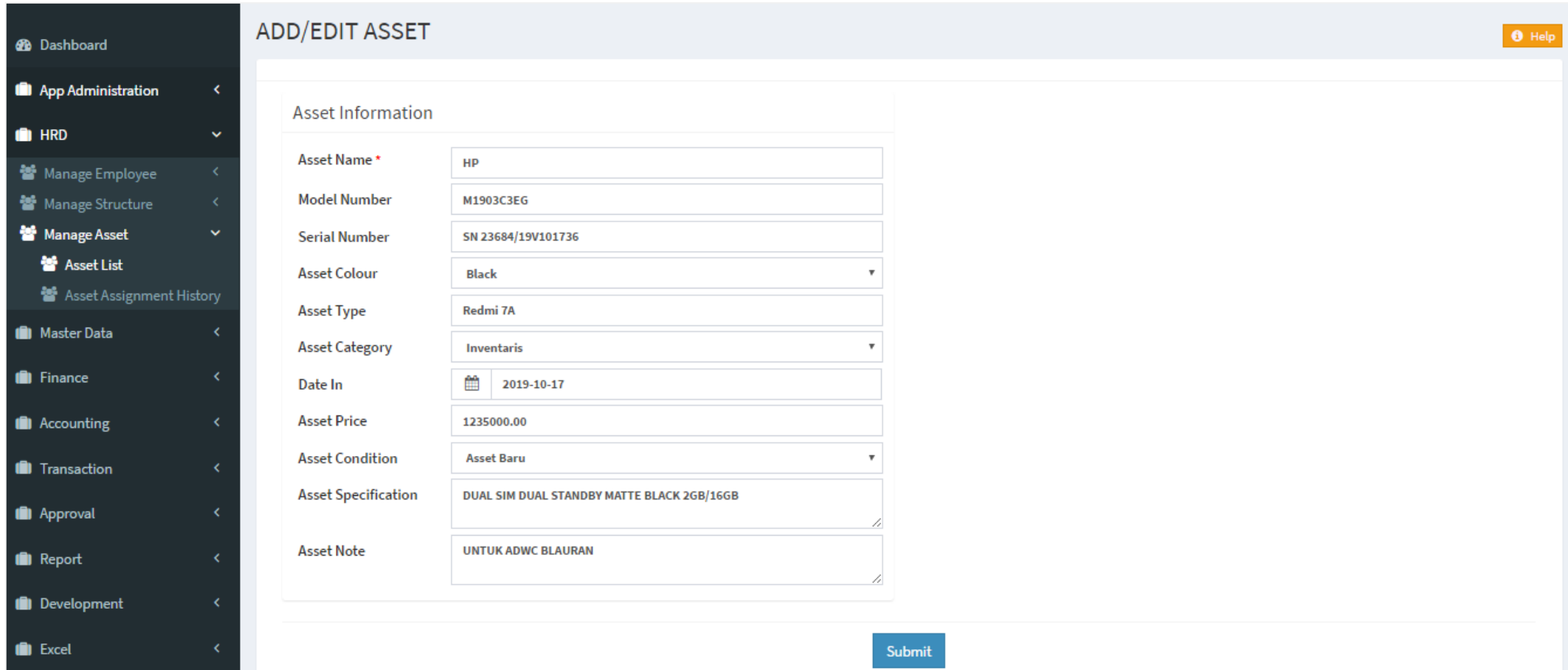
Asset Assignment

(Gambar 3. *Detail Asset*)

3. Selesai.

Cara merubah aset :

1. Klik tombol *edit* **Edit** pada *detail asset*,
2. Maka akan membuka tampilan halaman baru *add/edit* aset,



The screenshot shows a web application interface for managing assets. On the left is a dark sidebar with navigation links: Dashboard, App Administration, HRD, Manage Employee, Manage Structure, Manage Asset (expanded), Asset List, Asset Assignment History, Master Data, Finance, Accounting, Transaction, Approval, Report, Development, and Excel. The main content area is titled 'ADD/EDIT ASSET' and features a 'Help' button in the top right. The form is titled 'Asset Information' and contains the following fields:

Asset Information	
Asset Name *	HP
Model Number	M1903C3EG
Serial Number	SN 23684/19V101736
Asset Colour	Black
Asset Type	Redmi 7A
Asset Category	Inventaris
Date In	2019-10-17
Asset Price	1235000.00
Asset Condition	Asset Baru
Asset Specification	DUAL SIM DUAL STANDBY MATTE BLACK 2GB/16GB
Asset Note	UNTUK ADWC BLAURAN

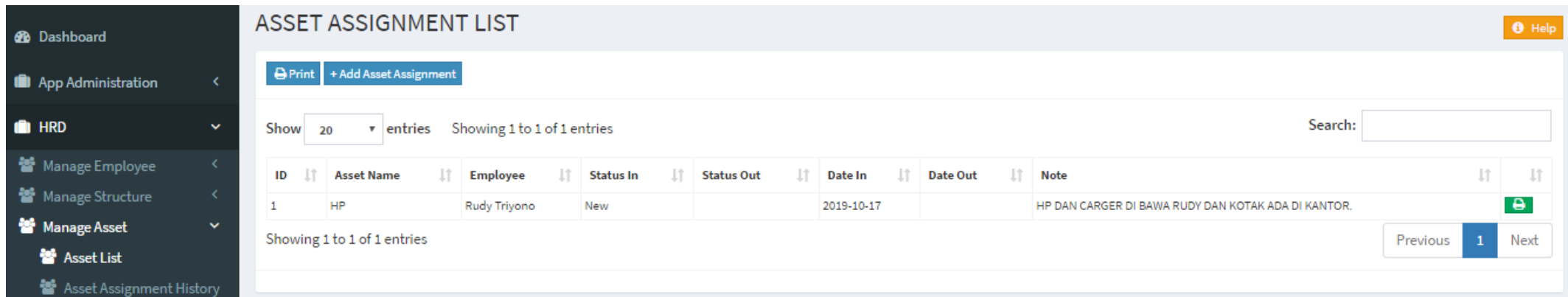
A blue 'Submit' button is located at the bottom right of the form.

(Gambar 4. *Edit Asset*)

3. Selesai.

Cara melihat penugasan aset:

1. Klik tombol view **View** pada *detail asset* kolom *asset assignment*,
2. Maka akan membuka tampilan *asset assignment list*,



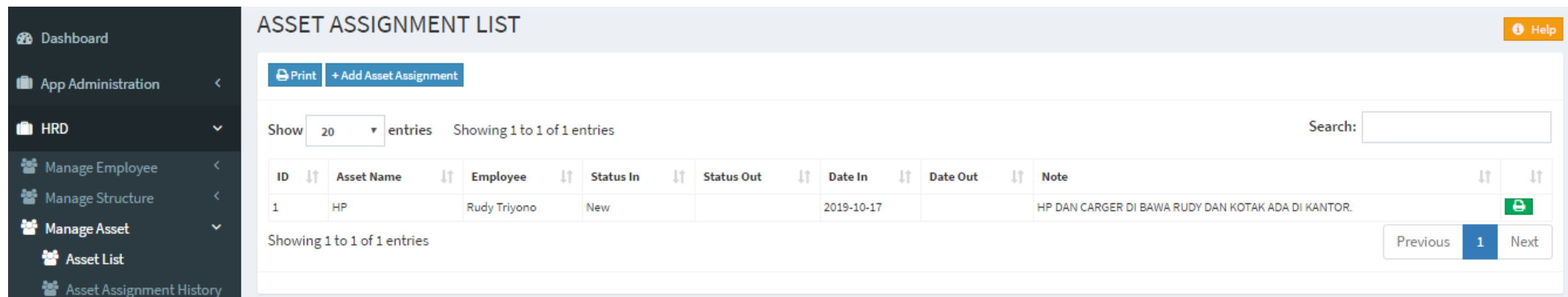
ID	Asset Name	Employee	Status In	Status Out	Date In	Date Out	Note
1	HP	Rudy Triyono	New		2019-10-17		HP DAN CARGER DI BAWA RUDY DAN KOTAK ADA DI KANTOR.

(Gambar 5. View Asset Assignment)

3. Selesai.

Cara menampilkan daftar aset untuk di salin ke excel :

1. Klik tombol *view* **View** pada *detail asset* kolom *asset assignment*,
2. Maka akan membuka tampilan *asset assignment list*,



ASSET ASSIGNMENT LIST

Print + Add Asset Assignment

Show 20 entries Showing 1 to 1 of 1 entries Search:

ID	Asset Name	Employee	Status In	Status Out	Date In	Date Out	Note
1	HP	Rudy Triyono	New		2019-10-17		HP DAN CARGER DI BAWA RUDY DAN KOTAK ADA DI KANTOR.

Showing 1 to 1 of 1 entries

Previous 1 Next

(Gambar 5. View Asset Assignment)


3. Klik tombol *print* **Print** maka akan muncul halaman baru hasil daftar print

ID	Asset Name	Employee	Status In	Status Out	Date In	Date Out	Note
1	HP	Rudy Triyono	New		2019-10-17		HP DAN CARGER DI BAWA RUDY DAN KOTAK ADA DI KANTOR.

(Gambar 6. View Asset Assignment)

4. Tekan tombol *ctrl* + A untuk memilih/blok seluruh isi, lalu tekan tombol *ctrl* + C untuk menyalin seluruh isi, dan tekan tombol *ctrl* + V untuk menempelkan hasil salinan pada program *Excel*.
5. Selesai.

Cara cetak transfer asset untuk tekan :

1. Pilih daftar yang akan di tekan,
2. Klik tombol *print*  pada *asset assignment list*,
3. Maka akan membuka tampilan *asset assignment list*,

PT. ANGHAUZ INDONESIA
JL.MARGOMULYO No 46 Blok B1 RT.000RW.000, TAMBAK SARIO SO, ASEMROWO, SURABAYA, JAWA TIMUR, INDONESIA
Phone : +62 (31) 7498801, || Fax : +62 (31) 7498802 || NPWP : 01.941.735.1-614.000

FORM TRANSFER ASSET

Print

Asset Detail			
Asset ID	: 1	Asset Category	: Inventaris
Asset Name	: HP	Asset Condition	: Baru
Model Number	: M1903C3EG	Asset Spesification	: DUAL SIM DUAL STANDBY MATTE BLACK 2GB/16GB
Serial Number	: SN 23684/19V/101736	Asset Note	: UNTUK ADWC BLAURAN
Asset Color	: Black	Asset Price	: 1,235,000
Asset Type	: Redmi 7A	Date In	: 2019-10-02

Asset To	
Date In	: 2019-10-17
Date Out	:
Status In	: New
Status Out	:
Asset Note	: HP DAN CARGER DI BAWA RUDY DAN KOTAK ADA DI KANTOR.

(HRD)

Rudy Triyono
(MARKETING SBY 12)

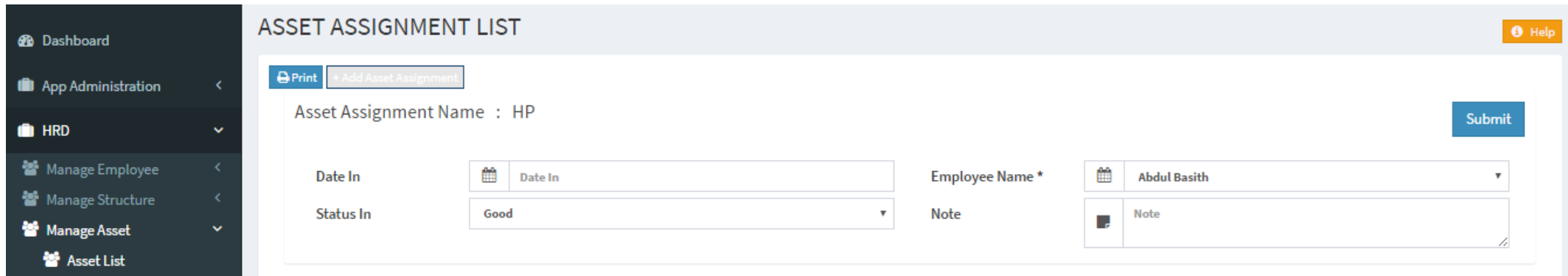
Printed By : Tiara Nuzulia, On : 15-11-2019 16:43:36

(Gambar 7. Form Transfer Asset)

4. Selesai.

Cara menambah penugasan aset :

1. Klik tombol *add asset assignment* **+ Add Asset Assignment** pada *asset assignment list*,
2. Muncul *form add asset assignment*. Isikan seluruh data penugasan aset tersebut.



The screenshot shows a web application interface for managing asset assignments. On the left is a dark sidebar with navigation links: Dashboard, App Administration, HRD, Manage Employee, Manage Structure, Manage Asset, and Asset List. The main content area is titled 'ASSET ASSIGNMENT LIST' and includes a 'Print' button and a '+ Add Asset Assignment' button. Below this, the form contains the following fields:

- Asset Assignment Name :** HP
- Date In:** A date picker field with the text 'Date In'.
- Status In:** A dropdown menu with the selected value 'Good'.
- Employee Name *:** A dropdown menu with the selected value 'Abdul Basith'.
- Note:** A text area with the placeholder text 'Note'.

A blue 'Submit' button is located at the top right of the form area.

(Gambar 8. *Add Asset Assignment*)

3. Klik *submit* **Submit** untuk menyetujui seluruh data yang telah diisi.
4. Selesai.