**Minutes of Group Meeting**

**COMP2913 Software Engineering Project Group Project**

**Date:** 27.02.2022

**Start Time:** 20:00

**End Time:** 21:00

**Location:** Online using Discord

**Present:** Hashir Ali, Omar Choudhry, Mohamed Fakeih, Alexandru-Iulian Magan, Joshua Reiner, Diansitan Zhuang (Monty)

**Absent with apologies:** William Toon (internet issues)

**Absent without Apologies:** N/A

**Chair:** Omar Choudhry

**Minutes:** Omar Choudhry

1. Review of Minutes of Last Meeting

* Started working on the frontend interfaces
* Backend is almost complete for the priority 1 tasks
* Added all designs and documents to repository
* Most members have committed to the repository

2. Review of Actions from Previous Meetings

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Actions carried over from previous meetings | | | | | |
|  | Date | Action | Who | When | Status |
| 1 | 25.2.22 | Working on the frontend customer interface | Will, Monty, Hashir | 25.3.22 | Partially Complete |
| 2 | 25.2.22 | Working on the frontend manager and employee interfaces | Josh, Mohamed, Omar | 25.3.22 | Partially Complete |
| 3 | 22.2.22 | Working on the backend, testing, continuous integration, merge requests and consulting frontend development and designs | Alex | 25.3.22 | Partially Complete |

3. Discussion of Progress

* Discussed sprint 2 plan
  + Work on implementing high priority tasks for the frontend
  + Write unit tests for testing frontend
  + Complete all high priority tasks for the backend
  + Complete all unit testing
  + Work on the Wiki (write the sprint 2 meetings and outcomes at the end of sprint)
  + Take some time to try to define the structure of the whole website
  + Spend a few days designing the interface
  + Frontend teams should focus on design and the actual user interface as opposed to the integrating with the backend functionality

4. Risks and Issues

* All members need to commit
* Frontend teams need to start working on implementing functionality and design

5. Actions Arising

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Actions arising from today’s meeting | | | | | |
|  | Date | Action | Who | When | Status |
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**END**