

SuperShop Management System User Manual

Table of Contents

1. Background:	1
2. Installing the site in your computer:	1
3. Basics: Accessing your website and Admin:	2
3.1 Accessing your website: You can access your website from:	2
3.2 The admin area	3
4. Products:	3
4.1 Adding products :	3
4.2 Removing products:	5
4.3 Updating products	5
5. Orders	6
5.1 Order Entry	6
5.2 Order Summary:	8

1. Background:

This user manual is to help you maintain, update and use your shop management website easily and quickly. Here you will find detailed explanation and instruction on how to use and manage your site with relevant screenshots.

After you've tried it a couple of times, you'll find it's easy to use and you may not need this guide any longer, but it is here as a reference.

2. Installing the site in your computer:

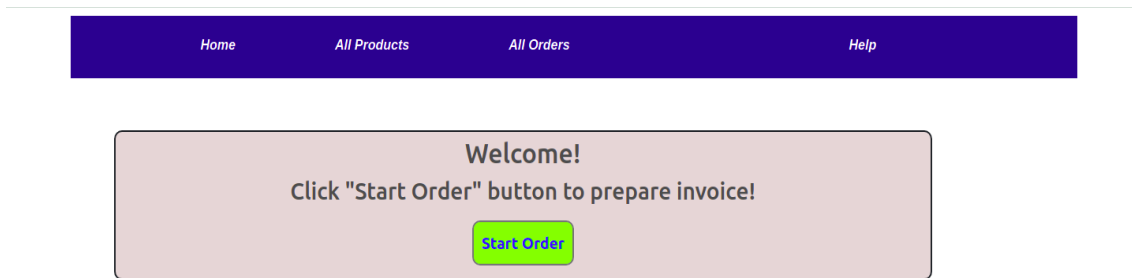
This site is developed with the help of Django; a python based framework. To run the site on your local machine you need to set up a Python development environment, including Python, pip, and virtualenv. However, if you have Visual Studio Code installed in your computer, install Python (<https://code.visualstudio.com/docs/languages/python>) on it and start the terminal. Now open the project folder (SuperShop-Management-System) with VS code and run these commands in terminal:

```
cd supershop_manager  
pip install -r requirements.txt  
python3 manage.py makemigrations store  
python3 manage.py migrate  
python3 manage.py runserver
```

You'll see the following output on the command line:

```
Performing system checks...  
  
0 errors found  
January 08, 2020 - 15:50:53  
Django version 1.8, using settings 'mysite.settings'  
Starting development server at http://127.0.0.1:8000/  
Quit the server with CONTROL-C.
```

Now that the server's running, visit <http://127.0.0.1:8000/> with your Web browser. You will see the following homepage:



Wow! It worked!

Now to create a superuser to access in admin area run this command in terminal:

```
python3 manage.py createsuperuser
```

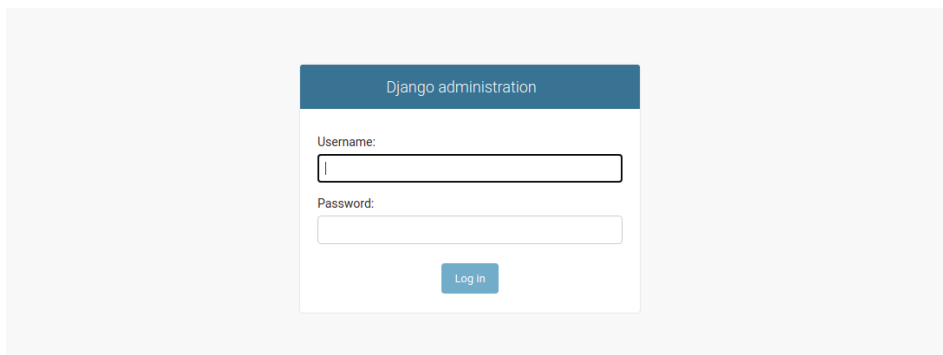
follow the terminal's instructions. ***Remember the username and password for admin login.***

3.Basics: Accessing your website and Admin:

3.1 Accessing your website: You can access your website from:

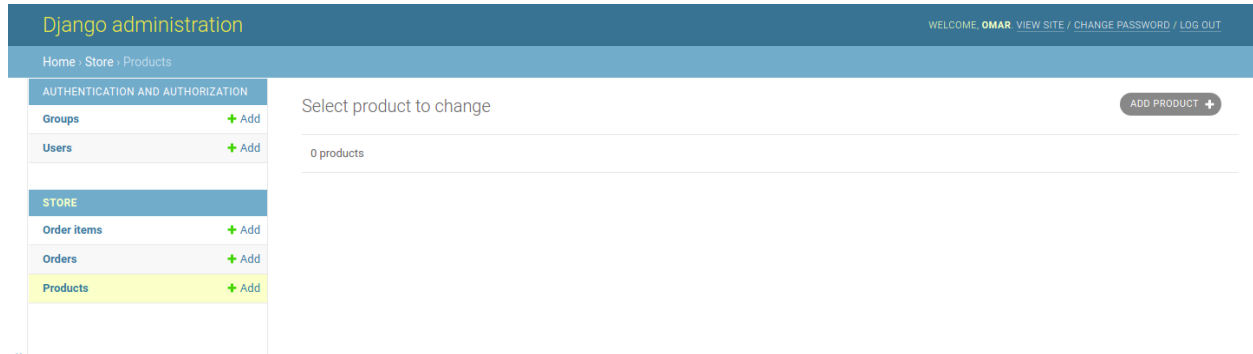
- 1)What your salesman sees, also known as “The Front End”://127.0.0.1:8000/
- 2)The Admin panel, where you can change your website or add, edit , delete new products://127.0.0.1:8000//admin

You’ll need to enter your username and password you added during creating superuser in the terminal.



3.2 The admin area

Admin area is where you can make changes, add new products, check for orders, and anything else related to your website. To log in the Admin area use the username and password you have added during creating superuser in the terminal. Once you have logged in, you will see a list of administrative items on the left side of the screen. You can use these to move around the admin section.



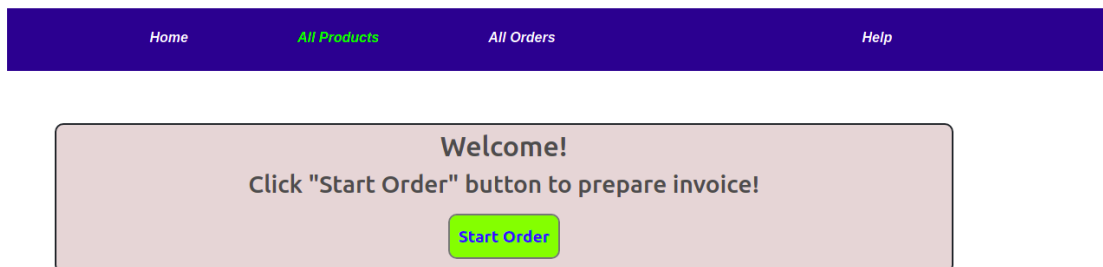
4. Products:

Adding, removing and updating products Your website comes pre - loaded with several products added. From time - to - time, you might want to add, remove or change product information. This section describes how.

4.1 Adding products :

Adding products to your store is an easy process.

1. From the main tabs at the top of the page click on “All Products” as shown below. Login the page with admin username and password.



2. You will be taken to the Admin-Products page where a list of all your existing products will be displayed. Click ‘ Add Product +’ at the right top of the page to begin creating a new product.

Django administration

WELCOME, OMAR VIEW SITE / CHANGE PASSWORD / LOG OUT

Home > Store > Products

AUTHENTICATION AND AUTHORIZATION

Groups + Add

Users + Add

STORE

Customers + Add

Order items + Add

Orders + Add

Products + Add

Select product to change

Action: 0 of 6 selected

☐ PRODUCT

☐ Milk Powder (half Kg)

☐ Mug

☐ Lexus Biscuit

☐ Perfume

☐ Facial Tissue

☐ Sugar (1Kg)

6 products

ADD PRODUCT +

3. On the ‘Add Product’ page you can enter in the details of your product including:
- Product name
 - Product price
 - Product stock

Home > Store > Products > Add product

AUTHENTICATION AND AUTHORIZATION

Groups + Add

Users + Add

STORE

Order items + Add

Orders + Add

Products + Add

The product "Facial Tissue" was added successfully. You may add another product below.

Add product

Name: Perfume

Price: 345

Stock quantity: 10

Save and add another Save and continue editing SAVE

4.2 Removing products:

First, are you sure you want to delete the product? If you really want to delete it :

1. From the main tabs at the top of the page click on “All Products” as shown below. Login the page with admin username and password.
2. Locate the product you want to delete in the product listing and click on the product name to enter the product page.
3. At the very bottom of the product page is the ‘Delete’ button. Click this red button and follow the instructions for removing the product from your store.

Home › Store › Products › Lexus Biscuit

AUTHENTICATION AND AUTHORIZATION

Groups [+ Add](#)

Users [+ Add](#)

STORE

Customers [+ Add](#)

Order items [+ Add](#)

Orders [+ Add](#)

Products [+ Add](#)

«

Change product

Lexus Biscuit HISTORY

Name:

Price:

Stock quantity:

Delete Save and add another Save and continue editing SAVE

4.3 Updating products

At some point you may want to update existing products. To update an existing product :

1. From the main tabs at the top of the page click on “All Products” as shown below. Login the page with admin username and password.
2. Locate the product you wish to update in the list of products now displayed and click on the product name to enter the product page.
3. This will take you to the product page in edit mode.
4. In this mode you can now edit the product name, product price, and stock amount.

5. Orders

5.1 Order Entry

How to record orders when a client finishes shopping and wants to pay a bill?

1. Order begins from the homepage. If you click the ‘Start Order’ button like below you will be navigated to the customer information form.

2. After completing customer information like name, phone number, e-mail address click 'submit' button.

[Home](#) [All Products](#) [All Orders](#) [Help](#)

Customer Information

Customer name:

Customer phone:

Customer email:

3. Now you can add products to customers' carts. Select the products and quantity in 'Order Entry Area'. You can see the live update of order items at the right side 'order summary' area.

[Home](#) [All Products](#) [All Orders](#) [Help](#)

Order Entry Area

Product:

Quantity:

Order Summary

SL.No	Item	Qty	Unit Price	Total
Grand Total:				0

[Home](#) [All Products](#) [All Orders](#) [Help](#)

Order Entry Area

Product:

Quantity:

Order Summary

SL.No	Item	Qty	Unit Price	Total
1	Sugar (1Kg)	2	65	130
Grand Total:				130

4. After finishing taking orders from customers, click the 'Done and Print' button. This button won't appear until you enter the first item in the cart.
5. Now you will get an invoice. Click the 'Print' button to print the invoice.

Print

Scan This QR_code for customer Details



Invoice

SL.No	Item	Qty	Unit Price	Total
1	Sugar (1Kg)	2	65	130
2	Lexus Biscuit	1	65	65
3	Mug	1	98	98
Grand Total:				293

---End of the page---

Apps job news

62982923
Supertore

Scan This QR_code for customer Details



Invoice

SL.No	Item	Qty	Unit Price	Total
1	Sugar (1Kg)	2	65	130
2	Lexus Biscuit	1	65	65
3	Mug	1	98	98
Grand Total:				293

---End of the page---

127.0.0.1:8000/invoice
1/1

» Reading list

Print 1 page

Destination Save as PDF

Pages All

Layout Portrait

More settings v

Cancel
Save

SL.No
1
2
3

Total
130
65
98
293

5.2 Order Summary:

1. From the main tabs at the top of the page click on “All Orders” as shown below. You will be navigated to a page where all orders are listed.
2. To see the details of an order click on the ‘Details’ button positioned at the same row.

Home	All Products	All Orders	Help
Order No.	Customer	Time of Order	
1	omar	June 29, 2021, 9:40 a.m.	Details
2	omar	June 29, 2021, 9:41 a.m.	Details

Order Summery

Customer: omar

Date: June 29, 2021, 9:40 a.m.

SL.No	Item	Qty	Unit Price	Total
1	Lexus Biscuit	2	65	130
2	Perfume	1	345	345
			Grand Total:	475