

Nadim Bou Karroum

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EDUCATION

College Louise Wegmann

Lebanese Baccalaureate Serie Scientifique

Beirut, Lebanon.

June 2020

Concordia University – John Molson School of Business

Bachelor's Degree of Commerce in Finance

Montreal, QC, Canada.

September 2021 – Present

EXPERIENCE

Dental Clinic

Accounting Advisor

Beirut, Lebanon.

May 2023 – September 2023

- Managed the financial operations of a busy dental practice, including budgeting.
- Implemented efficient bookkeeping systems and procedures, resulting in improved financial tracking of cash inflows and outflows and reporting.
- Assisted with year-end tax preparation and worked with the tax accountant to ensure compliance with the government.
- Coordinated and allocated the daily appointment schedule of clients, ensuring maximum utilization and productivity.
- Conducted market research and analysis to identify opportunities for product promotion and marketing.
- Tracked and analyzed sales data of promoted products to measure the effectiveness of marketing efforts and identify areas for improvement.

Freelancer

Private Mathematics Tutor

Montreal, QC.

October 2023 – May 2024

- Assessed the student's current knowledge and skills to determine areas of strength and weakness.
- Developed a personalized learning plan to help the students achieve their goals based on their current knowledge.
- Monitored the students' progress and provided feedback on their performance to help them stay on track and improve their skills.
- Created a positive and supportive learning environment, which helped the student feel more comfortable and engaged in the learning process.

Banque du Liban

Financial analyst

Beirut, Lebanon.

July 2024 – August 2024

- Analyzed financial data and reports within Banque du Liban's Financial Operations and Statistics departments, gaining expertise in economic indicators, balance of payments, and regulatory compliance.
- Conducted market research and benchmarking to assess competitive positioning and identify opportunities for financial improvement.
- Monitored budgets and compared actual results to forecasts, explaining key differences.
- Worked with teams to evaluate the financial impact of new projects and initiatives.

Volunteering Work

Street Cleanup

Beirut, Lebanon.

- Cleaned up Beirut's streets during the 2019 Lebanese revolution.
- Cleaned debris off the streets following the 4th of August Beirut blast.
- Collaborated with any organization that was present at the time as part of their team to work and help more efficiently.

Animal Care

Beirut, Lebanon.

- Collaborated with animal rescue organizations to provide shelter to animals in need after the explosion.
- Spread information about dogs in need of adoption on social media to find the perfect people to take care of them.

SKILLS & INTERESTS

Languages: Fluent in English, French & Arabic.

Skills: MS Excel (Pivot tables, VLOOKUP), Time Management, Flexibility, Availability, Attention to Detail, Organization, Adaptability, Quick Learner, Data Entry, Communication, Data Analysis, Collaboration.

Interests: Soccer, Stocks & Options Trading, Real Estate Investing, Chess, Philosophy, Reading, Working out, Animals, Hiking.