Sector 10, Uttara, Dhaka-1230

omeruday@gmail.com

01723430714

in Ahmed Omar

SKILLS

— Microsoft Office (MS Word, Excel, Power Point, Outlook)
— Computer Network
— Troubleshooting and installing software
— Configure and setup Operating system of computer
— Maintain official software and website
— C, C++
— HTML, CSS, Bootstrap
— JavaScript, Php

EXPERTISE

— Good at googling
— Technology friendly
— Coordinating with others
— Focused
— Honest
— Early learner
— Passionate
— Good manners
— Quick and satisfactory response to users

AHMED OMAR

Executive, Department of IT,

ANANTA COMPANIES (CORPORATE OFFICE)

CAREER OBJECTIVE

The goal of working in the Information and Technology (IT) sector is to become a System Administrator in Bangladesh's different private, public, or multinational corporate companies and grow rapidly with increasing responsibilities.

CAREER SUMMERY

Executive - IT
Ananta Companies (Head Office)
15/03/2021 (Running)-

— Shifting and setup whole IT infrastructure of Head office from new building (LAN, Radio, Wireless).
— Windows Server.
— Install/setup new PC, Printer, Finger Punch/ Face Attendance Machine, Wi-Fi Router etc.
— To ensure PC Troubleshooting (any kind of issue).
— Provide Instant IT support to end users.
— Also provide support to end users remotely (VNC/Any Desk/Team Viewer).
— Hardware check/replace/repair as per need.
— Maintain ANANTA website.
— ERP software support (HRM Module).
— Maintain and setup corporate mail (Microsoft Outlook)
— Provide support for Smartphone/Email/Viber any software issue.
— Support to maintain Attendance Device. (Finger/Face/Card, Door access machine).
— Support to maintain Printer, Router etc.
— Maintain CCTV installation, configuration and maintenance.
— Maintain online UPS, UPS.

EDUCATION

— BSC in Computer Science Engineering (July 2020)
East West University
CGPA: 3.07 out of 4

— Higher Secondary School Certificate in group Science (2015)
Government Shahid Bulbul College, Pabna
GPA 4.17 out of 5

— Secondary School Certificate in group Science (2013)
Radhanagar Majumdar Academy, Pabna
GPA 5.00 out of 5

LANGUAGE

— Bangla (Writing, reading and speaking)
— English (Writing, reading and speaking)

HOBBIES

— **Playing Cricket,** because it teaches me team work.
— **Travelling,** because it helps me to learn different culture of different places.

PUBLICATION

Research title: "An Effective Solution to Count-to-Infinity Problem for both Complex and Linear Sub-Networks"

Article Published in International Journal of Advanced Computer Science and Applications (IJACSA), Volume 11 Issue 12, 2020.

EXTRA CURRICULAR ACTIVITIES

— Worked as a volunteer in university departmental programs.
— Experienced in running a small business of cloths.

REFERENCES

MD. Sajjadur Rahman, Manager,
Department of ICT,
Ananta Companies,
Phone: +8801610105000,
Email: sajjad.ananta@gmail.com.

Surajit Das Barman, Senior Lecturer,
Department of CSE,
East West University,
Phone: +8801867640658,
Email: surajitbarman012@ewubd.edu.

SIGNETURE