Republic of the Philippines

PANGASINAN STATE UNIVERSITY

Office of the Supreme Student Council

Lingayen Campus A.Y. 2023-2024

Alvear Street Lingayen, Pangasinan

21 MAY 2024

**DR. RENATO E. SALCEDO**

Campus Executive Director

Pangasinan State University, Lingayen Campus

SIR:

Greetings of leaders in action!

The Supreme Student Council (SSC) of Pangasinan State University – Lingayen Campus (PSU-LC) is writing to your good office on behalf of the family of Mr. Leandro Maghinayginay, the Vice President for Marketing and Creatives, to request permission for the voluntary donation from the PSU community.

Mr. Maghinayginay family needs financial assistance for his funeral expenses. He died due to Cardiopulmonary Arrest. His family has no capacity to pay some of the expenses for his burial and also serve as aide for his unwavering and remarkable commitment to service for the PSU-LC Community. Attached herewith is his death certificate for your reference.

We kindly ask for your consideration and approval of this request. God bless you and thank you very much.

In commitment to service,

**JOHN CARLO D. MARAYAG**

OIC Vice President for Students' Rights and Welfare, SSC PSU-LC

**MICHELLE R. CASIPIT**

President, SSC PSU-LC

Noted:

**FRIENZKY B. MACAYANA, MAEd**

Adviser, SSC PSU-LC

Recommending Approval:

**RHEGINA F. TUBERA, PhD**

Dean, Students & Alumni Affairs

Approved:

**RENATO E. SALCEDO, PhD**

Campus Executive Director