Abhi Asraf

Bronx, New York
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(863) 599-2992

LinkedIn

EDUCATION

Stony Brook University   **Stony Brook, New York**
Bachelor of Science in Business Management with Specialization in Finance   *Expected May 2023*

Dutchess Community College   **Poughkeepsie, New York**
Associate in Business Management   *Jan 2021- Dec 2021*
- Completed all coursework required for Finance major prerequisites
- Cumulative GPA 3.619/4.0

Vaughn College of Aeronautics and Technology   **Queens, New York**
Bachelor of Science Flight Operations   *Sept 2018 - June 2020*
- Private Pilot License
- Instrument Pilot Rating
- Cumulative GPA 3.5/4.0

EXPERIENCES

Opentrons Labwork Inc.   Queens, New York
Medical Laboratory Technologist **(Temp)**   *Jan 2022 – Jan 2022*
- Enter patient demographics into the electronic medical record
- Perform specimen or reception check and records information
- Sort COVID-19 samples and distributes them to the appropriate setup hood
- Assist technologists and technicians with the operation of standard laboratory instruments
- Decontaminate work areas as designated
- Use various laboratory computer systems for labeling, inquiry, crediting, and resulting as needed

NYCFerry   New York, New York
Senior Rider Service Agent   *April 2019 – July 2021*
- Oversaw six employees and 2 ferries at any given time
- Maintain an organized and welcoming environment for the Ferry riders.
- Figure out what product works and what doesn't inside every ferry store.
- Contact distributors to order supplies when required.
- Executed radio communication and employee scheduling.
- Train new employees to operate efficiently inside the ferry.
- Organize events inside the ferry for riders to make the ride more enjoyable.

Independent Contractor   Bronx, NY
Freelance Tutor   *Nov 2015 – Dec 2021*
- Tutor students in grades 7 through 9 in Algebra, literature, and Biology.
- Instruct students in small groups and 1-on-1 sessions.

TECHNICAL SKILLS
- Microsoft Office Excel, Access, Word, PowerPoint, Google Docs, and Slides.
- Coding on Java, CSS, and HTML.
- Efficient and quick internet research.
- Fluent in English, Bengali, Hindi, and Urdu.