

NORTHSTAR DIGITAL LITERACY ASSESSMENT RESULTS**Module 3a: Windows 7****Score: 100%** *Passing Score***Correct:** (29 out of 29)**MASTERED WINDOWS SKILLS**

- ✓ Identify the operating system used by a computer.
- ✓ Demonstrate knowledge of the Windows Start menu.
- ✓ Identify drives on a computer.
- ✓ Access the help menu.
- ✓ Use 'Search' to locate a file, program, or document.
- ✓ Identify and demonstrate knowledge of basic office software programs. Identify their corresponding file extensions.
- ✓ Identify the desktop.
- ✓ Identify the task bar.
- ✓ Minimize and maximize windows.
- ✓ Open and exit programs.
- ✓ Open, close and switch between windows.
- ✓ Demonstrate knowledge of Windows file organizational system.
- ✓ Delete documents or files.
- ✓ Shutdown, restart, and log off a computer.

Incorrect: (0 out of 29)**WINDOWS SKILLS TO IMPROVE**