

▶ Please read the instructions in the information sheet for application for admission.

for the ☐ winter semester  /  ☐ summer semester

at  (name of university)

### 1.1. Desired subject of study (1<sup>st</sup> choice)

Which semester are you applying for?  
(Enter only if you have a credit transfer statement)

1. Major or core subject		
2. 2 <sup>nd</sup> major or minor		
3. 2 <sup>nd</sup> minor		

☐ bachelor's   ☐ master's   ☐ doctorate   ☐ state examination   ☐ *Diplom*   ☐ *Magister*   ☐ no formal degree  
☐ other degree/qualification    ☐ teacher certification (*Lehramt*) for  (type of school)

What is your 2<sup>nd</sup>-choice subject of study if you are not admitted to the degree programme of your 1<sup>st</sup> choice?

Which semester are you applying for?  
(Enter only if you have a credit transfer statement)

1. Major or core subject		
2. 2 <sup>nd</sup> major or minor		
3. 2 <sup>nd</sup> minor		

☐ bachelor's   ☐ master's   ☐ doctorate   ☐ state examination   ☐ *Diplom*   ☐ *Magister*   ☐ no formal degree  
☐ other degree/qualification    ☐ teacher certification (*Lehramt*) for  (type of school)

Surname/Family name

First/Given name(s)

Sex ☐ Male ☐ Female Date of birth   19  (dd, mm, 19yy)

Place of birth

Nationality/Nationalities

c/o		
House number/Street		
Room no.		
Postal code/City		
Country		
E-mail address		
Telephone number		

You are required to substantiate the data below with certified copies and translations (German or English) of your certificates. Please submit these together with this application.

► Important: Some universities accept certificates in other languages besides German or English. (Enquire at the university of your choice for more information.)

<b>Schooling</b> (for university study, see below)	from - to	details
Duration of schooling		
(from primary school to end of secondary school)		

Not to be completed by the applicant.

Eingang  
Registrier-Nr.

Matrikel-Nr.

Datum der HZB:

Art der HZB:

Note:

- Direkte HZB
  - DSH erforderlich
  - DSH nicht erforderlich
- Feststellungsprüfung erforderlich
  - Besuch des Studienkollegs

Kurs

- externe Feststellungsprüfung
- Ergänzungsprüfung
- Zulassungsbesonderheiten nach Studienplatzvergabeordnung

☐ Fachbindung

☐ Ablehnung

Weitere Bearbeitungsvermerke:

#### 4. Educational background, cont.

##### School-leaving certificate

Date

Original name (e.g. baccalaureat, Lise diploması, Maturität)

Country

Have you taken a university entrance examination in the country in which you received your schooling?

☐ Yes ☐ No

If yes, please enter the date, name and result of exam

##### University preparatory/foundation course (*Studienkolleg*)

If you attended a university preparatory/foundation course (*Studienkolleg*) in the Federal Republic of Germany or took the university qualification assessment examination (*Feststellungsprüfung*), please enter the name and place of the course and, if applicable, when and how often you took or attempted the examination.

from - to


details


##### Prior university study, advanced education, internships, vocational training in Germany and abroad

Please list any periods of prior university-level education, the names of the institutions, countries, subjects of study, passed (and failed) examinations, gained qualifications/degrees.

from - to


details


##### Other activities up to the date of application

from - to


details


#### 5. Language proficiency

##### 5.1. German language proficiency (please include certified copies of certificates)

Have you learned German?

☐ Yes ☐ No

If yes, where?

Which level?

How many hours?

Full name of institution

Full name of the certificates awarded

Place and date awarded

Reading / Comprehension / Writing / Speaking

Have you taken the TestDaF test?

☐ Yes ☐ No

If yes, please enter levels:

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Have you taken the DSH exam?

☐ Yes ☐ No

If yes, please enter levels:

☐ DSH 1 ☐ DSH 2 ☐ DSH 3

Have you taken the Goethe-Zertifikat C2?

☐ Yes ☐ No

Have you taken any of the following examinations:

☐ DSD I ☐ DSD II ☐ ZOP ☐ ZMP ☐ KSD ☐ GSD

Other certificates? ☐ Yes

Exact name:

Grade, level

Are you currently attending a German language course?

☐ Yes ☐ No

If yes, please enter the full name of the institution:

## 5.2. English language proficiency (applicable for degree programmes which require English language skills)

Have you taken any of the following examinations?

- ☐ Cambridge Certificate If yes, which type? ☐ CAE ☐ FCE ☐ CPE \* Grade, level  Remarks
- ☐ TOEFL If yes, which type? ☐ IBT ☐ CBT ☐ PBT \*\* Total Score
- ☐ IELTS academics Grade, level(s)     (Reading/Comprehension/Writing/Speaking)  Overall Band Score
- ☐ Other certificates? If yes, please enter the exact name  Grade, level

## 5.3. Proficiency in other languages relevant for admission to your desired degree programme

Language(s)

Which certificates do you hold in this/these language(s)?

Grade, level

► Please include certified copies of all certificates

\* CAE (Cambridge Certificate Advanced English) FCE (Cambridge First Certificate in English) CPE (Cambridge Certificate of Proficiency in English)  
\*\* IBT (Internet based test) CBT (computer based test) PBT (paper based test)

## 6. Other admission-relevant questions (as put forth by the German State Study Allocation Regulations)

### 6.1. Financial aid

Have you been awarded a scholarship/grant? ☐ Yes ☐ No Name of institution

Other sources of funding  (voluntary answer)

6.2. Have you been granted asylum in the Federal Republic of Germany? ☐ Yes ☐ No If yes, please enclose supporting documents.

6.3. Can the degree programme you are applying for be studied in your home country? ☐ Yes ☐ No

6.4. Are you a member of a German-speaking minority abroad? ☐ Yes ☐ No Which one?

6.5. Are you taking part in an exchange programme with our university? ☐ Yes ☐ No

Which programme?  Home university

► Please include certified copies of all supporting documents

## 7. TestAS

### 7.1. Have you taken the "Test for Foreign Students" (TestAS)?

☐ Yes ☐ No

If yes, what score did you receive in the core test?

Standard value

Percentile

Which subject module did you complete?

What score did you receive in the subject module?

Standard value

Percentile

### 7.2. Other assessment examinations relevant for admission to your desired degree programme

Name  Location  Date

Name  Location  Date

► Please include certified copies of all certificates

## 8. Other applications

Have you ever applied for admission to our university before?

☐ No ☐ Yes, for the winter semester  /  ☐ Yes, for the summer semester

Degree programme

Please name all other German universities to which you have also applied/will apply for the coming semester.


