Department: Computer Engineering

Month	Day	Planed Date	Events/Activities	Responsible Person (Event/Activity Incharge)	Conducted Date
December 2019	Monday To Saturday	02/12/2019 to 07/12/2019	Communicate Commencement date of next semester to Students, Parents (Stakeholders) through Circular, Website and other communication media.	Class Teacher	
			Undertaking from Defaulter students and late reported students in Previous Term (students who reported late without prior written permission).	Mentor	
			Elective subject choice from students	Class Teacher	
	Monday	02/12/2019	Department meeting (HOD and Dept Faculties) – Analysis of Previous Semester and Action Plans for Coming Semester.	HOD	
	Tuesday	03/12/2019	Meeting of Course Faculties with course Coordinators	Course Coordinators	
	Wednesday	04/12/2019	Meeting of Mentor In-charge with Mentor Faculties *(call Defaulter students to report from day one and remind parents of defaulter student about date of commencement).*	Vaishali Latake	
	Thursday	05/12/2019	Department Meeting - Review of Activities planned for coming Semester.	HOD	
	Friday To Monday	06/12/2019 To 09/12/2019	Update Notice Board and Web site (communicate information to stakeholders)	Sonali Lunawat	
	Tuesday	10/12/2019	HOD & Faculty Presentation – Comp Dept	HOD & Faculties	
	Wednesday	11/12/2019	IQAC Meeting – Review and Action Plan	HOD	
	Wednesday To Friday	11/12/2019 to 13/12/2019	Faculty Presentation at Department (Plans for Teaching Learning Process, Portfolio, Research and innovation, Lab development etc.) & Lab Visit.	HOD, Individual Faculty, Lab-Incharge	
			Course File Verification and Action report	DAC	
			DAB Meeting	DAB	
	Monday	16/12/2019	Commencement of Teaching HOD's address to students of SE, TE & BE about college and dept policies and motivation, Introduction to subject with COs, POs, PSOs etc by respective faculties.	HOD, Class Teacher , Subject Teacher	
	Tuesday	17/12/2019	First Day Non-Reporting Student List Prepare a list with action planed by Class Teachers and submit to DAC /HOD	Class Teacher	
	Saturday To Sunday	21/12/2019 To 22/12/2019	Conference on Indian Patents, Copyrights, Innovations and Startup (CIPCIS), December 2019		
	Wednesday	25/12/2019	Christmas/Natal Holiday		
	Friday	27/12/2019	Department Review Meeting	HOD	

	Wednesday	01/01/2020	Defaulter students List Prepare a list of students with less attendance, (Display on N.B.), Plan corrective measures. Communicate a list to Class Faculty, mentors In-charge and Mentors for further counseling and corrective action.	Class Teacher	
	Tuesday	02/01/2020	First 15 Days Non-Reporting Student List with Action Plan by Class Teachers	Class Teacher	
	Tuesday To Friday	02/01/2020 To 03/01/2020	Mentor - Student meet	Mentor	
			Monthly E-magazine By In-charge (Publish on Web Site)	Anuja Bhondve	
	Friday	03/01/2020	BE Project Review	Jameer Kotwal	
	Monday	06/01/2020	A meeting with class Teachers by Dept Mentor In-charge (Action Report)	Vaishali Latake	
	Monday	06/01/2020	Hands on Workshop by HackerEra	Mahendra Salunke	
	Monday	06/01/2020	Full-stack Development with CI/CD (XenStack)	Mahendra Salunke	
January 2020	Tuesday	07/01/2020	ARM-I		
	Saturday	11/01/2020	Computer Literacy Camp	Mahendra Salunke	
	Saturday To Sunday	11/01/2020 To 12/01/2020	R PROGRAMMING	Sonali Lunawat	
	Tuesday To Friday	14/01/2020 To 17/01/2020	FEEDBACK – I Take feedback/suggestions of students for appreciation of faculties teaching learning and other parameters in Feedback –I	Nilesh Korade	
	Friday	17/01/2019	Department Review Meeting	HOD	
	Friday To Saturday	24/01/2020 To 25/01/2020	Technical Events	Nilesh Korade	
	Monday	20/01/2019	ACM Event	Mahendra Salunke	
	Sunday	**26/01/2020**	**Republic day**		
	Monday	27/01/2020	Internal Assessment - Unit Test I	Madhuri Badole	
			Remedial/ Corrective Actions	Madhuri Badole	
	Friday	31/01/2020	BE Project Review	Jameer Kotwal	
	Friday	31/01/2019	Department Review Meeting	HOD	
February 2020	Saturday	01/02/2019	Workshop /Seminar on Recent Technologies	Jameer Kotwal	
	Monday	03/02/2020	Defaulter students List (Display on NB and communicate to Mentors)	Class Teacher	
	Tuesday To Friday	04/02/2020 To 07/02/2020	Mentor - Student meet	Mentors	
			Letters to the Parent – I	Vaishali Latake	
			Monthly E-magazine By In-charge (Publish on Web Site)	Anuja Bhondve	
	Saturday	08/02/2020	GD and PI by Industry Expert	Anuja Bhondve, Sonali Lunawat	

	Day	Date	Activity	Responsible	
	Friday	07/02/2020	A meeting with class Teachers by Dept Mentor In-charge (Action Report)	Vaishali Latake	
	Tuesday	11/02/2020	ARM-II		
	Friday	14/02/2019	Department Review Meeting	HOD	
	Saturday	15/02/2019	Workshop /Seminar on Recent Technologies	Madhuri Badole	
	Wednesday	**19/02/2020**	**Shivaji Maharaj Jayanti Holiday**		
	Friday	**21/02/2020**	**Maha Shivratri Holiday**		
	Saturday	22/02/2020	BE Project Review	Jameer Kotwal	
		24/02/2020 To 28/02/2020	Feedback-II	Nilesh Korade	
			Internal Assessment - Unit Test 02	Madhuri Badole	
			Remedial/ Corrective Actions	Madhuri Badole	
	Friday	28/02/2019	ACM Event	Mahendra Salunke	
	Friday	28/02/2019	Department Review Meeting	HOD	
	Saturday	29/02/2019	Paper writing seminar for students	Shweta Koparde	
March 2020	Monday	02/03/2020	Defaulter students List Prepare a list of students with less attendance, (Display on N.B.), Plan corrective measures. Communicate a list to Class Faculty, mentors Incharge and Mentors for further counseling and corrective action.	Class Teacher	
	Tuesday To Friday	03/03/2020 To 06/03/2020	Mentor - Student meet	Mentors	
			Monthly E-magazine By In-charge (Publish on Web Site)	Anuja Bhondve	
			MID Term Assessment and MID Term Work Calculation	Subject Teacher	
			Course File Verification and Action report	Nilesh Korade	
	Saturday	07/03/2020	Paper Presentation for SE		
	Monday	09/03/2020	A meeting with class Teachers by Dept Mentor In-charge (Action Report)	Vaishali Latake	
	Tuesday	10/03/2020	Holi Holiday	Vaishali Latake, D. Choudhari	
	Friday	13/03/2019	Department Review Meeting	HOD	
	Saturday	14/03/2020	IOT mini project exhibition	Ompriya Kale	
	Monday To Saturday	09/03/2020 To 14/03/2020	Letters to the Parent II	Vaishali Latake	
			*IN-SEM Exam (SPPU) *Tentative Schedule (Don't conduct /organize any other Events During Exam)		
			ARM -III(Review of Post academic activities)		
	Friday	20/03/2020	BE Project Review	Jameer Kotwal	
	Saturday	21/03/2020	Conclusion of Teaching		
	Wednesday	**25/03/2020**	**Gudi Padawa Holiday**		
	Friday	27/03/2019	Department Review Meeting	HOD	
		March End	Sport Events		
		March End	Annual Function (Gathering)		
	Monday To Wednesday	23/03/2020 To 01/04/2020	Crash Course	Madhuri Badole	
			Prelim Exam	Madhuri Badole	
			Mock Oral / Pract Exam	Madhuri Badole	
			END Term Assessment and Term Work Marks Calculation	Subject Teacher	

	Day	Date	Activity	Responsibility	
April 2020	Wednesday	01/04/2020	A meeting with class Teachers by Dept Mentor In-charge (Action Report)	Vaishali Latake	
	Thursday	02/04/2020	Rama Navami Holiday		
	Friday	03/04/2020	Final student's Detention List (Display on NB and communicate to Mentors)	Class Teacher	
			Monthly E-magazine By In-charge (Publish on Web Site)	Anuja Bhondve	
	Tuesday	07/04/2020	Post ARM Meeting –IQAC	HOD	
	Tuesday To Thursday	07/04/2020 to 09/04/2020	Final Course File Verification Report	DAC	
			Final meeting by Dept Mentor In-charge and Review of corrective action status	Vaishali Latake	
	Tuesday	14/04/2020	Dr. Babasaheb Ambedkar Holiday		
			SPPU Online Phase – I+II (Second Year students) *Tentative Schedule (Don't conduct /organize any other Events During Exam)*		
	Monday To Monday	13/04/2020 To 27/04/2020	SPPU Exam – Practical/ Oral/ TW/ Project		
May 2020	Tuesday To Saturday	05/05/2020 To 30/05/2020	SPPU Theory Exam (Backlog & Regular)		

Working days$ AY-2019-20 TERM-II:

Month	Dec-2019			Jan-2020			Feb-2020			Mar-2020			Apr-2020			Total working Days		
Class	FE	SE	TE & BE	FE	SE	TE & BE	FE	SE	TE & BE	FE	SE	TE & BE	FE	SE	TE & BE	FE	SE	TE, BE
$ Working Days	-	11	11	21	17#	22	19	19	19	16 $$	15	10 ##	09	-	-	66	62 $$$	62
Holidays	01			00			02			03			01					
Commencement teaching: -	SE, TE & BE 16/12/2019			FE 07/01/2020			Conclusion of teaching: -					SE, TE & BE 21/03/2020	FE 18/04/2020			15 weeks	14 weeks	14weeks

$No working Saturdays were considered.

N/A – Not Applicable

*Tentative Schedule may change as per SPPU exam Schedule.

Total 22 working day available. Considered 5 days, in case Online PHASE-I+II exam scheduled.

Total 15 working day available. Considered 5 days, in case InSEM exam scheduled.

$$ Total 21 working day available. Considered 5 days, in case InSEM exam scheduled.

$$$ Will be less than available if regular online exam scheduled.

Note: 1) Any changes in Academic and activity Calendar shall be informed separately
   2) *Principal Meet (ARM) will be Conducted once in a Month*
   3) HODs meet with dept Faculties at-least twice in Month and as per required.
   4) Holiday on 1st and 3rd Saturday of every month.
   5) Aptitude Course in Unit Test Time Table as additional subject.

Department Academic
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