



Estt. 14th July 1993
Reg. No. 3664/93

D. G. Tatkar Mahavidyalaya

Arts, Science, Commerce.

Tal. Mangaon, Dist. Raigad. 402 104

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Late Ashokdada Sable
Founder - (Ex. M. L. A.)

Shri. Rajiv Sable
President

Shri. Krishna Gandhi
Secretary

Dr. Baban M. Khamkar
Principal

Ref. 104A/2018-19

Date : 28 / 11 / 2018

Policy and Procedure For Effective Curriculum Delivery

Policy:

This policy aims to outline the college approach to the provisions of academic program and to provide efficient system to support ongoing academic quality the aim of those programs and the student cohorts for which they have been developed.

The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

Academic Calendar:

- Each Department prepare Academic calendar. It contains the activities to be carried out during the academic year.
- HOD conducts departmental meeting to distribute workload, Syllabus is distributed among the faculties, plan department activities and review the completed syllabus.

Time Table Committee:

- Time Table is prepared by respective departments.
- Time Tables are displayed on the Notice board and syllabus link of university also provided to the students.

Teaching learning process:

- Teaching session plan is prepared by every faculty member at the beginning of every Academic year.
- Teaching plan and lectures are supervised regularly by the Head of Department.
- The slow learners are provided with remedial coaching. Conduct bridge courses to make weaker learner comfortable to learn.
- The college conducts Unit test, Home Assignments and pre semester exam.
- The IQAC monitor all teaching learning process by collecting student's feedback.

Teaching Aids:

- The faculty uses chart, model, and specimen along with chalk and board.
- Methods like seminar, group discussion, case study for effective delivery of curriculum.
- Educational field visit, Industrial visit, tours are organized.
- Guest lectures and Expert lectures are organized.
- Internet, Computer, LCD projector and Audio visual aids are utilized regularly.

Teacher support:

- The college encourages all faculty members to participate in orientation and Refresher course to update their knowledge.
- The college takes initiative and encourages staff to attend workshop organized by the University.
- College encourages the faculty to attend syllabus workshops and conferences.

Feedback:

- The college collects feedback from the faculty, students and parents.
- The collected feedback is analyzed and Assessed by faculty members.
- The achievements of objectives of the syllabus are measured through student's performance in internal test, Group discussion, presentations and University examination.

PRINCIPAL

MANGAON SHIKSHAN PRASARAK MANDAL'S

D. G. TATKARE MAHAVIDYALAY

(ARTS, SCIENCE & COM.)

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PRESIDENT

Mangaon Shikshan Prasarak Mandal's