

Omkar Anil Ghone

8149857283

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➤ **CAREER OBJECTIVE**

Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level work position. Ready to help team achieve company goals.

➤ **SKILLS**

- Web Development
- Digital Marketing
- Tally (Prime) with GST
- Advanced Excel
- Marathi Typing
- Internet

➤ **WORKING EXPERIENCE**

- 4 Years in Tehsil office, Pune as per computer operator.
- 6 months in Tehsil office, Baramati as per computer operator .
- 3 months in Advocate office, Baramati as per Marathi Typist.

➤ **QUALIFICATION**

	Institute/ Collage	Board	Percentage	Passing Years
10 th	Shree Shivaji Maratha Highschool, Pune 411 002	SSC	71.20%	2015
12 th	N.M.V. Junior Collage, Bajirao Road, Pune 411 030	HSC	59.00%	2017

➤ CERTIFICATION

- MKCL : MS-CIT
- Career Ninja : Digital Marketing
- Solo Learn : HTML, CSS, JavaScript

➤ PERSONAL DETAILS

- Address : Amrai , Near Zagade Garedge, Tal- Baramati, Dist- Pune .
- Date Of Birth : 25th December 1999.
- Gender : Male
- Nationality : Indian.
- Marital Status : Unmarried.
- Languages Known : Marathi, Hindi, English

➤ DECLARATION

- I hereby declare that all the details true and correct that is my knowledge.

Place : Baramati

Date :

Signature of Candidate

(Omkar Anil Ghone)