

# MATT MITCHENER

SFDC DEVELOPER, ADMINISTRATOR

mattjmitchener@gmail.com | (617) 702-4789  
Website | Github

## Objective

I believe that any company's success depends on its ability to adapt to a world of rapidly changing technologies. My credentials as a SFDC Administrator and Developer and expertise as a Business Analyst will play an important role in Go Ahead Tours achieving effective, creative and simple solutions to modern business problems. I'm a proven independent worker, team player and quick learner.

## Skills

### Development

Strong experience working with Salesforce architecture and design. Fluent in Apex and VisualForce markup. Demonstrated competency with triggers, unit tests, batchable apex, scheduled tasks, and SOQL/SOSL queries.

### Administration

Provided technical support and trainings to over 1,000 Salesforce users. Managed and configured third party tools such as FinancialForce, Pardot, Hubspot, and Clicktools.

### Data migrations

Proven success record of deploying multiple data migrations from legacy systems. Used tools such as apex dataloader, apex scripts and other import tools.

## Experience

### Cultural Care Au Pair

Junior Business Analyst

March 2013 – Present

Implement Salesforce and non-Salesforce projects by working between business stakeholders and a global development team. I perform quality assurance testing prior to production software releases. Demonstrated the ability to meet project deadlines and deliver quality results.

### Inside Sales Coordinator

April 2012 – March 2013

Managed a lead pipeline of prospective host families generated from inbound marketing efforts. Effectively utilized Hubspot and Salesforce CRM to drive company sales. At the time of promotion, lead sales team for 2013 fiscal year.

### Hult International Business School

Recruitment Coordinator

November 2011 – April 2012

Provided business development support to a team of account executives by calling on recent GMAT registrations. Tracked activity within Salesforce CRM.

### Fineline Prototyping

Build prep associate

May 2008 – July 2011

Coordinated custom manufacturing projects between a quoting and finishing department. Team oriented projects required a high attention to detail, knowledge of customer expectations, and strict procedural documentation. Utilized CAD software to prepare build files for stereolithography machines, a 3D printing technology. Supported clients in biotechnology, engineering and consumer product manufacturing insuring quality deliverables were met.

## Courses

### Salesforce

ADM 201

Administration Essentials for New Admins  
SFDC Certified Administer

DEV 401

Building Applications with Force.com  
SFDC Certified Developer

DEV 502

Integrating with Force.com

## Technical

Apex

Version control: Git, SVN

Bootstrap

Visualforce

SOLID principles

AngularJS

SOQL/SOSL

HTML, CSS3, JavaScript

Misc: PHP, Python

## Awards

EF Education - Nominated for Most Innovative (2013)

---

Matthew Mitchener

[mattjmitchener@gmail.com](mailto:mattjmitchener@gmail.com) | (617) 702-4789

[Website](#) | [Github](#)

---