



## RESERVE BANK OF INDIA SERVICES BOARD

## ADMISSION LETTER FOR ONLINE EXAMINATION (PHASE-I) FOR RECRUITMENT OF OFFICERS IN GRADE 'B' (GENERAL) – PY - 2023



ROLL NO./ USER ID : 1861000610  
 PASSWORD: 46323304  
 CATEGORY: OBC  
 RBI STAFF: NO  
 NAME AND ADDRESS:  
 SURBHI RAJ  
 WARD NUMBER 03  
 CIVIL LINE DINDORI  
 DINDORI  
 MADHYA PRADESH 481880

REGISTRATION NO. : 791570  
 VENUE CODE: 11110  
 VENUE OF EXAMINATION:  
 ION DIGITAL ZONE IDZ GRAM  
 RAIGAWAN NEAR PATAN BYPASS  
 GLOBAL NATURE CARE SANGATHAN  
 GROUP OF INST.FACULTY OF ENGG  
 & MGMT.JABALPUR 482002

DATE OF EXAMINATION : 09/07/23 Sunday  
 REPORTING TIME\* : 08:00 AM

PLEASE AFFIX YOUR  
 RECENT PASSPORT  
 SIZE COLOUR  
 PHOTOGRAPH WHICH  
 MATCHES WITH THE  
 ONE UPLOADED IN  
 THE ONLINE  
 APPLICATION FORM &  
 SIGN ACROSS



\*Latecomers will not be allowed to take the test.

Dear Candidate,

With reference to your Application for the above recruitment, you are hereby admitted provisionally to the online examination on the date and time at the venue mentioned above. **Please bring this Admission Letter with your recent photograph affixed thereon, currently valid Photo Identity Proof in original and a photocopy of the same ID proof, which you bring in original - THIS IS ESSENTIAL. Please hand over this Admission-letter alongwith photocopy of photo identity proof duly stapled together to the invigilator. Currently, valid photo identity proof may be PAN Card/Passport/ Permanent Driving License/Voter's Card with photograph/Bank Passbook with photograph/Photo Identity proof issued by a Gazetted Officer on official letterhead along with photograph/Photo Identity proof issued by a People's Representative on official letter head along with photograph/Valid recent Identity Card issued by a recognized College/ University/Aadhaar Card/E-Aadhaar Card with a photograph/ Employee ID/Bar Council Identity card with photograph. Please Note - Ration Card and Learner's Driving License will NOT be accepted as valid ID proof for this purpose.** Staff candidates should bring the Identity Card issued by RBI. Candidates reporting later than the time mentioned above will not be allowed to appear for the online examination. The candidates will not be allowed to leave the examination hall without the permission of the test administrator.

Handwriting Sample (to be copied from screen as instructed)

I have brought and attached my \_\_\_\_\_ (Aadhar/ PAN/ DL etc.) ID with number \_\_\_\_\_

Left Thumb Impression (in the presence of the invigilator at the time of examination; you may bring your own ink stamp pad for this purpose)	Candidate's Signature (To be signed in the presence of the invigilator at the time of examination)	Invigilator's Signature (Candidate's signature and left thumb impression obtained in my presence and photograph verified by me)

Jatin Rawal  
 General Manager

**IMPORTANT:** Your photograph affixed on the Admission letter should match the one uploaded in the online application form, failing which you may not be allowed to appear for the examination. Registration at the exam venue will be done by photo capture. Photo captured will be matched with the photo uploaded by you in the application (as printed in the Admission letter). You must NOT change your appearance from the photo uploaded by you. Your signature should tally with your signature uploaded by you. In case of discrepancy, you will not be allowed to appear for the examination. Candidates coming without stipulated currently valid photo ID card in original (bearing same name as given above) and photocopy of the same ID proof stapled with the Admission letter will not be allowed to take the test. Photo ID should be valid as on the day of exam. The name on ID proof should exactly match the name as printed on Admission letter. In case of candidate who have changed their name will be allowed only if they produce Gazette notification or their marriage certificate or affidavit.

The examination will be conducted online. You will be required to enter USER ID and Password to enter the Online exam site. Please ensure that your name and other details which will subsequently appear on the screen are correct. Disclosure of User ID & Password to third party shall be at the risk & responsibility of the candidate.

➤ Please print and read the attached instructions from next page carefully.

## **INSTRUCTIONS**

1. The examination will be conducted online. You will be required to enter User ID and Password to enter the On-Line exam site. Please ensure that your Name and other details which will subsequently appear on the screen are correct.
2. Instructions for person with benchmark disability (PwBD), Instruction for persons with specified disabilities covered under the definition of Section 2(s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing, Information Handout (for all candidates) are available on the website of Reserve Bank of India [www.rbi.org.in](http://www.rbi.org.in). Please download the handout and instructions and study them carefully.
3. Candidates should put their Left Thumb Impression **clearly**, and sign in the respective space provided on the admission letter in the presence of the invigilator.
4. You must bring a ball point pen with you. You may bring your personal ink stamp pad (blue/black).
5. Any request for change of post / date / session / centre / venue will not be entertained. This admission letter is valid only for Phase-I.
6. You are called for the on-line examination **without verifying** your personal details viz. age, qualification etc. with your certificates. Before appearing for the on-line examination, you must ensure that you fulfill the eligibility criteria stipulated by the RBI/RBI Services Board in all respects. For the final selection, your eligibility for the applied post and the details given in the application form will be duly verified, once you qualify from the examination for interview.
7. No candidate shall leave the Examination Hall without prior permission of the Supervisor/Invigilator.
8. **You must report at the examination venue 15 minutes before the time as printed on this admission letter. Candidates arriving late will not be permitted to appear for the on-line examination.**
9. Persons with Benchmark Disabilities (PwBD) /Persons with specified disabilities covered under the definition of Section 2(s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing should contact the Test Centre Administrator of the test venue at least 30 minutes before the time of examination for assistance in seating, if needed.
10. You may please note that this admission letter does not constitute an offer of employment with the RBI/RBI Services Board.
11. Please note that a candidate is allowed to appear only once (for the same phase) in the online examination. Multiple appearance (for the same phase) in online examination will result in cancellation of candidature. In case more than one admission letter has been generated, candidates must appear only once. All other admission letters are to be surrendered.
12. **Your responses (answers) will be analysed with other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted in this regard, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, your candidature may be cancelled and/or the result withheld.**
13. The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-exam is at the absolute discretion of test conducting body. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
14. Anyone found to be disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means verbal or written, electronic or mechanical or taking away the papers supplied in the examination hall or found to be in unauthorised possession of test content is likely to be prosecuted.
15. Use of books, notebooks, calculators, watch calculators, pagers or any other electronic gadget, etc. is not permitted in this examination. Candidates are advised not to bring any of the banned items including pagers to the venue of examination as safety arrangement cannot be assured. Any candidate found resorting to any unfair means or malpractice or any misconduct while appearing for the examination including giving/receiving help to/from any candidate during the examination will be disqualified. The candidate should be vigilant to ensure that no other candidate is able to copy from his/her answers.
16. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection/recruitment shall be considered as DISQUALIFICATION.
17. No hard copy of Admission Letter, Information Handout and marksheet will be sent by Post to you. The same has to be downloaded from RBI website [www.rbi.org.in](http://www.rbi.org.in) only.
18. Please read instructions related to Social Distancing given on the next page.

**[NOTE: CANDIDATES MAY KEEP A PHOTOCOPY OF ADMISSION LETTER FOR REFERENCE]**

**INSTRUCTIONS WITH REGARD TO SOCIAL DISTANCING**

1. Candidate is required to report at the exam venue strictly as per the time slot mentioned in the Admission Letter. Latecomers will not be allowed to take the test. Candidates should report at least 15 minutes before the Reporting time indicated on the Admission Letter.
2. Mapping of 'Candidate Roll Number and the Lab Number' will NOT be displayed outside the exam venue, but the same will be intimated to the candidates individually at the time of entry of the candidate to the exam venue.
3. Items permitted into the venue for Candidates  
**Candidates will be permitted to carry only following items with them into the venue.**
  - a. **Mask**
  - b. **Personal hand sanitizer (50 ml)**
  - c. **A simple pen and ink stamp pad (blue/black)**
  - d. **Exam related documents (Admission Letter & Photocopy of the ID card stapled with it, ID Card in Original)**
  - e. **Admission Letter should be brought with the photocopy of the Photo ID stapled with it. Original ID (same as photocopy) is also to be brought for verification. The name on the ID and on the Admission letter should be exactly the same.**
  - f. **In the case of Scribe Candidates - Scribe form / Letter of Undertaking duly filled and signed.****No other Items are permitted inside the venue.**
4. Candidate should not share any of their personal belonging/material with anyone.
5. Candidate should maintain safe social distance with one another.
6. Candidate should stand in the row as per the instructions provided at venue.
7. If a candidate is availing services of a scribe, then scribe also should bring their own Mask.
8. Candidate registration :
  - a. Candidate registration will be done through photo capture. Photo captured will be matched with the photo uploaded by you in the application (as printed in the Admission letter). You must not change your appearance from the photo uploaded by you.
  - b. Photograph will be taken while candidate is standing.
  - c. Seat number will be given to the candidate.
9. Rough sheet, admission letter and ID proof management
  - a. Rough sheet(s) kept at each candidate desk may be used by the candidate, if required
  - b. Those candidates who avail the services of Scribe should submit Scribe form / Letter of Undertaking along with the admission letter and ID proof copy.
  - c. Candidate must handover the rough sheets, Admission Letter along with photocopy of photo identity proof to the Invigilator before leaving the venue.

**WISH YOU GOOD LUCK!**